



**REGULAR COUNCIL MEETING AGENDA
TOWN OF MILLET**

**Wednesday, March 27, 2024
4:00 p.m.
MCC Council Chambers**

- 1.0 CALL TO ORDER**

- 2.0 TREATY 6 RECOGNITION**

- 3.0 PUBLIC HEARING**

- 4.0 ADDITIONS, DELETIONS AND ADOPTION OF AGENDA**

- 5.0 ADOPTION OF MINUTES**
 - 5.1 March 13, 2024 – Regular Meeting of Council
 - 5.2 March 21, 2024 – Special Meeting

- 6.0 DELEGATIONS**

- 7.0 REPORTS**

- 8.0 BYLAWS**

- 9.0 AGREEMENTS**

- 10.0 CORRESPONDENCE**

11.0 NEW BUSINESS

- 11.1 Town Office Safety Improvements
- 11.2 Lions 50th Annual Charter Celebration
- 11.3 Summer Meeting Dates
- 11.4 Genesis AGM 2024

12.0 CLARIFICATION OF AGENDA

13.0 CLOSED SESSION

- 13.1 Land

14.0 ADJOURNMENT



REGULAR MEETING OF COUNCIL
TOWN OF MILLET
MARCH 13th, 2024
Millet Civic Centre
4:00 p.m.

PRESENT:

MAYOR

Doug Peel

COUNCILLORS

Mike Bennett
Gerdie Hogstead
Susie Petrisor
Mat Starky
Rebecca Frost

CAO
OFFICE MANAGER
DIRECTOR OF INFRASTRUCTURE

Lisa Schoening
Joyce Vanderlee
Lisa Novotny

Absent with regret

Charlene Van de Kraats

1.0 **CALL TO ORDER:**

The meeting was called to order by Mayor Peel at 4:00 p.m.

2.0 **TREATY 6 RECOGNITION:**

3.0 **PUBLIC HEARING: NONE**

4.0 **ADDITIONS, DELETIONS AND ADOPTIONS OF AGENDA:**

Res #052/24 Adoption of Agenda	Moved by Councillor Frost that the March 13, 2024, agenda is hereby approved as presented.
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*CARRIED***5.0 ADOPTION OF MINUTES:**

Res #053/24 Adoption of Minutes	Moved by Councillor Bennett that the February 28, 2024, Regular Meeting of Council Minutes are hereby approved, as amended. Manager of Finance Annette Gordon
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*CARRIED***6.0 DELEGATIONS: NONE****7.0 REPORTS:***7.1 Millet Fire Department*

Res # 054/24 Reports	Moved by Councillor Hogstead that Council accepts the reports presented as information.
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*CARRIED***8.0 BYLAWS: NONE****9.0 AGREEMENTS: NONE****10.0 CORRESPONDENCE: NONE****11.0 NEW BUSINESS:***11.1 Paul Pay Parking Lot and Fencing*

Res #055/24	Moved by Councillor Petrisor that Council directs administration to monitor the parking situation at Paul Pay field for the 2024 soccer season and bring forward a report later in the year for councils' consideration.
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*CARRIED**11.2 Leaders of Tomorrow – Sponsorship Request*

Res #056/24	Moved by Councillor Starky that Council approves \$1,000 for Leaders of Tomorrow to be funded through 2024 FCSS.
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*CARRIED**11.3 Highway 2A and Highway 616 Signalization/Infrastructure Upgrades*

Res #057/24	Moved by Councillor Frost that Council accepts the tender from Park-Aid Asphalt & Maintenance in the amount of \$504,425.55 plus GST for the Highway 2A and Highway 616 Intersection Upgrades,
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CARRIED

Res #058/24	Moved by Councillor Petrisor that council approve \$50,000 from Canada Community Building Fund (CCBF) to cover any additional costs associated with the Highway 2A and Highway 616 Traffic Signalization upgrades.
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*CARRIED***12.0 CLARIFICATION OF AGENDA: NONE****13.0 CLOSED SESSION: NONE****14.0 ADJOURNMENT:**

The meeting was adjourned at 4:14 p.m.

THESE MINUTES ADOPTED BY COUNCIL THIS 27th DAY OF MARCH 2024._____
MAYOR_____
CHIEF ADMINISTRATIVE OFFICER



SPECIAL MEETING OF COUNCIL
TOWN OF MILLET
VIA GOTOMEETING
ACCESS CODE: 817 4950 8702
March 21 2024
12:00 p.m.

PRESENT:

Present at the online meeting were:

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|----------------------------|--|
| MAYOR | Doug Peel |
| COUNCILLORS | Gerdie Hogstead
Mike Bennett
Charlene Van de Kraats
Mat Starky
Rebecca Frost
Susie Petrisor |
| C.A.O. | Lisa Schoening |
| OFFICE MANAGER | Joyce Vanderlee |
| DIRECTOR OF INFRASTRUCTURE | Lisa Novotny |

1.0 CALL TO ORDER:

The Special Meeting of Council was called to order by Mayor Peel at 12:03 p.m.

