



**REGULAR COUNCIL MEETING AGENDA  
TOWN OF MILLET**

**Wednesday, May 17th, 2023  
4:00 p.m.  
MCC Council Chambers**

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**1.0 CALL TO ORDER**

**2.0 TREATY 6 RECOGNITION**

**3.0 PUBLIC HEARING**

3.1 Bylaw 2023-03 Amendment Public Hearing Cancellation

**4.0 ADDITIONS AND ADOPTION OF AGENDA**

**5.0 ADOPTION OF MINUTES**

5.1 April 26th, 2023 – Regular Meeting of Council

**6.0 DELEGATIONS**

**7.0 REPORTS**

7.1 Tax Aging Report

7.2 Bank Statement February 2023

7.3 Fire Department April 2023 Call History

**8.0 BYLAWS**

8.1 2022-05 Wellness Committee Bylaw (Rescind)

8.2 2023-04 Tax Rate Bylaw

8.3 2023-06 Road Closure Bylaw

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9.0 **AGREEMENTS**

10.0 **CORRESPONDENCE**

11.0 **NEW BUSINESS**

- 11.1 Invitation to the Maskêkoshk Treaty Partners Educational Gathering
- 11.2 Mayors Choice Show & Shine Plaque Presentation
- 11.3 Maxx Security Services Renovation
- 11.4 Ponoka Parade
- 11.5 Library Appointment Susan Williamson

12.0 **CLARIFICATION OF AGENDA**

13.0 **CLOSED SESSION**

- 13.1 Legal Land – sections 16 and 25 of the Freedom of Information and Privacy Act
- 13.2 Legal Land – sections 16 and 25 of the Freedom of Information and Privacy Act

14.0 **ADJOURNMENT**



**TOWN OF MILLET  
REQUEST FOR DECISION (RFD)**

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**Meeting:** Regular Council Meeting  
**Meeting Date:** May 17, 2023  
**Originated By:** Lisa Novotny, Director of Development and Infrastructure  
**Agenda Item:** 3.1 Bylaw 2023-03 Public Hearing Cancellation

**BACKGROUND/PROPOSAL**

At the April 26<sup>th</sup> Council meeting a public hearing was scheduled for this the May 17<sup>th</sup> meeting at 4pm.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

As some concerns were raised from area residents, additional information has been requested from the applicant and it is requested that Council cancel the public hearing scheduled for this meeting. Additional information on this application will be presented when available.

**COSTS/SOURCE OF FUNDING**

N/A

**RECOMMENDED ACTION:**

That Council cancel the public hearing scheduled for today's meeting regarding Bylaw 2023-03.

COUNCIL MEETING

**MAY 17 2023**

ITEM # 3.1  
3



REGULAR MEETING OF COUNCIL
TOWN OF MILLET
April 26th, 2023
4:00 p.m.

PRESENT:

- MAYOR: Doug Peel
COUNCILLORS: Mike Bennett, Gerdie Hogstead, Susie Petrisor, Charlene Van de Kraats, Rebecca Frost
C.A.O.: Lisa Schoening
OFFICE MANAGER: Joyce Vanderlee
DIRECTOR OF INFRASTRUCTURE: Lisa Novotny
DIRECTOR OF FINANCE: Annette Gordon
PRESS: Christina Max
Absent with regret: Mat Starky

1.0 CALL TO ORDER:

The meeting was called to order by Mayor Peel at 4:00 p.m.

2.0 TREATY 6 RECOGNITION:

COUNCIL MEETING
MAY 17 2023

3.0 ADDITIONS, DELETIONS AND ADOPTIONS OF AGENDA:

ITEM# 5.1

Table with 2 columns: Res # 068/23 and Moved by Councillor Van de Kraats that the following items are hereby added to the agenda and further that the agenda is hereby adopted.

