



**REGULAR COUNCIL MEETING AGENDA
TOWN OF MILLET**

**Wednesday, February 14, 2024
4:00 p.m.
MCC Council Chambers**

- 1.0 **CALL TO ORDER**
- 2.0 **TREATY 6 RECOGNITION**
- 3.0 **PUBLIC HEARING**
- 4.0 **ADDITIONS, DELETIONS AND ADOPTION OF AGENDA**
- 5.0 **ADOPTION OF MINUTES**
 - 5.1 January 24, 2024 – Regular Meeting of Council
- 6.0 **DELEGATIONS**
 - 6.1 Lynn Brown
- 7.0 **REPORTS**
 - 7.1 Millet Fire Department Call History 01/01/2024-02/01/2024
 - 7.2 Millet Seniors 2023
 - 7.3 Bank Reconciliation December 2023
 - 7.4 Tax Aging Analysis December 2023
- 8.0 **BYLAWS**
- 9.0 **AGREEMENTS**
- 10.0 **CORRESPONDENCE**

11.0 NEW BUSINESS

- 11.1 Millet Youth Society Skate Park Extension
- 11.2 Millet Youth Society Hall Waiver
- 11.3 Speed Limit Change Moonen Heights
- 11.4 Parking Waiver
- 11.5 Millet Wellness
- 11.6 CRASC Appointment
- 11.7 National Police Federation

12.0 CLARIFICATION OF AGENDA

13.0 CLOSED SESSION

- 13.1 Land
- 13.2 Land

14.0 ADJOURNMENT



REGULAR MEETING OF COUNCIL
TOWN OF MILLET
January 24th, 2024
Millet Civic Centre
4:00 p.m.

PRESENT:

MAYOR Doug Peel
COUNCILLORS Mike Bennett
Gerdie Hogstead
Susie Petrisor
Charlene Van de Kraats
Mat Starky
CAO Lisa Schoening
DIRECTOR OF INFRASTRUCTURE Lisa Novotny
ABSENT WITH REGRET Rebecca Frost
Joyce Vanderlee

1.0 CALL TO ORDER:

The meeting was called to order by Mayor Peel at 4:00 p.m.

2.0 TREATY 6 RECOGNITION:

3.0 PUBLIC HEARING:

4.0 ADDITIONS, DELETIONS AND ADOPTIONS OF AGENDA:

Res #018/24 Adoption of Agenda	Moved by Councillor Van de Kraats that the January 24, 2024, agenda is hereby approved with the following additions: 6.3 Bylaw Officer S. Stav Introduction 10.1 Water Main Break - Expenditure 11.5 2024 Spring Municipal Leaders' Caucus 11.6 Chamber Events and further that the following item be deleted from the agenda: 11.1 Millet Show & Shine Request for Waiver and Insurance
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COUNCIL MEETING

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ITEM # 51

*CARRIED***5.0 ADOPTION OF MINUTES:**

Res #019/24 Adoption of Minutes	Moved by Councilor Van de Kraats that the January 10, 2024, Regular Meeting of Council Minutes are hereby approved, as presented.
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*CARRIED***6.0 DELEGATIONS:**

- 6.1 *Angela Halwa*
- 6.2 *Kyrsten Stewart*
- 6.3 *Bylaw Officer S. Stav*

7.0 REPORTS:

- 7.1 *Millet Fire Department Call History 12/01/2023 to 12/31/2023*
- 7.2 *Bank Reconciliation October 2023*
- 7.3 *Bank Reconciliation November 2023*

Res # 020/24 Reports	Moved by Councillor Petrisor that Council accept the reports presented as information.
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*CARRIED***8.0 BYLAWS: NONE****9.0 AGREEMENTS: NONE****10.0 CORRESPONDENCE: NONE**

- 10.1 *Water Main Break – Expenditure*

Res #021/24	Moved by Councillor Hogstead that Council accept the Water Main Break – Expenditure report as information.
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*CARRIED***11.0 NEW BUSINESS:**

- 11.1 *Deleted*
- 11.2 *Ride for Mom Request for Waiver*

Res #022/24	Moved by Councillor Starky that Council waive the fees for use of the Agriplex parking lot and lobby area for Ride for Mom on May 11, 2024.
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*CARRIED**11.3 Fee Increase – Sign Pole Rental*

