



**REGULAR COUNCIL MEETING AGENDA
TOWN OF MILLET**

**Wednesday, May 8, 2024
4:00 p.m.
MCC Council Chambers**

1.0 CALL TO ORDER

2.0 TREATY 6 RECOGNITION

3.0 PUBLIC HEARING

4.0 ADDITIONS, DELETIONS AND ADOPTION OF AGENDA

4.1 11.8 WRPS Luncheon

5.0 ADOPTION OF MINUTES

5.1 April 24 2024 – Regular Meeting of Council

5.2 April 27 2024 – Special Meeting of Council

6.0 DELEGATIONS

6.1 Inspector John Spaans – Wetaskiwin RCMP

7.0 REPORTS

7.1 Enforcement Services Update March 2024

7.2 Enforcement Services Update April 2024

7.3 Finance Bank Reconciliation February 2024

7.4 Emergency Response Update

8.0 BYLAWS

9.0 AGREEMENTS

10.0 CORRESPONDENCE

10.1 Alberta Public Safety and Emergency Services

11.0 NEW BUSINESS

- 11.1 Solar Funding Request
- 11.2 CAEP Invitation
- 11.3 Millet & District Museum & Archives
- 11.4 Porter Avenue
- 11.5 Tax Assessment
- 11.6 2024 State of City of Leduc Luncheon
- 11.7 2024 State of Leduc County Luncheon

12.0 CLARIFICATION OF AGENDA

13.0 CLOSED SESSION

14.0 ADJOURNMENT



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: April 10 2024
Originated By: Administration
Agenda Item: 5.0 – Adoption of Minutes

BACKGROUND/PROPOSAL

Adoption of Minutes

- 5.1 Minutes of Regular Meeting – April 24, 2024
- 5.2 Minutes of Special Meeting - April 27, 2024

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Not applicable.

COSTS/SOURCE OF FUNDING

Not applicable.

RECOMMENDATION

1. That the minutes are hereby approved, as presented.



**REGULAR MEETING OF COUNCIL
TOWN OF MILLET
APRIL 24th, 2024
Millet Civic Centre
4:00 p.m.**

PRESENT:

MAYOR

Doug Peel

COUNCILLORS

Mike Bennett
Gerdie Hogstead
Susie Petrisor
Rebecca Frost
Charlene Van de Kraats
Mat Starky

CAO
OFFICE MANAGER
DIRECTOR OF INFRASTRUCTURE
DIRECTOR OF FINANCE

Lisa Schoening
Joyce Vanderlee
Lisa Novotny
Annette Gordon

1.0 CALL TO ORDER:

The meeting was called to order by Mayor Peel at 4:00 p.m.

2.0 TREATY 6 RECOGNITION:

3.0 PUBLIC HEARING: NONE

4.0 ADDITIONS, DELETIONS AND ADOPTIONS OF AGENDA:

Res #080/24 Adoption of Agenda	Moved by Councillor Petrisor that the April 24, 2024, agenda is hereby approved as amended. Delete 11.7 Financial Statements Addition 13.2 In Camera
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*CARRIED***5.0 ADOPTION OF MINUTES:**

Res #081/24 Adoption of Minutes	Moved by Councillor Van de Kraats that the April 24, 2024, Regular Meeting of Council Minutes are hereby approved, as presented.
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*CARRIED***6.0 DELEGATIONS: NONE****7.0 REPORTS:**

- 7.1 Library Board Minutes February 2024
- 7.2 Library Statistics January 2024
- 7.3 Library Statistics February 2024
- 7.4 Library Statistics March 2024
- 7.5 Councillor Hogstead WALA Report

Res # 082/24 Reports	Moved by Councillor Bennett that Council accepts the reports presented as information.
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*CARRIED***8.0 BYLAWS: NONE****9.0 AGREEMENTS: NONE****10.0 CORRESPONDENCE: NONE****11.0 NEW BUSINESS:***11.1 Hall Rental Reduction**Councillor Starky excused himself from voting due to conflict of interest*

Res #083/24	Moved by Councillor Bennett that council waive the Damage Deposit and reduce the facility rental fees by 50% for the Millet Adventure Summer
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	Camp one week programming that will take place in the Summer of 2024 (dates to be determined).
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CARRIED

11.2 Library Trustee Board Appointment

Res #084/24	Moved by Councillor Hogstead that council appoint Jillian Meyers to a second, three-year term with the Millet Library Board.
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CARRIED