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CARRIED

**4.0 ADOPTION OF MINUTES:**

<b>Res #069/23</b>	Moved by Councillor Bennett that the April 12th, 2023, Regular Meeting of Council Minutes are hereby approved, as presented.
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CARRIED

**5.0 DELEGATIONS: NONE****6.0 REPORTS:**

<b>Res #070/23 Reports</b>	Moved by Councillor Hogstead that council accepts the following reports as information:  Millet Fire Department March 2023 Call History Report Tax Aging Report Bank Statement January 2023
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CARRIED

**7.0 BYLAWS:****8.0 AGREEMENTS: NONE****9.0 CORRESPONDENCE: NONE****10.0 NEW BUSINESS:***10.1 Request for Decision 2022 Financial Statements*

<b>Res #071/23 2022 Financial Statements</b>	Moved by Councillor Frost that council accepts the transfers as stated in the 2022 Financial Statements.
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CARRIED

<b>Res #072/23 2022 Financial Statements</b>	Moved by Councillor Bennett that council accepts the 2022 Financial Statements as presented.
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CARRIED

10.2 *Request for Decision Millet Minor Ball*

<b>Res #073/23 Millet Minor Ball</b>	Moved by Councillor Bennett that Millet Minor Ball is hereby granted permission to utilize the tennis courts for Minor Ball practice, if needed due to poor condition of the diamonds, as long as there is no conflict with The Friends of the Millet Youth Society.
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*CARRIED*11.0 **CLARIFICATION OF AGENDA:** NONE*Christina Max left meeting at 4:30 pm*

<b>Res #074/23 Adjournment</b>	Moved by Councillor Hogstead that the Regular Council Meeting temporarily adjourns, and Council sit in Closed Session to discuss Items 12.1 and 12.2 Sections 16 and Section 24 (1)(a) of the Freedom of Information and Protection of Privacy Act.
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*CARRIED*13.0 **CLOSED SESSION:**

<b>Res #077/23 Reconvene</b>	Moved by Councillor Van de Kraats that the Regular Council Meeting reconvene from Closed Session at 5:37 p.m.
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*CARRIED*14.0 **ADJOURNMENT:***The meeting was adjourned at 5:37 pm****THESE MINUTES ADOPTED BY COUNCIL THIS \_\_\_<sup>th</sup> DAY OF APRIL 2023.***\_\_\_\_\_  
**MAYOR**\_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER**

tax aging analysis  
Excluding auto pay

	Current outstanding	One Year outstanding	Total outstanding
March 2020	8,072.04	172,946.05	304,434.82
March 2021	50,280.69	135,025.74	303,955.55
March 2022	(28,116.26)	96,030.81	151,192.37
March 2023	(2,546.11)	60,897.05	175,970.96
April 2020	(17,068.44)	169,953.65	274,691.20
April 2021	27,230.32	130,540.07	273,206.19
April 2022	(29,989.58)	93,227.77	146,516.01
April 2023	(12,484.96)	57,599.21	162,734.27

Analysis:

We have no tax sales schedule for 2023. Although, are outstanding totals are higher than in 2022, they are significantly decreased from 2020 and outstanding balances continue to fall from prior months, showing that residences are working toward paying off previous years taxes.

COUNCIL MEETING

**MAY 17 2023**

ITEM # 7.1

# Monthly Bank Reconciliation

Municipality of

## TOWN OF MILLET

Month Ending 28. Feb, 2023

	General Account	General Term Deposit	Cemetery Term Deposit	Total
Net Balance at End of Previous Month	\$393,218.55	\$2,424,677.70	\$13,575.47	\$2,831,471.72
Receipts for the Month (Less Loans)	\$242,742.78	\$8,119.89	\$33.85	\$250,896.52
Terms Cashed in	\$400,000.00		\$0.00	\$400,000.00
Sub-Total	\$1,035,961.33	\$2,432,797.59	\$13,609.32	\$3,482,368.24
LESS:				
Terms Taken out		\$400,000.00	\$0.00	\$400,000.00
Disbursements for the Month	\$355,374.60		\$0.00	\$355,374.60
		\$0.00	\$0.00	\$0.00
Net Balance at End of Month	\$680,586.73	\$2,032,797.59	\$13,609.32	\$2,726,993.64
Balance at End of Month -- Treasury Branch	\$792,589.39	\$2,032,797.59	\$13,609.32	\$2,838,996.30
*Cash on Hand at End of Month		\$0.00	\$0.00	\$0.00
Sub-Total	\$792,589.39	\$2,032,797.59	\$13,609.32	\$2,838,996.30
LESS:				
Feb deposits recorded in March	\$414.00	\$0.00	\$0.00	\$414.00
Outstanding Cheques See List	\$111,588.66	\$0.00	\$0.00	\$111,588.66
<b>BALANCE</b>	<b>\$680,586.73</b>	<b>\$2,032,797.59</b>	<b>\$13,609.32</b>	<b>\$2,726,993.64</b>

