



**REGULAR COUNCIL MEETING AGENDA
TOWN OF MILLET**

**Wednesday, October 25th, 2023
4:00 p.m.
MCC Council Chambers**

- 1.0 CALL TO ORDER**
- 2.0 TREATY 6 RECOGNITION**
- 3.0 PUBLIC HEARING**
- 4.0 ADDITIONS AND ADOPTION OF AGENDA**
- 5.0 ADOPTION OF MINUTES**
 - 5.1 October 11, 2023 – Regular Meeting of Council
- 6.0 DELEGATIONS**
- 7.0 REPORTS**
- 8.0 BYLAWS**
- 9.0 AGREEMENTS**
- 10.0 CORRESPONDENCE**

11.0 NEW BUSINESS

- 11.1 Waiver Rental Time Susie Meyers
- 11.2 Emerging Trends in Municipal Law Brownlee

12.0 CLARIFICATION OF AGENDA

13.0 CLOSED SESSION

Council will also be discussing privileged information regarding Legal therefore, the meeting should go In-Camera, pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26.1 and amendments thereto, and Sections 23, 24, 25 and 27 of the Freedom of Information and Protection of Privacy Act, 1994, Chapter F-18.5 and amendments thereto,

14.0 ADJOURNMENT



**REGULAR MEETING OF COUNCIL
TOWN OF MILLET**

**October 11th, 2023
Millet Civic Centre
Council Chambers
4:00 p.m.**

PRESENT:

DEPUTY MAYOR

Gerdie Hogstead

COUNCILLORS

Mike Bennett
Susie Petrisor
Charlene Van de Kraats
Mat Starky

C.A.O.
OFFICE MANAGER
DIRECTOR OF INFRASTRUCTURE
DIRECTOR OF FINANCE

Lisa Schoening
Joyce Vanderlee
Lisa Novotny
Annette Gordon

Absent with Regret

Mayor
Councillor

Doug Peel
Rebecca Frost

1.0 CALL TO ORDER:

The meeting was called to order by Deputy Mayor Hogstead at 4:00 p.m.

2.0 TREATY 6 RECOGNITION:

3.0 PUBLIC HEARING:

4.0 ADDITIONS, DELETIONS AND ADOPTIONS OF AGENDA:

Res # 171/23 Additions	Moved by Councillor Starky that the agenda is hereby adopted as amended and further that the following item is hereby added: 11.9 Royal Canadian Legion Remembrance Day Celebrations
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*CARRIED***5.0 ADOPTION OF MINUTES:**

Res #172/23 Adoption of Minutes	Moved by Councillor Van de Kraats that the September 13th, 2023, Regular Meeting of Council Minutes are hereby approved, as amended.
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*CARRIED***6.0 DELEGATIONS:***NONE***7.0 REPORTS:**

Res #173/23 Reports	Moved by Councillor Bennett that council accepts the following reports as information: 7.1 Millet Fire Department Reports September 2023 7.2 Millet Library Board Minutes June 2023 7.3 Millet Library Board Financial Statements 2022 7.4 Millet & District AG Society Pickleball
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*CARRIED***8.0 BYLAWS:****8.1 *Bylaw 2023-08 Bylaw***

Res # 174/23 Bylaw 2023-08	Moved by Councillor Starky that Council gives first reading to Bylaw 2023-08.
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CARRIED

Res # 175/23 Bylaw 2023-08	Moved by Councillor Petrisor that Council set the Public Hearing for November 8th at 5:30 pm. gives first reading to Bylaw 2023-08.
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*CARRIED***8.2 *Bylaw 2023-09 Bylaw***

Res # 176/23 Bylaw 2023-09	Moved by Councillor Starky that Council gives first reading to Bylaw 2023-09.
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CARRIED

Res # 177/23 Bylaw 2023-09	Moved by Councillor Van de Kraats that Council set the Public Hearing for November 8th at 5:30 pm. gives first reading to Bylaw 2023-09.
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CARRIED

9.0 AGREEMENTS: NONE**10.0 CORRESPONDENCE: NONE****11.0 NEW BUSINESS:***11.1 Request for Decision Capital Region Assessment Services Commission
General meeting*

Res #178/23	Moved by Councillor Bennett that Councillor Starky may attend the CRASC AGM on October 26 th , 2023.
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CARRIED

11.2 Request for Decision Millet Library Trustee Appointment

Res #179/23	Moved by Councillor Starky that Council appoint Angeline (Alyse) Kwantes as trustee for the Town of Millet Library Board for a 3-year term.
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CARRIED