11.3 MIB Waiver

Res #085/24	Moved by Councillor Van de Kraats that council waive fee for parking lot for the annual Community Garage sale.
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CARRIED

11.4 Seniors Week 2024 Community Declaration

Res #086/24	Moved by Councillor Hogstead that June 3 rd – June 9 th , 2024, be declared Senior’s week in Millet.
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CARRIED

11.5 FCSS Request

Res #087/24	Moved by Councillor Van de Kraats that the following FCSS Grants be awarded for 2024.														
	<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 80%;">2024 FCSS Applicant</th> <th style="width: 20%;">2024 Amount Awarded</th> </tr> </thead> <tbody> <tr> <td>Millet and District Seniors</td> <td>\$1,250.00</td> </tr> <tr> <td>Millet Library Town of Millet Library Board</td> <td>\$7,900.00</td> </tr> <tr> <td>Millet Library Town of Millet Library Board Volunteer Appreciation</td> <td>\$750</td> </tr> <tr> <td>Victim Services</td> <td>\$2,000.00</td> </tr> <tr> <td>Millet District Arts and Craft Guild</td> <td>\$750.00</td> </tr> <tr> <td></td> <td>\$2,000</td> </tr> </tbody> </table>	2024 FCSS Applicant	2024 Amount Awarded	Millet and District Seniors	\$1,250.00	Millet Library Town of Millet Library Board	\$7,900.00	Millet Library Town of Millet Library Board Volunteer Appreciation	\$750	Victim Services	\$2,000.00	Millet District Arts and Craft Guild	\$750.00		\$2,000
2024 FCSS Applicant	2024 Amount Awarded														
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Millet Library Town of Millet Library Board Volunteer Appreciation	\$750														
Victim Services	\$2,000.00														
Millet District Arts and Craft Guild	\$750.00														
	\$2,000														

	Millet & District Historical Society / Childrens Programming	
	Millet & District Historical Society / Special Events Programming	\$2,000
	Millet & District Historical Society / Volunteer Appreciation	\$750.00
	Millet Ag Society	\$8,000.00
	Millet & District Lions Club -Community Awards night & Parade	\$2,500.00
	Horizons	\$900.00
	Wetaskiwin SDA Church	\$500.00
	Total	\$29,300.00

CARRIED

11.6 Smiles Non-Profit Invitation

Res #088/24	Moved by Councillor Frost that Councillor Starky attend and bring greetings to Music & Laughter for Millet’s Mental Health on May 3 rd , 2024, and further that Mayor Peel attend and bring greetings on May 31 st , 2024.
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CARRIED

11.8 Ball Diamond Usage & Rate Request

Res #089/24	Moved by Councillor Petrisor that Leduc Composite High School use the larger baseball diamond at a prorated amount of \$55.00 per day for June 22 nd & 23 rd 2024.
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CARRIED

12.0 CLARIFICATION OF AGENDA: NONE

Council took a 10-minute break.

Res #090/24 Adjournment	Moved by Councillor Starky that the Regular Council Meeting Temporarily adjourns, and Council sit in Closed Session to discuss Items 12.1 and 12.2 Sections 16 and Section 24 (1)(a) of the Freedom of Information and Protection of Privacy Act.
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CARRIED

13.0 CLOSED SESSION:

Res #091/24 Reconvene	Moved by Councillor Van de Kraats that the Regular Council Meeting reconvene from Closed Session at 6:23: p.m.
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*CARRIED***14.0 ADJOURNMENT:**

The meeting was adjourned at 6:25 p.m.

THESE MINUTES ADOPTED BY COUNCIL THIS 8th DAY OF MAY 2024.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



**REGULAR MEETING OF COUNCIL
TOWN OF MILLET
APRIL 27th, 2024
Millet Civic Centre
10:00 a.m.**

PRESENT:

MAYOR

Doug Peel

COUNCILLORS

Mike Bennett
Gerdie Hogstead
Susie Petrisor
Rebecca Frost
Charlene Van de Kraats

CAO
OFFICE MANAGER
DIRECTOR OF INFRASTRUCTURE

Lisa Schoening
Joyce Vanderlee
Lisa Novotny

Absent with Regret

Mat Starky

1.0 CALL TO ORDER:

The meeting was called to order by Mayor Peel at 10:00 a.m.

