



**REGULAR COUNCIL MEETING AGENDA
TOWN OF MILLET**

**Wednesday, October 23rd, 2024
4:00 p.m.
MCC Council Chambers**

- 1.0 CALL TO ORDER**
- 2.0 TREATY 6 RECOGNITION**
- 3.0 PUBLIC HEARING**
- 4.0 ADDITIONS, DELETIONS AND ADOPTION OF AGENDA**
- 5.0 ADOPTION OF MINUTES**
 - 5.1 October 9th, 2024 – Regular Meeting of Council
- 6.0 DELEGATIONS**
- 7.0 REPORTS**
 - 7.1 Finance – Tax Aging Analysis to September 2024
- 8.0 BYLAWS**
- 9.0 AGREEMENTS**
- 10.0 CORRESPONDENCE**

11.0 NEW BUSINESS

- 11.1 RFD DEM Appointment
- 11.2 Chamber of Commerce Upcoming Events
- 11.3 December Meeting Dates
- 11.4 Municipal Planning Commission Member at Large

12.0 CLARIFICATION OF AGENDA

13.0 CLOSED SESSION

14.0 ADJOURNMENT



**REGULAR MEETING OF COUNCIL
TOWN OF MILLET
OCTOBER 9th, 2024
Millet Civic Centre
4:00 p.m.**

PRESENT:

DEPUTY MAYOR

Charlene Van de Kraats

COUNCILLORS

Mike Bennett
Gerdie Hogstead
Susie Petrisor
Mat Starky

CAO
OFFICE MANAGER
DIRECTOR OF INFRASTRUCTURE

Lisa Schoening
Joyce Vanderlee
Lisa Novotny

Absent with regret

Doug Peel

1.0 CALL TO ORDER

The meeting was called to order by Deputy Mayor Van de Kraats at 4:00 p.m.

2.0 TREATY 6 RECOGNITION

3.0 PUBLIC HEARING

Bylaw 2024-11-C3	Deputy Mayor Van de Kraats declared the Public Hearing for Bylaw 2024-11-C3 to open at 4:00 p.m. Presentations: Administration:
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	<p>L. Novotny Director of Development and Infrastructure made a presentation on the Bylaw 2024-11. There were no questions from Council.</p> <p>There were no written submissions received.</p> <p>There were no comments made at the meeting.</p> <p>Deputy Mayor Van de Kraats declared the Public Hearing for Bylaw 2024-11-C3 closed at 4:03 p.m.</p>
<p>Bylaw 2024-12</p>	<p>Deputy Mayor Van de Kraats declared the Public Hearing for Bylaw 2024-12 to open at 4:00 p.m.</p> <p>Presentations: Administration:</p> <p>L. Novotny Director of Development and Infrastructure made a presentation on the Bylaw 2024-12. There were no questions from Council.</p> <p>There were no written submissions received.</p> <p>Comments were made by the following residents at the meeting. Megan Atkinson Kenny Atkinson Catherine Chalmers Lynn Brown</p> <p>Deputy Mayor Van de Kraats declared the Public Hearing for Bylaw 2024-12 closed at 4:10 p.m.</p>

4.0 ADDITIONS, DELETIONS AND ADOPTIONS OF AGENDA

<p>Res #181/24 Adoption of Agenda</p>	<p>Moved by Councillor Frost that the October 9th, 2024, agenda is hereby approved as amended.</p> <p>Addition 13.4 In Camera Land</p>
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CARRIED

5.0 ADOPTION OF MINUTES:

Res #182/24 Adoption of Minutes	Moved by Councillor Starky that the September 11th, 2024, Regular Meeting of Council Minutes are hereby approved as presented.
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CARRIED

6.0 DELEGATIONS: NONE**7.0 REPORTS:**

Millet Fire Department Report September 2024
Millet Library Managers Report April 2024
Millet Library Managers Report May 2024
Millet Library Managers Report June 2024
Millet Library Managers Report July 2024
Millet Library Board Minutes April 2024
Finance Bank Reconciliation July 2024
Finance Bank Reconciliation August 2024

Res # 183/24 <i>Reports</i>	Moved by Councillor Petrisor that Council accepts the reports presented as information.
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CARRIED