Councillor Starky joined meeting at 12:10 pm

2.0 ADOPTION OF AGENDA:

Res #59/24 Agenda	Moved by Councillor Van de Kraats that the agenda is hereby adopted, as presented.
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CARRIED

Res #60/24 Closed Session	Moved by Councillor Bennett that Council moves into Closed Session to discuss Item 3.1 pursuant to Sections 16 to 29 of the Freedom of Information and Protection of Privacy Act at 12:04 p.m.
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*CARRIED***3.0 CLOSED SESSION***3.1 Land*

Res # 61/24 Reconvene	Moved by Councillor Bennett that the Regular Council Meeting reconvene from Closed Session at 2:10 p.m.
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CARRIED

Res # 62/24	Moved by Councillor Frost that Council directs administration to submit a letter to Millet & District Historical Society indicating the council wishes to meet with the historical society regarding the lease.
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*CARRIED***4.0 ADJOURNMENT:**

The Special Meeting of Council was adjourned at 12.14p.m.

THESE MINUTES ADOPTED BY COUNCIL THIS 27st DAY OF March 2024.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



TOWN OF MILLET
REQUEST FOR DECISION (RFD)

Meeting: Regular Council Meeting
Meeting Date: March 27, 2024
Originated By: Lisa Novotny
Agenda Item: 11.1 Town Office Safety Improvements

BACKGROUND/PROPOSAL

After the incident at the Edmonton City Hall earlier this year, Administration held a safety meeting to discuss similar scenarios and what protections are in place for staff.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Information has been provided on options available to improve safety in conjunction with emergency response plans by allowing staff at the counter get to the back-office area safely.

COSTS/SOURCE OF FUNDING

Replace existing main office area door with solid steel door	\$1,500
Replace interior office area door with solid steel door	\$1,500
Bullet proof laminate panels under front counter	\$1,600
Bullet proof laminate panels utility area wall	\$1,600
Window tint for utilities window	\$ 200
Contingency (15%)	\$ 960
Total	\$7,360

RECOMMENDED ACTION:

That Council approve \$7,360 from the general reserve to fund safety improvements at the Town Office.



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: March 26, 2024
Originated By: Lisa Schoening
Agenda Item: 11.2 Lions 50th Annual Charter Celebration

BACKGROUND/PROPOSAL

The Millet & District Lions Club has set aside Saturday May 4th 2024 to honor members and participants for the past 50 years of their achievements and accomplishments.

The Millet and District Lions Club have requested that the corkage and hall rental fees be waived for the Agriplex Banquet Hall, for our 50th Annual Charter Celebration.

That Mayor Peel bring greeting from the Town and as well, any other councillors or staff wishing to attend.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The Banquet Hall has been booked for May 4th & 5th 2024.

COSTS/SOURCE OF FUNDING

Banquet Hall Rental and Corkage \$1100.00

Damage Deposit \$1000.00

RECOMMENDED ACTION:

Does Council wish Administration to waive the fees for the Banquet Hall and Corkage Fees.

That Council Provide Administration with their availability to attend.



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Council Meeting
Meeting Date: March 27, 2024
Originated By: Lisa Schoening
Agenda Item: 11.3 Summer meeting dates

BACKGROUND/PROPOSAL

In July and August, Council only holds 1 meeting per month. The regular meetings should be on July 10 & 24th and August 14th and 28th.

Administration Recommendation: When does Council wish to hold the summer meetings?



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Council Meeting
Meeting Date: March 27, 2024
Originated By: Lisa Schoening
Agenda Item: 11.4 Genesis AGM

BACKGROUND/PROPOSAL

The AGM for Genesis Reciprocal Insurance Exchange will take place on **April 8, 2024, from 3:00 p.m. – 5:00 p.m. at the River Cree Resort & Casino in Edmonton during RMA’s RiskPro symposium.** It will also be administered by Zoom for those who cannot attend in person, further details to follow.

Please find the proxy document attached. The proxy allows for a member to choose an individual other than an elected or administrative official to vote on their behalf. An option exists to defer the proxy vote to Genesis’ Principal Attorney. The agenda, 2023 Audited Financials and 2023 Actuarial Report will be sent out 7 days prior to the AGM.

Does Council wish to have someone attend, or do you wish to choose a proxy?



**ANNUAL GENERAL MEETING OF
THE GENESIS RECIPROCAL INSURANCE EXCHANGE
PROXY**

The Undersigned Subscriber to the Genesis Reciprocal Insurance Exchange ("Genesis") hereby appoints: (choose one)

OR

Duane Gladden, Executive Director and CEO of the RMA and Genesis Principal Attorney

to act as proxy at the Annual General Meeting of Genesis to be held on Monday April 8, 2024.

My proxy shall have full authority to vote on behalf of the Undersigned.

Dated _____, 2024.

Subscribing Member

Signing Officer

***Note that no proxy is required if a member is represented at the meeting by its most senior elected or most senior administrative personnel.**