2.0 ADDITIONS, DELETIONS AND ADOPTIONS OF AGENDA:

Res #092/24 Adoption of Agenda	Moved by Councillor Van de Kraats that the April 27, 2024, agenda is hereby approved as presented.
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CARRIED

3.0 NEW BUSINESS:

11.1 Financial Statements

Res #093/24	Moved by Councillor Petrisor that Council move to approve the restricted reserve changes as stated in the December 31, 2023 Financial Statements.
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CARRIED

Res #094/24	Moved by Councillor Frost that Council approve the audited December 31, 2023 financial statements as presented.
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CARRIED

4.0 ADJOURNMENT:

The meeting was adjourned at: 10:29 am.

THESE MINUTES ADOPTED BY COUNCIL THIS 8th DAY OF MAY 2024.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: May 8 2024
Originated By: Administration
Agenda Item: 6.0 – John Spaans RCMP

BACKGROUND/PROPOSAL

Inspector John Spaans with the Wetaskiwin RCMP would like to update the Mayor, Council and Administration

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Not Applicable



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: May, 08 2024
Originated By: Administration
Agenda Item: 7.0 - Reports

BACKGROUND/PROPOSAL

The following Reports have been submitted for Council’s information.

- 7.1 Enforcement Services Report March 2024
- 7.2 Enforcement Services Report April 2024
- 7.3 Monthly Bank Reconciliation – February 2024
- 7.4 Emergency Response Plan Update

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Not applicable.

COSTS/SOURCE OF FUNDING

Not applicable.

RECOMMENDATION

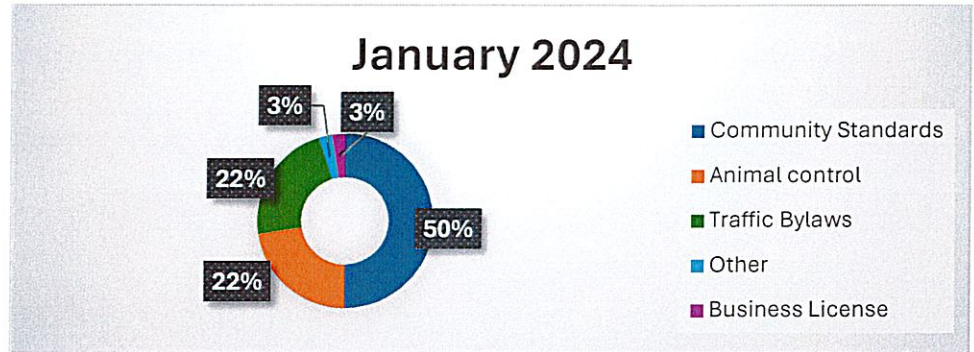
1. That the Reports are hereby accepted as information.



File Break Down

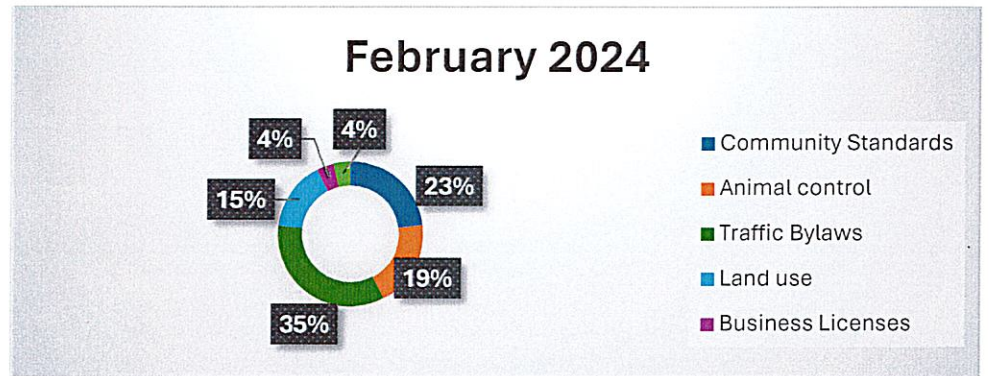
January 2024

Community Standards	20
Animal control	9
Traffic Bylaws	9
Other	1
Business License	1