8.0 BYLAWS:**8.1 *Bylaw 2024-11-C District Land Use Amendment***

Res # 184/24 <i>Bylaw 2024-11</i>	Moved by Councillor Starky that Council gives second reading to Bylaw 2024-11 C3 District Land Use Amendment.
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CARRIED

Res # 185/24 Bylaw 2024-11	Moved by Councillor Hogstead that Council gives third and final reading to Bylaw 2024-11 C3 District Land Use Amendment.
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*CARRIED***8.2 Bylaw 2024-12 Land Use Amendment**

Res # 186/24 Bylaw 2024-12	Moved by Councillor Frost that Council tables Bylaw 2024-12 Land Use Amendment.
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*CARRIED***9.0 AGREEMENTS: NONE****10.0 CORRESPONDENCE: NONE****11.0 NEW BUSINESS:****11.1 Community Awards Banquet**

Res #187/24	Moved by Councillor Hogstead that council approve that any member of Council or Administration may attend.
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*CARRIED***11.2 Capital Region Assessment Services Commission General Meeting**

Res #188/24	Moved by Councillor Frost that CRASC AGM on October 17 th , 2024 is taken as information.
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11.3 Cranston Alley

Res #189/24	Moved by Councillor Starky that the Town purchase 15 km an hour speed signs to be placed at each end on the alley way, not exceeding \$500.00.
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CARRIED

11.4 Pre-School Lease

Res #190/24	Moved by Councillor Starky that council extends the Pre-School lease to May 2026.
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*CARRIED***11.5 Grace United Church Banner**

Res #191/24	Moved by Councillor Hogstead that council allow the Grace United Church to hang a banner on the skateboard park fence.
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*DEFEATED***12.0 CLARIFICATION OF AGENDA: NONE***Took 10 minutes break***13.0 CLOSED SESSION:**

Council will also be discussing privileged information regarding Land therefore, the meeting should go in Closed Session, pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26.1 and amendments thereto, and Sections 23, 24 and 27 of the Freedom of Information and Protection of Privacy Act, 1994, Chapter F-18.5 and amendments thereto.

Res #192/24 <i>Adjournment</i>	Moved by Councillor Frost that the Regular Council Meeting temporarily adjourn, and council sit in Closed Session at 4:42 p.m.
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CARRIED

Res #193/24 <i>Reconvene</i>	Moved by Councillor Hogstead that the Regular Council Meeting reconvene from Closed Session at 5:17 p.m.
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*CARRIED***13.1 DEM**

Res #194/24	Moved by Councillor Petrisor that council rescind the appointment of Dave Monahan of Director of Emergency Management.
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*CARRIED***13.2 Museum**

Res #195/24	Moved by Councillor Hogstead that if Millet Historical is unsuccessful in the CFEP Grant that the Town will contribute \$3684.00 for the purpose of installing soundproof wall in between the two leased properties.
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*CARRIED***13.2 Museum**

Res #196/24	Moved by Councillor Petrisor that council waves the fee and damage deposit for to enable the Seniors Movement classes on Mondays commencing immediately up until December 2 nd 2024.
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*CARRIED***14.0 ADJOURNMENT:**

The meeting was adjourned at 5:20 p.m.

THESE MINUTES ADOPTED BY COUNCIL THIS 23rd DAY OF OCTOBER 2024.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: October 23rd 2024
Originated By: Administration
Agenda Item: 7.0 - Reports

BACKGROUND/PROPOSAL

The following Reports have been submitted for Council's information.

Finance Tax Analysis Aging Report

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Not applicable.

COSTS/SOURCE OF FUNDING

Not applicable.