### OUTSTANDING CHEQUES

No.	Amount	No.	Amount	No.	Amount	No.	Amount
23922	\$42.77	24521	\$5,141.76	24540	\$15.09	24559	\$1,198.00
24205	\$75.00	24522	\$120.75	24541	\$300.00	24560	\$275.28
24241	\$2,362.50	24523	\$20.00	24542	\$5,943.00	24561	\$6,499.50
23482	\$2,205.00	24524	\$160.00	24543	\$84.32	24562	\$1,067.46
24403	\$400.00	24525	\$75.60	24544	\$21.00	24563	\$1,381.28
24427	\$250.00	24526	\$6,468.00	24545	\$1,231.58	24564	\$2,914.79
24477	\$2,400.00	24527	\$140.65	24546	\$300.00	24565	\$1,575.00
24478	\$1,239.78	24528	\$3,780.00	24547	\$453.94	24566	\$2,205.77
24492	\$393.75	24529	\$735.00	24548	\$530.12	24567	\$4,224.47
24499	\$444.13	24530	\$1,000.00	24549	\$220.00	0	\$-00
24511	\$650.00	24531	\$466.85	24550	\$126.50	0	\$-00
24513	\$238.08	24532	\$564.38	24551	\$11,471.25	0	\$-00
24514	\$2,263.71	24533	\$682.50	24552	\$509.32	0	\$-00
24515	\$175.00	24534	\$204.75	24553	\$98.66	0	\$-00
24516	\$175.00	24535	\$200.00	24554	\$315.00	0	\$-00
24517	\$425.62	24536	\$41.05	24555	\$7,667.97	0	\$-00
24518	\$3,095.45	24537	\$1,118.25	24556	\$267.75	0	\$-00
24519	\$653.00	24538	\$300.00	24557	\$565.41	0	\$-00
24520	\$10,067.87	24539	\$6,300.00	24558	\$1,050.00	0	\$-00
							\$111,588.66

Reviewed by: L. Schoening  
Chief Administrative Officer

Date: May 8, 2023

This statement submitted to Council this 17th day of May 2023

Remarks: \_\_\_\_\_ Mayor: \_\_\_\_\_

COUNCIL MEETING  
**MAY 17 2023**  
ITEM # 7.2





Millet Fire Department  
 Call History Report by Date  
 4/1/2023 - 4/30/2023

Date	Type	Incident #	Incident Type	Primary Action
Fri 04/07/2023 13:59	County - Wetaskiwin	2300033	82 Vegetation/ Wildland/ Brush/ Grass Fire	
Sun 04/09/2023 02:33	City - Millet	2300034	52 Alarms <i>False</i>	
Mon 04/10/2023 17:28	County - Wetaskiwin	2300035	67 Outside Fire	55 Establish safe area
Sat 04/15/2023 14:26	County - Leduc	2300036	67 Outside Fire	80 Information, investigatio enforcement, other
Sun 04/16/2023 17:45	County - Wetaskiwin	2300037	32 Unknown Problem (Man Down)	55 Establish safe area
Sat 04/22/2023 13:20	County - Wetaskiwin	2300038	52 Alarms	
Wed 04/26/2023 18:49	County - Wetaskiwin (Extra Hours)	2300039	71 Vehicle Fire	55 Establish safe area

# Of Attendees	Total Time
10	00:10
6	00:05
13	00:31
14	00:25
10	00:47
17	00:05
15	01:52

Total calls for City - Millet:	1
Total calls for County - Leduc:	1
Total calls for County - Leduc (Extra Hours):	0
Total calls for County - Wetaskiwin:	4
Total calls for County - Wetaskiwin (Extra Hours):	1
<b>Total calls:</b>	<b>7</b>
<b>Total Time:</b>	<b>03:55</b>