Res #023/24	Moved by Councillor Bennett that Council approve a grace period the sign pole rental rate with fees charged at the 2023 rates until June 30, 2024, and further that Council direct Administration to review the rental agreement to ensure the term of the agreement and fee changes are addressed.
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*CARRIED**11.4 Parking on Town Land*

Res #024/24	Moved by Councillor Hogstead that this item is tabled until the February 14, 2024 council meeting and further that temporary access be granted to the owners of 264 Porter Avenue until Council makes a decision on this matter.
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*CARRIED**11.5 2024 Spring Municipal Leaders' Caucus*

Res #025/24	Moved by Councillor Van de Kraats that Council approve Mayor Peel to attend the 2024 Spring Municipal Leaders' Caucus on March 14 and 15, 2024 in Edmonton.
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*CARRIED**11.6 Chamber Events*

Res #026/24	Moved by Councilor Van de Kraats that Council approve Councillor Bennett and Councilor Hogstead to attend the February 2, 2024, Chamber luncheon in Wetaskiwin and further that Council approve Mayor Peel and Councilor Petrisor to attend the February 24, 2024 Wetaskiwin Business Awards Gala in Wetaskiwin.
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*CARRIED***12.0 CLARIFICATION OF AGENDA: NONE****13.0 CLOSED SESSION: NONE**

14.0 ADJOURNMENT:

The meeting was adjourned at 4:40 p.m.

THESE MINUTES ADOPTED BY COUNCIL THIS _____ DAY OF FEBRUARY 2024.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Council Meeting
Meeting Date: February 14, 2024
Originated By: Lisa Schoening
Agenda Item: Delegation – Dog licensing fees

BACKGROUND/PROPOSAL

In the past the Town used to charge \$50/year for an animal license. About 7-8 years ago it was decided that we should only have a lifetime fee opposed to annual. This would make it a cheaper option for residents and cut down substantially on administrative and bylaw time to collect these fees each year.

An average dog’s lifespan is 10-13 years, meaning our cost is \$11.50 - \$15 per year.

Other community licensing fees

Calmar - \$30/year

Thorsby - \$50/year

Ponoka - \$30/year

ADMINISTRATION RECOMMENDATION:

To remain charging the \$150 lifetime licensing fee but add an option to have an annual fee as well.

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ITEM # 6.1

I would like the chance to address council regarding options for dog licences. I was talking to Stefanie the by law officer and understand there is a council meeting I think on February 13. I was hoping you could fit me in.

Thanks Lynn

On Jan 15, 2024 10:40 AM, lynn brown <lynnbrown@live.ca> wrote:

I am writing you today regarding the dog licenses. I understand that's its \$150 for a lifetime license.

In todays, day and age it's hard to know if anyone will be living in an area for a lifetime. I do feel it's not realistic having only this one option for registering your dog. At the very least there should be 2 options a yearly and lifetime. I have never lived in a community that only has this option.

It is a large amount of money to put out at one time especially if there is more than one dog.

I would like to propose that there be 2 options for dog licenses and if not that there be option to make a couple of payments especially in today's economy. Our pets are family members and there should be options especially if they are willing to work with the town in good faith.

Thank you

Lynn Brown

587-998-3298



Millet Fire Department
 Call History Report by Date
 1/1/2024 - 2/1/2024

Date	Type	Incident #	Incident Type	Primary Action	Address	# Of Attendees	Total Time
Sat 01/06/2024 09:42	County - Leduc (Extra Hours)	2400001	67 Outside Fire	55 Establish safe area		10	01:13
Mon 01/08/2024 16:51	City - Millet	2400002	52 Alarms	<i>False.</i>		9	00:07
Mon 01/08/2024 17:16	County - Leduc (Extra Hours)	2400003	71 Vehicle Fire	55 Establish safe area		11	01:49
Tue 01/09/2024 12:58	City - Millet	2400004	77 Motor Vehicle Collision	55 Establish safe area		10	01:11
Wed 01/10/2024 17:03	City - Millet	2400005	52 Alarms	55 Establish safe area	<i>False</i>	6	00:05
Thu 01/11/2024 14:02	County - Leduc (Extra Hours)	2400006	06 Breathing Problems	55 Establish safe area		9	01:12
Fri 01/12/2024 12:15	County - Wetaskiwin	2400007	65 Mutual Aid/ Assist Outside Agency	55 Establish safe area		6	00:38
Sat 01/13/2024 14:51	County - Leduc (Extra Hours)	2400008	65 Mutual Aid/ Assist Outside Agency	55 Establish safe area		13	03:37
Tue 01/16/2024 12:16	City - Millet	2400009	17 Falls	55 Establish safe area		8	00:24
Wed 01/24/2024 04:26	County - Wetaskiwin (Extra Hours)	2400010	31 Unconscious/ Fainting (Near)	55 Establish safe area		8	01:10
Wed 01/24/2024 08:06	County - Wetaskiwin	2400011	29 Traffic/ Transportation Incidents	55 Establish safe area		9	00:48
Sat 01/27/2024 03:12	County - Wetaskiwin (Extra Hours)	2400012	77 Motor Vehicle Collision	55 Establish safe area		11	01:19