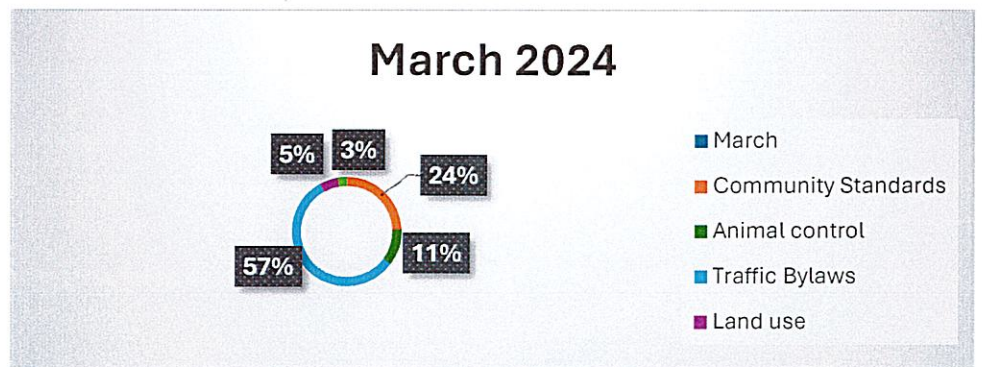
February 2024

Community Standards	6
Animal control	5
Traffic Bylaws	9
Land use	4
Business Licenses	1
Other	1



March 2024

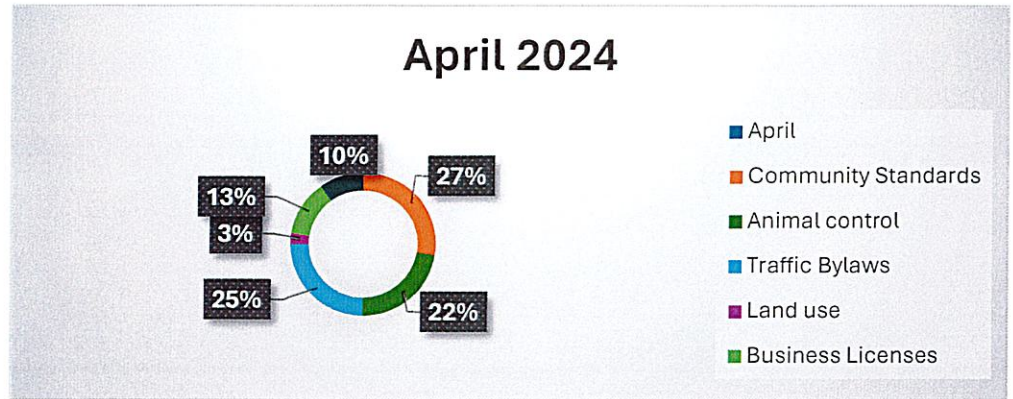
Community Standards	9
Animal control	4
Traffic Bylaws	21
Land use	2
Business Licenses	1





April 2024

Community Standards	11
Animal control	9
Traffic Bylaws	10
Land use	1
Business Licenses	5
Other	4



Clarification of enforcement –

Community Engagement at events

- PD days
- Wellness/FCSS Programs
- Library Programs

Patrols

- Foot patrols have started with warmer weather.
- Regular community patrols

Community Enforcement starts with education,

- Creating pamphlets to ensure communities are aware of issues. Before enforcing that specific area.

Animal Control –

- Nuisance animals (Dogs Barking or whining)
- Aggressive dogs
- Cats at large or causing a nuisance.

So far for 2024 we are at four (4) animals brought into the Wetaskiwin Animal Shelter that were from Millet. – Out of the four (4) none have been claimed.



Community Standards –

- Warmer months - Ones that accumulated garbage, furniture, auto parts. etc.
- Majority would be snow removal in the winter or dog feces accumulating on front properties.

Land Use –

Many have been regarding drainage onto town property - notices given out to redirect eaves troughs or to redirect hoses pumping drainage onto town property.

Other –

- Wellness check requested at park.
- Stolen vehicles recovered.
- Assist RCMP or Public
- Request for patrol (town request)
- B&E
- Drugs found.

Traffic –

- Many of these files are prohibited parking or unattached trailers.

Currently enforcing Town properties (many had unattached trailers)

Notices that are given out have a date on them, with discretion and request these can get extensions for property cleanup. As many property owners work full time and have families. Making sure they know they have options before having frustrated residents.

Current Bylaws and Policies –

I have been reading through and adding notes to sections I feel need updating and things I think would be beneficial to add.