*SM*

COUNCIL MEETING  
 MAY 17 2023  
 ITEM # 73



**TOWN OF MILLET  
REQUEST FOR DECISION (RFD)**

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**Meeting:** Regular Council Meeting  
**Meeting Date:** May 17, 2023  
**Originated By:** Joyce Vanderlee  
**Agenda Item:** 2022-05 Wellness Committee Bylaw (Rescind)

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**BACKGROUND/PROPOSAL**

The Mental Health Grant for Wellness Committee expired on March 31 2023.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

The Grant for the wellness Committee has expired and the Town has agreed that the wellness committee is no longer required. They have agreed that all members will remain with the program but in the capacity of advisors.

**RECOMMENDATION**

That Council rescind Bylaw 2022-05

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**COUNCIL MEETING**

**MAY 17 2023**

**ITEM #** 8.10

**TOWN OF MILLET  
BYLAW NO. 2022-05**

**A BYLAW TO PROVIDE FOR THE ESTABLISHMENT OF A  
WELLNESS COMMITTEE  
FOR THE TOWN OF MILLET IN THE PROVINCE OF ALBERTA**

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**WHEREAS**, the Town of Millet desires to contribute to the health and wellness of their residents;

**WHEREAS**, it is deemed appropriate to establish a Millet Wellness Committee to act in a capacity to develop, manage and execute an ongoing Wellness Program for the Town of Millet.

**NOW THEREFORE** the Municipal Council of the Town of Millet, duly assembled, enacts as follows:

**1. Bylaw:**

This bylaw may be cited as the "Millet Wellness Committee Bylaw".

**2. Definitions:**

- a) "*Committee*" shall mean the Millet Wellness Committee and its duly appointed members.
- b) "*Council*" shall mean the Council of the Town of Millet.
- c) "*Quorum*" shall mean the minimum number of members present in order to hold a valid meeting.
- d) "*Voting member*" shall mean each committee member duly appointed by Council or the organization duly represented.

**3. Objectives:**

The objectives of the Committee shall be to:

- a) To maintain knowledge and an understanding of both the need for physical and mental wellness;
- b) To effectively promote Millet Wellness.
- c) To develop an ongoing plan.
- d) To develop and maintain programming and available resources.
- e) To evaluate the Program.

**4. Membership:**

- a) Council hereby establishes a Wellness Committee, hereafter referred to as the "Committee" that shall be composed of a maximum of seven (7) duly appointed members as follows:
  - i) One (1) member of Council, duly appointed by Council;
  - ii) One (1) member of whom shall represent the Millet Library
  - iii) One (1) member of whom shall represent the McMann Center.
  - iv) One (1) member of whom shall represent the Millet Accord Youth for Christ.
  - v) Two(2) members of the Public-at-Large, duly appointed by Council.
  - vi) One (1) member of administration.
- b) Council, at their Organizational Meeting, shall appoint one (1) Councillor and an alternate to the Committee.

**4. Membership - continued**

- c) The member representing administration shall be appointed by the Town Chief Administrative Officer or designate.

- d) Council, in each requisite year, upon receipt of the membership names, as presented in writing from the committee, shall appoint the appropriate number of members to the Committee.
- e) Members shall be appointed for two year terms.
- f) If any vacancy should occur during the term of any member by reason of death, disability, resignation or otherwise, Council or the represented organization, shall immediately appoint a replacement from the specified members as presented in writing from the committee to fill the vacancy for the balance of the said term.
- g) Any member who is absent from three (3) consecutive meetings of the Committee, without leave of absence from the Committee, shall forthwith cease to be a member of the Committee.
- h) The Officers of the Committee shall be limited to a Chairperson, a Vice-Chairperson, and a Secretary, and they shall serve for a period of one (1) year.
- i) The Chairperson and Vice-Chairperson and Secretary shall be selected by the Committee members at the first meeting in each year.
- j) The Committee may adopt rules, not inconsistent with the provisions of the Municipal Act or of this by-law, governing its conduct and procedure and may vary such rules from time to time by a vote of at least two-thirds of all the members of the Committee.
- k) A quorum of the Committee shall be a majority of the duly appointed members of the Committee.
- l) Each duly appointed committee member is entitled to one vote at the meetings.
- m) The Chairperson, or the Vice-Chairperson in the absence of the Chairperson, may summon a special meeting of the Committee by giving at least two (2) days (48 hours) notice to each member, stating the purpose for which the meeting is called.