Total calls for City - Millet:	4
Total calls for County - Leduc:	0
Total calls for County - Leduc (Extra Hours):	4
Total calls for County - Wetaskiwin:	2
Total calls for County - Wetaskiwin (Extra Hours):	2
Total calls:	12
Total Time:	13:33

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ITEM # 71
6

Millet Seniors report for 2023

It was a busy year for our club. There were 9 meetings with an average of 30 members attending.

We had speakers from the Millet fire Dept, the ATB-talking about fraud, Randi Williams about how we can live better, Aliya Parmar talking about Alzheimers, RCMP talking about home security, and Annie from Northern Lights Fiber.

We entered the gingerbread contest for Winter Fest, and many members took the Technology course put on by the Millet Museum. The town put on a lunch for seniors which we attended. Pink shirt day was in Feb.

We toured the Millet Fire Hall, Bigstone Cabinets, and Millet Food Bank.

We went to the Ponoka Pro Rodeo Museum, Peaceful Valley, Cow Pattie Theatre-Twice and with the Millet Ag Society went on a garden tour. Millet Wellness organized a bus trip to the outlet mall, casino and display of the lights .

We gave donations to Peaceful Valley, Millet Museum, Millet Legion and Millet Food Bank.

All in all, a busy year with our members involved in various organizations and keeping themselves occupied doing things that mean something to them.

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ITEM # 7.2

tax aging analysis
 Excluding auto pay

	Current outstanding	One Year outstanding	Total outstanding
Nov 2020	204,531.41	86,632.13	403,388.07
Nov 2021	119,428.80	39,454.24	226,160.02
Nov 2022	83,458.74	55,826.83	217,356.10
Nov 2023	92,906.75	17,642.87	117,211.29
Dec 2020	191,777.72	81,663.31	384,187.92
Dec 2021	76,096.07	33,007.08	178,177.97
Dec 2022	69,600.38	52,084.41	199,755.32
Dec 2023	73,743.81	12,421.90	91,987.78
Jan 2020	30,182.00	188,499.62	350,244.95
Jan 2021	-	179,781.35	331,552.94
Jan 2022	-	118,985.18	202,775.85
Jan 2023	5,801.09	80,219.97	215,475.22
Jan 2024	-	72,027.10	88,329.70

Analysis:

Due to a tax sale this year, we are significantly down from prior years. In addition, residences have made significant progress paying outstanding taxes.

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ITEM # 7.4



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: February 14, 2024
Originated By: Joyce Vanderlee
Agenda Item: 11.1 Skateboard Park

BACKGROUND/PROPOSAL

A request was received from the Friends of Millet Youth Society for an extension on the deadline for the land reserved for the Millet Skateboard Park.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Letter from Tera Ainsworth attached.

COSTS/SOURCE OF FUNDING

N/A

RECOMMENDED ACTION:

Does Council wish to extend the deadline.

COUNCIL MEETING

FEB 14 2024

ITEM # 11.1

To whom it may concern,

We at the friends of the millet youth society are writing this letter to acknowledge the two year deadline closing in for the land reserved for the skate park. With deep regret we are unable to acquire the funds necessary to proceed with the plans in the current timeline.

We have consistently been applying for grants and trying to meet our fundraising goals through local events and interactions with the community. It feels as though we have had much verbal support from the community but not a lot of action and level of involvement we hoped for. We have also looked into, and would still consider doing a temporary skate park structure in this location. Hopefully, to excite the community, get youth involved and ultimately raise the funds required for a more permanent park.

With all this being mentioned, we would like to ask for an extension on the land being offered for the skate park. We still believe Millet will benefit greatly from having a skate park. We hope for and need a strong community backing to make this happen for our youth.