11.3 Request for Decision Tax Penalty Waiver

Res #180/23	Moved by Councillor Bennett that Council cancels the 2023 July 16 th penalty only on roll 223300 in the amount of \$68.24.
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CARRIED

11.4 Request for Decision Fortis Franchise Fees

Res #181/23	Moved by Councillor Starky that council renew our franchise fee with Fortis Alberta at the rate of 18 %.
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CARRIED

11.5 Request for Decision Permit 23D-020

Res #182/23	Moved by Councillor Bennett that Council approve the development permit 23D-020 for the addition of autobody services to the existing garage located on the NW-33-47-24-W4 being 4002 – 53 Avenue.
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*CARRIED**11.6 Request for Decision Millet Business Force Use of Town Streets for Parade*

Res #183/23	Moved by Councillor Petrisor that Council Grant the Millet Business Force use of the requested streets, and further that any of Council who would like to participate in the parade may.
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*CARRIED**11.7 Request for Decision Millet Fire SCBA*

Res #184/23	Moved by Councillor Starky that Council request that East West Rural invoice the Town in the 2023 Calendar for the 10 SCBA's that were originally allocated to the 2024 budget.
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*CARRIED**11.8 Request for Decision Facility Waivers*

Res #185/23	Moved by Councillor Petrisor that council grants the request to waive one hour from the 2-hour minimum allotment as per the Hall Rental Contract
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*DEFEATED**11.8 Request for Decision Facility Waivers*

Res #186/23	Moved by Councillor Starky that council waives the fees for the Hugo Witt room for Millet Soccer Annual General meeting on November 17 th , 2023, from 6:30 – 9:30 pm.
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*CARRIED**11.9 Request for Decision Royal Canadian Legion Remembrance Day Celebration*

Res #187/23	Moved by Councillor Bennett that Mayor Peel or designate may attend the Royal Canadian Legion Remembrance Day Celebration on November 11 th , 2023.
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CARRIED

12.0 CLARIFICATION OF AGENDA:

NONE

13.0 CLOSED SESSION:

NONE

14.0 ADJOURNMENT:

The meeting was adjourned at 4:39 p.m.

THESE MINUTES ADOPTED BY COUNCIL THIS TH DAY OF OCTOBER 2023.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: October 25, 2023
Originated By: Lisa Schoening, CAO
Agenda Item: Waiver of Rental Time– Susie Meyers

BACKGROUND/PROPOSAL

Susie Meyer requests that the Town grant her bootcamp a waiver of the two-hour minimum for the use of the Millet Community Hall.

COSTS

Costs based on the Fees Bylaw are as follows:

2 hours on Weekdays is \$50.00 + GST 2.50 = \$52.50

2 hours on Weekend is \$60.00 + GST 3.00 = \$63.00

RECOMMENDATION

Joyce Vanderlee

From: Susie Meyers
Sent: October 16, 2023 10:21 AM
To: Joyce Vanderlee
Subject: SMASH Fitness Bootcamp Proposal

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Hi Joyce,

Here is the revised letter.

Thank you,
Susie 😊

Dear Millet Town Council,

Hello!

I am proposing that the town of Millet grant my bootcamp classes the opportunity to utilize the community hall at the same cost as we were renting the community hall in previous years.

My bootcamp classes have been running in Millet for over 10 years. It is a very small group that ranges from 3-10 people depending on the day. It is one of the only fitness opportunities for our small community and to be honest, it is barely for profit. I do this class because I love our community and I want to be able to contribute to the health and wellness of every person within our community, no matter what their fitness level or ability, by giving them the opportunity to participate in these local classes.

If I have to pay for 2 hours of a rental for the community hall, I may unfortunately not be able to keep the class running as it's not feasible with the varying amount of people committed.

For our classes in previous years at the community hall, we were graciously granted the opportunity to utilize the hall at a one-hour cost and then last year it was a one-and-a-half-hour cost of \$25/hr on weekdays and \$30/hr on the weekends and the two-hour minimum was waived. This is greatly appreciated, as I stated earlier, it is a small local business and class sizes can vary greatly.

We appreciate the opportunity to have our fitness classes in Millet as well as the support from the town and community and we hope you will consider our proposal!

Thanks so much!

Sincerely,
Susie Meyers and bootcamp crew 😊



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: October 25th, 2023
Originated By: Lisa Schoening, CAO
Agenda Item: 11.2 Emerging Trends in Municipal Law Brownlee

BACKGROUND/PROPOSAL

Brownlee LLP has invited council to attend the annual Emerging Trends in Municipal Law Seminar on February 15th 2024.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

COSTS/SOURCE OF FUNDING

RECOMMENDED ACTION:

That Council provide Administration with their availability.