Safety with employees – Working with Public Works and Town employees to ensure inspections on extinguishers and facilities is completed. As well as any extra safety measures employees should take.

Monthly Bank Reconciliation

Municipality of

TOWN OF MILLET

Month Ending 29, February 2024

	General Account	Chequing Account	General Term Deposit	Cemetery Term Deposit	Total
Net Balance at End of Previous Month	\$275,397.54	\$275,445.79	\$2,750,010.68	\$16,744.46	\$3,317,598.47
Receipts for the Month (Less Loans)	\$198,444.86	\$1,957.34	\$12,232.34	\$64.27	\$212,698.81
Terms Cashd in				\$0.00	\$0.00
Sub-Total	\$473,842.40	\$277,403.13	\$2,762,243.02	\$16,808.73	\$3,530,297.28
LESS:					
Terms Taken out				\$0.00	\$0.00
Disbursements for the Month	\$193,409.68	\$131,853.60		\$4.73	\$325,268.01
			\$0.00	\$0.00	\$0.00
Net Balance at End of Month	\$280,432.72	\$145,549.53	\$2,762,243.02	\$16,804.00	\$3,205,029.27
Balance at End of Month -- Treasury Branch	\$288,331.78	\$419,542.70	\$2,762,243.02	\$29,477.02	\$3,499,594.52
*Cash on Hand at End of Month			\$0.00	\$0.00	\$0.00
Sub-Total	\$288,331.78	\$241,098.69	\$2,762,243.02	\$29,477.02	\$3,321,150.51
ADD: Outstanding deposits	\$7,899.06		\$0.00	\$12,673.02	\$20,572.08
Less: Outstanding Cheques (See List)	\$0.00	\$95,549.16	\$0.00	\$0.00	\$95,549.16
BALANCE	\$280,432.72	\$145,549.53	\$2,762,243.02	\$16,804.00	\$3,205,029.27

OUTSTANDING CHEQUES

No.	Amount	No.	Amount	No.	Amount	No.	Amount	Amount
667	20.22	1062	356.80	1082	696.18			
681	28.98	1063	758.10	1083	440.47			
705	50.00	1064	163.76	1084	300.00			
848	86.60	1065	243.65	1085	1,285.74			
976	273.26	1066	807.00	1086	707.61			
1005	204.75	1067	503.62	1087	175.00			
1007	36,727.74	1068	94.50	1088	300.00			
1008	1,075.00	1069	17,418.36	1089	477.88			
1022	185.00	1070	6,653.50	1090	50.00			
1025	490.00	1071	708.75					
1038	71.74	1072	151.15					
1042	23.15	1073	444.85					
1044	125.64	1074	204.75					
1046	267.75	1075	300.00					
1056	278.25	1076	2,805.95					
1058	525.00	1077	300.00					
1059	15,009.75	1078	300.00					
1060	939.75	1079	967.50					
1061	1,251.46	1080	300.00					
								\$95,549.16

Reviewed by: _____
Chief Administrative Officer

Date: _____

This statement submitted to Council this day of 8 May 2024.

Remarks:

Mayor: _____

EMERGENCY RESPONSE PLAN UPDATE

Submitted as Information by: Dave Monahan, Director of Emergency Management

I. PROJECT FOCUS

The project aims to enhance emergency preparedness and response capabilities within the Town of Millet by developing and implementing a comprehensive Emergency Response Plan. Through a systematic approach to hazard assessment, risk analysis, and preparedness measures, the project seeks to mitigate the impacts of natural disasters, technological hazards, and public health emergencies on the community. By fostering collaboration among key stakeholders, implementing effective communication strategies, and providing targeted training and resources, the project endeavors to strengthen the town's resilience and ensure the safety and well-being of its residents.

II. OBJECTIVES

To create a thorough and effective Emergency Response Plan, the following five pillars have been identified as the structure to outline objectives required.

1. Preparedness:

- a. Develop and maintain comprehensive emergency response protocols and procedures to ensure readiness for various types of emergencies.
- b. Conduct required training and exercises to enhance the capabilities and readiness of Emergency Response Plan Authorities, Emergency Response Plan Participants, and community members.
 - *Emergency Response Plan Authorities* – Individuals who are directly responsible for or actively participate in coordinating overall emergency response. (Ex. Director of Emergency Management, Mayor and Council, Emergency Services, etc.)
 - *Emergency Response Plan Participants* – Individuals who have specific responsibilities for others or for resources during an emergency response. (Ex. Schools, Businesses, Community Facilities)
- c. Identify emerging hazards and amend Emergency Response Plan and Manual as required.
- d. Establish effective communication channels and coordination mechanisms with relevant stakeholders to facilitate timely and coordinated response efforts.