Thank you,

The Friends of the Millet Youth Society



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: February 14, 2024
Originated By: Joyce Vanderlee
Agenda Item: 11.2 Millet Youth Society Hall Waiver

BACKGROUND/PROPOSAL

A request was received from the Friends of Millet Youth Society for a waiver of the Community Hall on March 16th, 2024, to host a family friendly St Patrick’s themed dance. Entry will be by donation and money raised will go to Skateboard Park.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

COSTS/SOURCE OF FUNDING

N/A

RECOMMENDED ACTION:

Does Council wish to waive the Damage Deposit and Rental Fees.

COUNCIL MEETING

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ITEM # 11.2



To whom it may concern,

We are writing you this letter to request the use of the community hall on March 16, 2024. Our non-profit organization would like to host a family friendly, St.Patrick's themed dance on this date. Entry will be by donation and snacks will be available. All profits raised will be put towards our efforts to build the skate park in Millet. This past October we hosted a Halloween themed family dance that was highly successful in terms of attendance. So much so that we felt the need to obtain a larger space for any future dances.

If we are able to secure the hall for this date, we would also like to request having any fees and/or deposits waived since this is a fundraising event meant to give back to the community. Thank you for your time and please reach out if you have any questions or concerns.

Yours sincerely,

The Friends of the Millet Youth Society

Tera Ainsworth- 780-216-0344- teradrews@hotmail.com

Jessica Ireland- 780-312-3345- jmireland01@hotmail.com

WE VALUE: YOUTH ENGAGEMENT COMMUNITY IMPACT HEALTHY LIFESTYLE



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Council Meeting
Meeting Date: February 14, 2024
Originated By: Lisa Schoening
Agenda Item: 11.3 Speed Limits – Moonen Heights

BACKGROUND/PROPOSAL

At the November 8, 2023, meeting of Council, a letter was received by a resident regarding the speed limits in Moonen Heights. He requested that due to the lack of sidewalks in most areas that he felt the speed limits should be lowered to 30km/hr. Council asked that administration look into all cost related to this change.

There are 3 entrances to the Moonen Heights subdivision, being 1 on Jubilee Road, 1 on Diamond drive and 616 and 1 on Powerline road and Diamond drive.

Signage could be placed at each of these entrances advising that the speed limit in the subdivision would be 30km/hr.

Costs for these signs would be \$350.00 for the actual speed limit signs and approximately an additional \$200 for any other signage warning residents of the change.

Does Council wish to proceed with this speed limit change, in the amount of \$550.00?

COUNCIL MEETING

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ITEM # 11.3



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Council Meeting
Meeting Date: February 14, 2024
Originated By: Lisa Schoening
Agenda Item: 11.4 Parking Waiver Porter Avenue

BACKGROUND/PROPOSAL

Residents from 220 and 244 Porter Avenue have requested a parking waiver.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Copies of the letters are attached.

COSTS/SOURCE OF FUNDING

RECOMMENDED ACTION:

Does Council wish to grant waivers to these residents.

COUNCIL MEETING

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ITEM # 11.4

February 2, 2024

Box 369
220 Porter Ave.
Millet, AB
T0C 1Z0

Re: Porter Ave. parking

Dear Mayor and Council,

After listening to the Stewarts make their presentation regarding their parking dilemma on Porter Ave., I would like to share my thoughts and also ask for a consideration or waiver.

I live at 220 Porter Ave., which is located just at the first curve at the top of the hill.

There are two parking spaces in front of my house — unless my neighbours have multiple vehicles, park further back in front of their house or have guests. Then I have room for one vehicle, or none at all.

I do not have a driveway or garage at the front or back of my property.

I currently have one vehicle and neither of my sons drive or own their own vehicles, but that is expected to change in the next 12 months.

My home backs onto the green space that parallels Power Line Road and is at the very end of the gravel laneway or alley. It actually peters out as it reaches my home.

Officer Christine Hepburn confirmed I am expected to maintain the grass and gravel area from my fence to this diminished laneway, but I am not able to park in that space, even though it would allow me at least two more parking spaces.

This becomes a problem when the Town does street cleaning and snow plowing. While residents are asked to move their vehicles, I quite literally have no place to move my vehicle too and have driven around town, burning gas while the cleaning or plowing is being done. During this year's plowing, I wound up having to drive around for half an hour. It would have been longer if I hadn't happened to have been out that afternoon.