RECOMMENDATION

1. That the Reports are hereby accepted as information.

tax aging analysis
Excluding auto pay

	Current outstanding	One Year outstanding	Total outstanding
July 2019	251,171.32	88,034.53	408,449.96
July 2020	326,588.11	113,052.44	553,679.99
July 2021	217,143.82	71,978.87	388,265.66
July 2022	122,411.92	69,558.70	272,961.93
July 2023	170,579.38	28,647.36	313,862.83
July 2024	196,660.18	37,678.34	243,820.97
Aug 2019	238,626.78	87,199.94	395,070.83
Aug 2020	276,113.41	104,686.37	493,908.20
Aug 2021	202,646.12	63,497.64	356,022.46
Aug 2022	101,569.28	67,621.14	250,181.73
Aug 2023	134,136.84	24,309.51	268,582.44
Aug 2024	182,226.39	37,678.34	229,387.18
Sept 2020	228,255.89	85,555.94	382,555.94
Sept 2021	178,037.37	90,683.97	381,102.17
Sept 2022	182,633.90	55,814.99	328,327.59
Sept 2023	82,242.93	62,788.50	223,101.96
Sept 2024	162,076.06	37,378.34	208,936.85

Analysis:

Overall taxes receivables balance has decreased due to our 2 and 3 years arrear balances decreasing. However, we have seen an increase in current and one year in arrears over last year. This indicates that a higher number of tax payers are struggling with paying their taxes compared to previous years. However, there is not enough time to know if this is a cause for concern.



TOWN OF MILLET REQUEST FOR DECISION (RFD)

Meeting: Council Meeting
Meeting Date: October 23, 2024
Agenda Item: 11.1 Director of Emergency Management

BACKGROUND/PROPOSAL

Mr. David Slipp has put forth his name for the new Director of Emergency Management. Mr. Slipp has years of experience in the security field and works closely with the RCMP and our Fire Department.

Recommended Resolution: That Mr. David Slipp is hereby appointed as the Town of Millet Director of Emergency management.



TOWN OF MILLET REQUEST FOR DECISION (RFD)

Meeting: Council Meeting
Meeting Date: October 23, 2024
Originated By: Administration
Agenda Item: 11.2 Upcoming Chamber Events

BACKGROUND/PROPOSAL

On November 22, 2024, the Chamber is hosting the Heels & Holly Market + Luncheon from 10:00 am – 2:00 pm at the Coast Nisku Inn & Conference Centre.

On December 6, 2024, the Chamber is hosting the Spirit of Giving Luncheon from 10:30 am – 1:00 pm at the Renaissance Airport Hotel.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Copies of the invitations are attached.

COSTS/SOURCE OF FUNDING

The cost per person for the lunch is \$65 plus GST.

Fees for attending this event would be allocated to Council's training and development budget.

RECOMMENDED ACTION:

That Council approve the following members of Council wishing to attend the November 22 2024 Heels & Holly + Luncheon.

That Council approve the following members of Council wishing to attend the December 6 2024 Spirit of Giving Luncheon.

JOIN US
(<http://business.yourchamber.ca/membership-application>)

Quick Links

THE CHAMBER ^(/)
LEDUC • NISKU • WETASKIWIN REGIONS

MENU

2024 HEELS & HOLLY MARKET + LUNCHEON

[Back to Search \(https://business.yourchamber.ca/chamber-events\)](https://business.yourchamber.ca/chamber-events)

NOVEMBER 22, 2024 (10:00 AM - 2:00 PM) (MST ((GMT-07:00) MOUNTAIN TIME))



DESCRIPTION

[Register >> \(https://business.yourchamber.ca/ap/Events/Regi](https://business.yourchamber.ca/ap/Events/Regi)

[Sponsor Registration >> \(https://business.yourchamber.ca/ap/](https://business.yourchamber.ca/ap/)



JOIN US...to shop and network, enjoy a festive lunch and fashion show, and get the chance to win fantastic prizes. You'll also hear from inspirational women entrepreneurs.

DATE/TIME:

Friday, November 22, 2024
10:00 AM - 2:00 PM

LOCATION: Coast Nisku Inn & Conference Centre: 1101 4 Street, Nisku

TICKETS:

Members: \$65 + GST
Non-members: \$80 + GST. Not yet a member? Learn more [HERE](https://www.yourchamber.ca/membership-benefits/)
(<https://www.yourchamber.ca/membership-benefits/>)

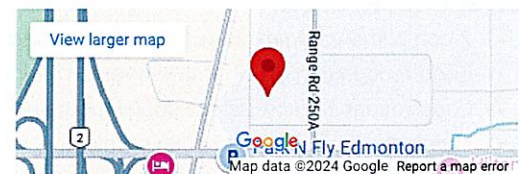
Ticket-less event; once registered you are on the guest list.