2. Response:

- a. Activate the emergency response plan promptly and efficiently upon the occurrence of an emergency.
- b. Coordinate response efforts among relevant authorities, agencies, and organizations to effectively manage and mitigate the impacts of emergencies.
- c. Deploy resources and personnel strategically to ensure the safety and well-being of Millet residents and minimize damage to property and infrastructure.

3. Recovery:

- a. Assess the extent of damages and recovery needs following an emergency to inform recovery efforts.
- b. Implement recovery actions to restore essential services, infrastructure, and community functions.
- c. Provide support and assistance to affected individuals and communities to facilitate their recovery and rehabilitation process.

4. Communication and Coordination

- a. Establish clear communication protocols and procedures to disseminate timely and accurate information to the public before, during, and after emergencies.
- b. Foster collaboration and coordination among emergency responders, government agencies, non-profit organizations, and the private sector to ensure a unified and effective response to emergencies.
- c. Engage with the community through outreach and education initiatives to raise awareness about emergency preparedness and response measures.

5. Continuous Improvement

- a. Conduct regular reviews and evaluations of the emergency response plan to identify strengths, weaknesses, and areas for improvement.
- b. Incorporate lessons learned from past emergencies and best practices into future revisions of the plan.
- c. Foster a culture of continuous learning and adaptation to enhance the town's resilience and preparedness for future emergencies.

III. CURRENT STATUS

- Developing emergency response protocols and procedures that will be outlined within:
 - **Emergency Response Plan** – Comprehensive resource guide including mandate, administrative components, and full response plans with contact information. This will be distributed via paper copy to Emergency Response Plan Authorities and via electronic communication to Emergency Response Plan Participants.
 - **Emergency Response Manual** – Concise guide outlining full response plans with contact information. Distributed via paper copy to Emergency Response Plan Authorities and Emergency Response Plan Participants.
 - **Town of Millet's Emergency Response Website** – Up to date resource on current emergencies, temporary hazards, and appropriate response, upcoming and required training, as well as interactive contact list. This resource can have variable access for different stakeholder groups from full access for Authorities to information only purposes for community members. This is a vital tool to ensure that information is current and accessible; however, does not replace required paper copies due to the possible risk of losing access during an emergency.
- Completing required training for Director of Emergency Management position.
- Organizing a list of Millet-specific hazards and response plans.
- Compiling contact details of pertinent stakeholders.
- Planning training simulations and exploring tabletop simulation alternatives.
- Developing an engaging marketing plan to engage community members.

IV. CHALLENGES AND SOLUTIONS

1. Due to the Province of Alberta's scheduling, some mandatory courses for Director of Emergency Management certification have been cancelled, postponed, or remain unscheduled. I will continue to enroll in these courses as they become available.
2. The annual review has moved from Summer 2024 to Fall 2024 due to provincial schedule availability. Date to be determined and communicated as soon as possible.

V. REQUIRED NEXT STEPS

1. Finalize emergency response plan, manual, and community communication strategy.
2. Complete mandatory minimum legislated Provincial training by stakeholders:
 - (1) Mayor and council are legislated to have completed Municipal Elected Officials (MEO) course within 90 days of being appointed office, which is being offered online as a self-directed course. Please forward me your certificate when you complete the course or if you have any issues enrolling.
 - (2) Staff functioning in Emergency Response Plan Authority roles are legislated to have completed both Basic Emergency Management and Incident Command System (ICS) I-100. These courses are offered both in class and online as a self-directed course. Please forward me your certificate when you complete the course or if you have any issues enrolling.
 - (3) Director(s) are required to have completed Basic Emergency Management, Incident Command System (ICS) I-100, I-200, and I-300 as well as Director of Emergency Management. I have completed Basic Emergency Management and ICS I-100. ICS I-200, I-300, and Director of Emergency Management are not offered as online courses and are still to be completed.
3. Hold a meeting for Emergency Response Plan Authorities meeting to present the new plan and obtain feedback.
4. Conduct an information evening for Emergency Response Plan Participants.
5. Hold information night for community members (if appropriate).
6. Organize tabletop emergency response simulation involving Emergency Response Plan Authorities.
7. Plan townwide simulation.

