

TOWN OF MILLET

BYLAW NO. 2024-13

A BYLAW OF THE TOWN OF MILLET TO PROVIDE FEE FOR SERVICES WITHIN THE TOWN OF MILLET

**WHEREAS** section 8 of the Municipal Government Act Revised Statues of Alberta 2000 and amendments thereto authorizes a Municipality, by bylaw, to establish fees for licenses, permits and approvals, and

**WHEREAS** paragraph 61(2) authorizes a municipality to charge fees, tolls and charges for the use of its property, and

**WHEREAS** section 6 gives a municipality natural persons powers, which imply the power to charge for, goods and services provided.

**NOW, THEREFORE**, THE MUNICIPAL COUNCIL OF THE TOWN OF MILLET, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

**SHORT TITLE**

This Bylaw may be referred to as the FEE FOR SERVICE BYLAW of the Town of Millet.

**GENERAL MATTERS**

1. That the rates specified in the Schedules attached be charged for the Municipal Services as specified.
2. This bylaw shall be reviewed and brought before Council annually.
3. From time to time, review and amendments to the various schedules may be required outside the annual review.
4. This bylaw comes into full force on **January 1, 2025**.
5. That Bylaw 2024-10 is hereby rescinded.
6. All schedules attached to this Bylaw form part of this Bylaw  
Schedule "A" Fees for Service

READ a first time December 18, 2024

READ a second time December 18, 2024

READ a third and final time December 18, 2024

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**SCHEDULE "A"**  
**TOWN OF MILLET FEES FOR SERVICE**

**BUSINESS LICENCE FEES**

Commercial Resident Business	\$110	Per calendar year
Commercial Non-Resident Business	\$220	Per calendar year
Monthly License	\$55	Per Month
Rental Properties – 3-5 units/dwelling/lease space	\$176	Per calendar year
Rental Properties – 6-10 units/dwelling/lease space	\$330	Per calendar year
Rental Properties – 11+ units/dwelling/lease space	\$605	Per calendar year

**All licensing purchased after September 1<sup>st</sup> will be reduced by 50%.**

**ANIMAL BYLAW**

**DOG TAGS**

Lifetime Registration (under 5 years old)	\$150
Lifetime Registration (over 5 years with proof of age)	\$75
Lifetime Restricted/Dangerous	\$350
Replacement Tag	\$10

**CAT TAGS**

Lifetime registration (spayed/neutered)	\$50 lifetime
Lifetime Registration (not spayed/neutered)	\$100 lifetime
<b>ALL LICENSES PURCHASED PRIOR TO MARCH 31, 2025</b>	<b>\$30 lifetime</b>

**BOARDING FEES FOR ANIMAL SHELTER**

Board Fee (cat)	\$55/day
Board Fee (dog)	\$65/day
Release fee	\$55

**ADMIN FEES**

Black/white photocopy	\$1.50/one sided page
Color Photocopy	\$2.00/one sided page
Fax	\$1.50/page
NSF/Return Payment	\$35.00
Municipal documents reprinted (UT bills, tax assessments ect.)	\$10.00/page

**ACCOUNTS RECEIVABLE**

Late payment	2%/month
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**PROMOTIONAL MATERIALS**

Town Swag	Cost + 5%
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**CEMETERY**

Grave Plot Fee	\$700
Cremation Plot Fee	\$500
Perpetual Care Fee	\$150
Open and Close Grave Plot	\$500
Open and Close Cremation	\$300
Transfer of Burial Rights	\$50
Permit to Erect Monument	\$50

### Additional Fees – Cemetery

Opening and closing of a grave plot outside of business hours or during winter, from November 1-April 30<sup>th</sup>. Monday to Friday 8:30am to 4:30pm \$450

Opening and closing of a cremains plot outside of business hours or during winter, from November 1-April 30<sup>th</sup>. Monday to Friday 8:30am to 4:30pm \$200

### FACILITY RENTALS –

Millet Agriplex Banquet Hall – Full rental (8am-3am)	\$577.50	Per day
Millet Agriplex Banquet Hall -Funeral (8am-3am)	\$231	Per day
Millet Agriplex Kitchen Only	\$28.87/hr	Min – 4 hours
Millet Agriplex Banquet hall- no kitchen	\$46.20/hr	Min - 4 hours
^Millet Agriplex Banquet Hall – Meeting rate	\$23.10/hr.	Max -2 hours^
Agriplex Parking Lot	\$367.50/day	
Damage Deposit – Full Rental and Funeral	\$1000.00	
Damage Deposit – Kitchen Only	\$500.00	
*Damage Deposit – Meetings Agriplex	\$100.00*	
Key Deposit	\$82.50	
Corkage Fee	\$55.00	
Millet Community Hall – all day Weekday	\$404.25	9am-3am
Millet Community Hall – all day Weekend	\$462.00	9am-3am
Millet Community Hall – Hourly- Weekday	\$28.87	2 hour Min
Millet Community Hall – Hourly – Weekend	\$34.65	2 hour Min
Damage Deposit	\$300.00	
Center Boardroom – Hourly	\$23.10/hr	
Center Boardroom – Full day	\$115.00	
Damage Deposit	\$100.00	

Maximum time may be extended at the discretion of the CAO or designate.