Payment is required upon registration.

72 Hour Cancellation Notice required for ticket refund

50/50 Charity Spotlight: Riseup Society Alberta

📍 **Coast Nisku Inn and Conference Centre**
1101 - 4 Street
Nisku, AB T9E 7N1 Canada



👤 **Event Contact**
The Chamber
780-986-5454 (tel:7809865454)
[Send Email \(mailto:info@yourchamber.ca\)](mailto:info@yourchamber.ca)

🕒 **November 22, 2024 (10:00 AM - 2:00 PM) (MST ((GMT-07:00) Mountain Time))**

☰ **Categories**
Holiday
Chamber Of Commerce
Community
Festivals & Celebrations

JOIN US
(<http://business.yourchamber.ca/membership-application>)

Quick Links

MENU

2024 SPIRIT OF GIVING LUNCHEON

[Back to Search \(https://business.yourchamber.ca/chamber-events\)](https://business.yourchamber.ca/chamber-events)

DECEMBER 6, 2024 (10:30 AM - 1:00 PM) (MST. ((GMT-07:00) MOUNTAIN TIME))

DESCRIPTION



JOIN US for our annual Spirit of Giving event!

Business + community come together to celebrate the spirit of giving in our communities and the annual Brandt Spirit of Giving Award is presented to a business or group that goes above and beyond with their generosity.

Enjoy a gourmet holiday buffet, complimentary wine, door prizes, festive cheer, PLUS photos with Santa!

DATE/TIME: Friday, December 6, 2024

10:30 am Doors Open

11:00 am Festive Lunch Buffet + Networking

11:50 am Program Start

1:00 pm Program Concludes

LOCATION: Renaissance Edmonton Airport Hotel (Complimentary Parking at Hotel)

TICKETS:

Members: \$65 + GST.

Not-for-Profit Ticket (Admin Staff & Board Members): \$55 + GST.

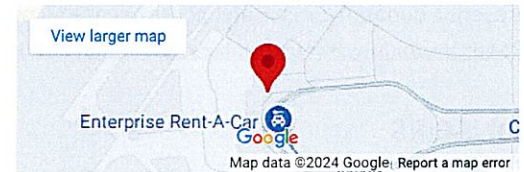
Non Members: \$75 + GST. Not yet a member? Learn more [HERE](https://www.yourchamber.ca/membership-benefits/)

(Tables of 10)

[Register >> \(https://business.yourchamber.ca/ap/Events/Regi](https://business.yourchamber.ca/ap/Events/Regi)

Renaissance Edmonton Airport Hotel
4236 36 Street East
Edmonton International Airport, AB T9E 0V4
Canada

[View larger map](#)



Event Contact
The Chamber
[780-986-5454 \(tel:7809865454\)](tel:780-986-5454)
[Send Email \(mailto:info@yourchamber.ca\)](mailto:info@yourchamber.ca)

December 6, 2024 (10:30 AM - 1:00 PM) (MST. ((GMT-07:00) Mountain Time))

Categories
Holiday
Chamber Of Commerce
Festivals & Celebrations



TOWN OF MILLET REQUEST FOR DECISION (RFD)

Meeting: Council Meeting
Meeting Date: October 23 2024
Originated By: Administration
Agenda Item: 11.3 December Meeting Dates

BACKGROUND/PROPOSAL

In December 2024 Christmas falls on a Regular Council Meeting date. The regular meetings should be on December 11th & 25th.

Administration Recommendation: When does Council wish to hold the December meetings?



TOWN OF MILLET REQUEST FOR DECISION (RFD)

Meeting: Council Meeting

Meeting Date: October 23, 2024

Originated By: Administration

Agenda Item: 11.4 Municipal Planning Commission Member at Large

BACKGROUND/PROPOSAL

There is an opening on the Municipal Planning Commission (MPC) as a member at large has moved out of the community.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

An application has been received from Mr. Robin Brooks to sit on boards and committees for the Town. As Mr. Brooks has previously experience as a member of MPC, it is recommended that Council appoint Mr. Brooks to MPC.

COSTS/SOURCE OF FUNDING

N/A

RECOMMENDED ACTION:

That Council approve Robin Brooks to the Municipal Planning Commission for a two-year term as a member at large.