VI. FUTURE EVENTS

Date	Event
As Soon As Possible	Mayor/Council Training: Municipal Elected Officials (MEO) Staff Training: Basic Emergency Management, Incident Command System (ICS) I-100
TBD	ERP Authorities Meeting
TBD	ERP Participants Information Session
TBD	Tabletop Simulation
TBD	Town Simulation
TBD	Town Emergency Response Review



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: May 08 2024
Originated By: Administration
Agenda Item: 10.0 - Correspondence

BACKGROUND/PROPOSAL

The following correspondence has been received for Council's review.

10.1 Alberta Public Safety and Emergency Services

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Not applicable.

COSTS/SOURCE OF FUNDING

Not applicable.

RECOMMENDATION

1. That the Correspondence is hereby accepted as information.



ALBERTA
PUBLIC SAFETY AND EMERGENCY SERVICES

*Office of the Minister
Deputy Premier of Alberta
MLA, Calgary-West*

AR 28526

May 01, 2024

His Worship Doug Peel
Mayor
Town of Millet
Box 270
Millet AB T0C 1Z0
town@millet.ca

Dear Mayor Peel:

Your February 15, 2024 letter to Honourable Danielle Smith, Premier of Alberta, regarding the Royal Canadian Mounted Police (RCMP) and the future of policing in Alberta, was forwarded to the Ministry of Public Safety and Emergency Services for a response. As the Minister of Public Safety and Emergency Services (PSES), I appreciate the opportunity to respond and provide you with the following information.

The Government of Alberta is committed to public safety in our province, which is why we are actively engaging the federal government in conversations about RCMP staffing and working towards immediate solutions within our jurisdiction. As a former police officer and the Minister responsible for law enforcement in Alberta, I want to emphasize my appreciation for the valuable contributions made by the RCMP members across the province. However, staffing vacancies remains a concern for communities and the provincial government.

Unfortunately, the federal government is not staffing Alberta adequately with full time RCMP members. On average, Alberta is currently 21.6% understaffed across RCMP detachments when compared to the full-time equivalents we are paying for. It is our understanding that nationally this number is about 17%. Many municipalities are telling me their RCMP detachment vacancy rates are upwards of 30%. In short, we are supposed to have 1,911 officers in the communities and we only have 1,498 which means we are paying approximately \$16 million for close to 200 on-leave positions that the federal government has not filled.

With the current levels of crime across Alberta, these shortfalls are creating an environment where criminal activity can thrive. I want to be clear, I do not have a preference to which uniform police officers wear. I do however expect staffing levels to match what is being paid for, regardless of the police service utilized.

.../2

The Government of Alberta continues to participate in the Government of Canada's ongoing review of RCMP contract policing. We look forward to additional opportunities to discuss the future of RCMP contract policing with the federal government and communities. While this review is ongoing, Alberta's government continues to invest in the RCMP provincial police service to ensure Albertans are safe and protected in their communities. This year, we provided an additional \$20.9 million to communities covered by the Provincial Police Service Agreement to bolster the RCMP's capacity to respond to crime across the province. However, many of the additional positions that have been funded remain unfilled, despite the increase in need.

As the Minister responsible for public safety in Alberta, I am required to explore any opportunities to increase public safety and be prepared for any decision the federal government may make regarding contract policing. That is why I have developed the Indigenous and Municipal Police Transition Study Grant program for municipalities, First Nations, and Metis Settlements across Alberta. They are eligible to explore the option of alternative policing models for their communities by applying for this independent study grant. More information can be found at www.alberta.ca/indigenous-municipal-police-transition-study-grant.aspx.

Thank you again for taking the time to write. I assure you that my highest priority is for Albertans to feel safe, secure and protected in their communities. I remain committed to ensuring that we have appropriate staffing levels for police here in Alberta.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mike Ellis', with a stylized, cursive flourish.

Honourable Mike Ellis
Deputy Premier of Alberta
Minister of Public Safety and Emergency Services

cc: Honourable Danielle Smith
Premier of Alberta



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: Wednesday May 8th, 2024
Originated By: Administration
Agenda Item: 11.1 – Solar Funding Request

BACKGROUND/PROPOSAL

Mr. Horner presented to Council at the April 10, 2024 meeting of Council asking for Council to consider offering a \$500 grant to any residents that install solar panels at their homes.