### ICE RENTAL – PRIME TIME – Monday-Friday 3pm-10pm – Weekends 8am-10pm EFFECTIVE SEPTEMBER 1, 2025

Local Minor	\$126.50/hr
Local Adult Business	\$234.02/hr
Local Junior	\$151.80/hr
Non-local Minor	\$170.77/hr
Non-local Adult/Business	\$290.95/hr
Non-local Junior	\$189.25/hr
Public Skating Sponsor	\$75.90/hr
STAT Holiday Premium	25% additional

### ICE RENTAL – NON-PRIME TIME

Local Minor	\$107.52/hr
Local Adult Business	\$170.77/hr
Local Junior	\$126.50/hr
Non-local Minor	\$132.82/hr
Non-local Adult/Business	\$189.75/hr
Non-local Junior	\$170.77/hr
STAT Holiday Premium	25% additional

### ARENA SURFACE – OFF SEASON- NO ICE

Local	\$363.00/day
Local	\$36.30/hr – 2 hr Min
Non-Local	\$423.50/day
Non-Local \$	\$72.60/hr – Min 2 hrs
Damage Deposit	Same as daily rate
Damage Deposit – Multi day event	\$750.00
Key Deposit	\$75.00

## **BALL DIAMONDS**

Millet Minor Ball	\$173.25 per team per season
Millet Minor Ball Tournaments	\$173.25 per day for all 3 diamonds
Non-Local Minor Ball Tournament	\$173.25 per day for all 3 diamonds + \$300DD
Adult Teams	\$44.88 per diamond (max 3 hours)
Youth Teams	\$26.25 per diamond (max 3 hours)
Adult Tournaments	\$288.75 per day -all 3 diamonds + \$300DD
Stat holiday Premium	Additional 25%

## **WATER SERVICE BI-MONTHLY RATES**

SINGLE FAMILY DWELLING UNITS;

**\$59.41** for the first 15 cubic meters and **3.75** for each additional cubic meter of water thereafter.

**\$32.50** capital flat rate

COMMERCIAL AND INDUSTRIAL UNITS;

**\$71.40** for the first 15 cubic meters and **3.75** for each additional cubic meter of water thereafter.

**\$35.00** capital flat rate

PUBLIC AND INSTITUTIONAL SCHOOLS;

**72.93** for the first 15 cubic meters and **3.75** for each additional cubic meter of water thereafter.

**\$55.00** capital flat rate

CHURCHES, CLUBS, ASSOCIATIONS, CHARITABLE ORGANIZATIONS;

**\$37.23** for the first 15 cubic meters and **3.75** for each additional cubic meter of water thereafter.

**\$7.50** capital flat rate

## **ADDITIONAL FEES – WATER SERVICE**

Disconnection Fee: \$100

Reconnection Fee: \$100

Damaged Meters: \$105.57/billing period

Grandfathered flat water access fee: \$118.32/billing period

Flat Rate for all mobile home units – \$105.57/billing period

## **SEWER SERVICE CHARGES**

### **RESIDENTIAL**

Single family dwelling units and Apartments, Condominiums, Duplexes, etc.

\$48.45 per bi-monthly

\$35.00 Capital Flat Rate – bi-monthly

### **COMMERCIAL**

Car Wash

\$124.95 per bi-monthly per stall

\$37.50 Capital Flat Rate – bi-monthly

All other commercial businesses

\$68.34 per bi-monthly

\$35.00 Capital Flat Rate – bi-monthly

PLUS 50% of the amount charged over and above the flat rate for water consumption for COMMERCIAL users only.

#### **PUBLIC AND INSTITUTIONAL**

School

\$248.37 per bi-monthly

\$55.00 Capital Flat Rate – bi-monthly

Churches, Clubs, Associations, Charitable Organizations

\$49.47 per bi-monthly

\$7.50 Capital Flat Rate – bi-monthly

#### **GARBAGE**

Flat fee - \$32.60 per residence bi-monthly

Additional Garbage Bin - \$8.80 bi-monthly

When waste management company is unable to collect organics bins due to no access: \$26.10 bi-monthly.

Properties that qualify for transfer station vouchers option: \$16.30 bi-monthly

#### **UTILITY PENALTIES:**

A (3.9%) percent penalty shall be added to the outstanding current balance if payment is not received at the Town office on the date indicated on each bill.

UTILITY TO TAX TRANSFER ADMIN FEE - \$35.00

**When a property owner or tenant requests the assistance of the Operations staff for any utility issues that are determined to not be the responsibility of the Town of Millet by the CAO or designate, costs shall be as follows:**

#### **AFTER HOUR**

Call out after hours or weekends up to 3 hours: \$175.00, thereafter \$75.00 per hour

Call out during normal business hours: \$30.00 per hour

**FCSS HOMECARE SERVICES – UNTIL JUNE 30, 2025**

1 person in home \$12.50/hr  
2 or more \$14.80/hr

**EFFECTIVE JULY 1, 2025 – BASED ON INCOME – MIN 2 hours**

Single resident income:	\$0-\$25,000 annual	\$9.00/hr
	\$ 25,001-\$60,000 annual	\$15.00/hr
	\$60,001 + annual	\$27.50/hr
Multi resident income:	\$0-\$35,000 annual	\$15.00/hr
	\$ 35,001-\$70,000 annual	\$21.00/hr
	\$70,001 + annual	\$28.00/hr

\* Income threshold amounts will increase annually based on Albertas annual CPI index as of December 31st, New rates will be effective July 1st of each year

Discretion will be taken into consideration in certain situations, at the discretion of the Director of Finance and/or C.A.O.

If income verification is not given, the rate will be the maximum.

**TAX CERTIFICATES** \$40.00

**HIGHWAY 2A SIGNS – Effective July 1, 2024**

Lease Deposit	\$200.00	
Rental	\$50/month	Local
	\$100/month	Non-Local
Non-profit	No charge (must fill out rental form)	