When the plowing was done, I ended up with a large berm in front of my home, thereby limiting my ability to park even further.

I had spoken to Lisa Novotny about this situation and her one suggestion at the time was could I park in my neighbour's driveway? While it may be something of a solution, it is an inconvenience for them and, even if the current home owners would allow it, who is to say, if they were to move out and someone else move in, that this would be possible in the future?

I know the Town is doing some investigation into the parking on Porter and I would like my situation to be considered and, if possible, a waiver be issued so I can park there, or have visitors park there on the occasions it's needed.

Thank you for your time,
Christina Max
780-405-8871

Sandra Brothers
244 Porter Ave
P.O. Box 754
Millet AB
T0C 1Z0

Re: Parking on Porter Ave

My husband & I live at 244 Porter Ave. We have lived here for thirty years.

We have a senior disabled dog. She needs a ramp to get into car for morning drive.

She goes for a drive every morning since she can no longer go for a walk. The ramp needs a flat surface.

The ability to park behind our fence makes every thing so much easier on everyone.

Please consider this and allow us to park as we always have.

Sandra Brothers



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Council Meeting
Meeting Date: February 14, 2024
Originated By: Lisa Schoening
Agenda Item: 11.5 Millet Wellness

BACKGROUND/PROPOSAL

Millet Wellness is applying for grant funds through the Choose Well healthy communities' stream to purchase food for Make and Take Cooking Classes, and to upgrade the sink area in the Community Hall. While the existing set up is AHS compliant, with the large pots and bowls being used for cooking classes, additional sink area would be helpful.

Would council be willing to support modification of the current facility to accommodate if we are successful in the application?

If so, a letter of support for the cooking program would be greatly appreciated.

The cooking program is intended to provide skills for healthier meal choices, specifically using low cost ingredients that are easy to acquire, including common items that are received through the food bank. Each participant will make a meal to take home, as well as donate one meal to a household in need.

Thank you for your time,

sincerely,

Vicki Pyle

milletwellness@millet.ca

780-387-4554



COUNCIL MEETING

FEB 14 2024

ITEM # 11.5



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Council Meeting
Meeting Date: February 14, 2024
Originated By: Lisa Schoening
Agenda Item: 11.6 CRASC Appointment

BACKGROUND/PROPOSAL

The annual requirement for all participating municipalities to appoint the ARB officials for 2024 is now due.

(As per MGA section 454)

All municipalities are required to appoint by resolutions the following as your ARB officials for 2024.

Recommended Resolution:

That Council appoint the following;

- ARB Chairman - Raymond Ralph
- Certified ARB Clerk - Gerryl Amorin
- Certified Panelists - Darlene Chartrand
Sheryl Exley
Tina Groszko
Stewart Hennig
Richard Knowles
Dennis Meier
Raymond Ralph

COUNCIL MEETING

FEB 14 2024

ITEM # 11.6



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Council Meeting
Meeting Date: February 14, 2024
Originated By: Lisa Schoening
Agenda Item: 11.7 National Police Federation - Request

BACKGROUND/PROPOSAL

Over the past few years, the NPF has been advocating for a needed increase into Alberta RCMP resources. Since 2017, the provincial investments to the RCMP have been minimal, forcing the provincial service to have to cut its budget and run under resourced. Starting in 2021, the province changed the Police Funding Model, so that every municipality would have to pay a portion for policing. Since then, millions have been collected that are supposed to be reinvested in policing, with a priority on increasing core policing.

However, recent policing investments have gone to municipal policing services in Edmonton and Calgary, or the Alberta Sheriffs who do not typically perform policing duties in rural environments like the Alberta RCMP does.

The NPF has submitted to the Government of Alberta our 2024 Pre-Budget Recommendations, which address the issue of needed funding for the AB RCMP. To keep pace with population growth of 10% since 2017, the province needs to fund 400 more RCMP positions to keep pace with current and future needs.

National Police Federation is asking us to consider supporting this crucial ask by writing to the Government in support of hiring additional RCMP officers in your community and across the province.

ADMINISTRATION RECOMMENDATION:

That the Town of Millet send a letter to Premier Smith stating that we support the hiring of additional RCMP officers in our community and across the Province.

COUNCIL MEETING

FEB 14 2024

ITEM # 11.7