RECOMMENDED ACTION:

Council will need to decide if they wish to offer any incentives to homeowners for the installation of solar panels in the Town of Millet.



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: May 08 2024
Originated By: Administration
Agenda Item: 11.2 Central Alberta Economic Partnership Membership

BACKGROUND/PROPOSAL

Camrose and County are inviting Mayor Peel and Council to attend the “Business and Blue Jeans” event to take place on June 12th, 2024, from 9:30 am – 3:30 pm at the Cherry Lane B&B.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The primary objective for this event is to introduce Camrose County from an Economic development perspective, build relationships, explore cooperation opportunities, and share inspiring messages from guest speakers.

COSTS/SOURCES OF FUNDING

Tickets to this event are \$40.00.

RECOMMENDATION

Does Council wish to attend.



TOWN OF MILLET REQUEST FOR DECISION (RFD)

Meeting: Council Meeting

Meeting Date: May 8, 2024

Agenda Item: 11.3 Millet Historical Society - Requests

BACKGROUND/PROPOSAL

The M&DHS are applying for the Community Facility Enhancement Program Grant to install a wall in the collections space and make updates to the program room and vault areas.

The Society is looking for permission to proceed with these projects and commitment of matching funds, the quoted cost of the job is in the amount of \$16,555.00.

Administration Recommendation: Does Council wish to grant permission for the proposed projects?

Does Council wish to commit to the matching grant, in the amount of \$ 8,277.45?



TOWN OF MILLET REQUEST FOR DECISION (RFD)

Meeting: Council Meeting
Meeting Date: May 8, 2024
Agenda Item: 11.4 Improvement Levy – Porter Avenue

BACKGROUND/PROPOSAL

Council directed administration to send letters to the property owners, along Porter Avenue, to gauge interest in an improvement levy to update the back laneway and add a turn about.

The deadline for receipt of these letters was May 1, 2024. The Town received 7 written notices OBJECTING to the levy and 1 verbal response objecting.

There was zero letters received AGREEING the levy.

Resolution: Does Council wish to proceed with the improvement levy for the alleyway behind Porter Avenue?



TOWN OF MILLET REQUEST FOR DECISION (RFD)

Meeting: Regular Council Meeting

Meeting Date: May 8, 2024

Agenda Item: 11.5 Property Tax Split

BACKGROUND/PROPOSAL

Millet last year adjusted the taxation split for residential and non-residential, due to new growth in non-residential of \$6.434.600. Which represents an increase of 30% in assessment over last year. With growth in our non-residential again this year we predict a decrease in taxes on business/non-residential for 2024. While residential will be affected by the full effect of our increase in taxation. If we change the taxation split from the prior year, this will result in lower taxation increase for the residential properties.

COSTS/SOURCE OF FUNDING

N/A

RECOMMENDATION

Council to direct administration to look at options for splitting between residential and non-residential taxes.



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: May 22 2024
Agenda Item: 11.6 2024 State of the City of Leduc Luncheon

BACKGROUND/PROPOSAL

The 2024 State of the City of Leduc Luncheon May 29th 2024

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

City of Leduc Mayor Bob Young & Council will be hosting the event on May 29th 2024 to be held at the Royal Hotel , 9450 Sparrow Drive Leduc AB. Lunch at 11:30 am to be followed by program 12:00 – 1:00 pm.

COSTS/SOURCE OF FUNDING

Tickets: Members \$45 + GST and Non-Members \$55 + GST

RECOMMENDED ACTION:

That council advise administration if they would like to attend.



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: May 22 2024
Agenda Item: 11.7 2024 State of the County of Leduc Luncheon

BACKGROUND/PROPOSAL

The 2024 State of the County of Leduc Luncheon May 29th 2024

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

County of Leduc Mayor Tanni Doblanko & Council will be hosting the event on June 19th 2024 to be held at the Red Tail landing Golf Club, 435 Airport Perimeter Rd #7. Lunch at 11:30 am to be followed by program 12:00 – 1:00 pm.

COSTS/SOURCE OF FUNDING

Tickets: Members \$45 + GST and Non-Members \$55 + GST

RECOMMENDED ACTION:

That council advise administration if they would like to attend.