**5. Duties and Responsibilities:**

The duties and responsibilities of the Committee shall be to:

- a) To advise Millet Town Council on all health and wellness matters
- b) To endeavor to secure strategic partnerships and sponsorships.
- c) To lead, direct, coordinate, communicate and initiate wellness activities for all ages for the Town.
- d) To evaluate wellness activities and make recommendations.
- e) Overall promotion of the Town of Millet Wellness activities and events.
- f) It is the responsibility of the Chairperson, with the assistance of the Secretary, to prepare an agenda for the meetings of the Committee.
- g) Minutes of the Committee meetings shall be filed with the Town of Millet and shall be received by Town Council for information on a regular basis.
- h) All operating budgets shall be prepared and approved by Committee for submission to Council for annual consideration. All expenditures must be approved by the Chief Administrative Officer.

**6. Effective:**

This bylaw shall take effect on the date of the third and final reading.

Read a first time this 23<sup>rd</sup> day of March, 2022 .

Read a second time this 23<sup>rd</sup> day of March , 2022.

Read a third time, and by unanimous consent, finally passed, this 23<sup>rd</sup> day of March , 2022.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



**TOWN OF MILLET  
REQUEST FOR DECISION (RFD)**

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**Meeting:** Regular Council Meeting  
**Meeting Date:** May 17, 2023  
**Originated By:** Annette Gordon/Lisa Novotny  
**Agenda Item:** 8.2 - 2023-04 Tax Rate Bylaw

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**BACKGROUND/PROPOSAL**

Each year the Town of Millet must pass a property tax bylaw which includes the tax rates. The property tax rate is calculated from the approved operating amount passed / assessment. The Town of Millet's 2023 approved operating budget to be raised through taxes was \$2,012,848, an increase over last year of \$76,113. This year an additional \$50,000 was collected over the 2023 to smooth taxation increases and decrease for residents. This money will be placed into the general operating fund.

The town of Millet bylaw collected 77% from residential and 23% from non-residential.

Included in the property tax bylaw are the two requisitions required by the provincial government to collect on their behalf.

**COSTS**

Revenue of \$2,062,848

**RECOMMENDATION**

Council to make all 3 resolutions to pass the bylaw.

COUNCIL MEETING

**MAY 17 2023**

ITEM # 8.2  
14

**BYLAW # 2023-04**

**A BYLAW OF THE TOWN OF MILLET  
IN THE PROVINCE OF ALBERTA  
TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST  
ASSESSABLE PROPERTY WITHIN THE TOWN OF MILLET FOR THE 2022  
TAXATION YEAR.**

**WHEREAS** the Town of Millet has prepared and adopted detailed estimates of the municipal reserves and expenditures as required, at the Regular Council meeting held on May 17, 2023, and

**WHEREAS**, the estimated municipal expenditures and transfers set out in the budget for the Town of Millet for 2023 total \$ 4,424,875; and

**WHEREAS**, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$2,412,027 and the balance of \$2,012,848 is to be raised by general municipal taxation;

**WHEREAS**, the estimated amount required to repay principal debt to be raised by general municipal taxation is \$101,253. and;

**WHEREAS**, the estimated amount required for current year capital expenditures to be raised by general municipal taxation is \$383,300. and;

**WHEREAS**, the estimated amount required for future financial plans to be raised by municipal taxation is \$131,000. And;

**WHEREAS**, an additional \$50,000 above budget will be used for general operating reserve to be raised by general municipal taxation;

**WHEREAS**, the requisitions are:

		Prior Year (over)/under Levy	Total
Alberta School Foundation Fund	Requisition		
• Residential/Farmland	\$482,325	\$ (322)	\$482,003
• Non-Residential	\$ 97,295	\$ 742	\$ 98,037
Wetaskiwin and Area Lodge Authority	\$ 46,410	\$ 178	\$ 46,588
Designated Industrial	\$ 293		

**WHEREAS**, the Council of the Town of Millet is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and requisitions; and

**WHEREAS**, the assessed value of all taxable in the Town of Millet as shown on the assessment roll is:

Residential & Farmland	\$193,959,160
Annexed Residential	\$ 1,737,400
Non-residential	\$ 34,212,300
Designated Industrial	\$ 3,925,350
Machinery & Equipment	<u>\$ 128,400</u>
	\$230,037,260

**NOW THEREFORE**, under the authority of the *Municipal Government Act*, Chapter M-26, Revised Statutes of Alberta 2000, the Council of the Town of Millet in the Province of Alberta enacts as follows:

**THAT**, the Chief Administrative Officer is hereby authorized to levy the following rates expressed in mills of taxation on the assessed value of all taxable property as shown on the assessment roll of the Town of Millet:



**Residential**

For Municipal purposes	8.1585
For Alberta School Foundation Fund	2.4637
For Wetaskiwin & Area Lodge Authority	<u>0.2028</u>
<b>Total Mill Rate:</b>	<b>10.8250</b>

**Annexed Residential**

For Municipal purposes	3.4566
For Alberta School Foundation Fund	2.4637
For Wetaskiwin & Area Lodge Authority	<u>0.2028</u>
<b>Total Mill Rate:</b>	<b>6.1231</b>

**Non-Residential**

For Municipal purposes	13.8161
For Alberta School Foundation Fund	2.8727
For Wetaskiwin & Area Lodge Authority	<u>0.2028</u>
<b>Total Mill Rate:</b>	<b>16.8916</b>

**Designated Industrial** *(in addition to non-residential rates)*

For Provincial Requisition	<u>0.0746</u>
<b>Total Mill Rate:</b>	<b>0.0746</b>

**Machinery and Equipment**

For Municipal purposes	<u>13.8161</u>
<b>Total Mill Rate:</b>	<b>13.8161</b>

**AND FURTHER THAT** this Bylaw shall take effect on the date of third and final reading.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2023.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2023.

Read a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2023.

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**MAYOR**

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**CHIEF ADMINISTRATIVE OFFICER**



**TOWN OF MILLET  
REQUEST FOR DECISION (RFD)**

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**Meeting:** Regular Council Meeting  
**Meeting Date:** May 17, 2023  
**Originated By:** Lisa Novotny, Director of Development and Infrastructure  
**Agenda Item:** 8.3 Bylaw 2023-06 Road Closure Bylaw

**BACKGROUND/PROPOSAL**

The Town of Millet has received and accepted an offer to purchase the former community hall lots subject to several conditions. The offer received includes the portion of lane between the two sides of the property (see Image “A”) and is requested to be included to make the site more developable. Bylaw 2023-06 has been drafted for Council’s to close the lane so a title can be issued.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

To ensure the adjacent property owners continue to have access to the rear of their properties, a joint crossing agreement will be placed on the title of property as shown on Image “B” if Bylaw 2023-06 is approved.

The process for a road closure bylaw is different than other bylaws. Prior to initiating the bylaw, a representative of Alberta Transportation and Economic Corridors must consent the bylaw being considered. Once the bylaw receives first reading and a public hearing is held, all relevant information must be submitted to the Minister of Transportation and Economic Corridors for approval and signature prior to receiving second and third reading. If the bylaw successfully receives all three readings it is, then submitted to Alberta Land Titles for registration.

**COSTS/SOURCE OF FUNDING**

The cost for the advertisement of the public hearing can be covered by the proceeds from the land sale.

**RECOMMENDED ACTION:**

That Council give first reading to Bylaw 2023-06.

That Council schedule a public hearing for Bylaw 2023-06 on June 14, 2023 at 4:00 pm to be held in Council Chambers at 4528 – 51 Street in accordance with Town policy.

COUNCIL MEETING

**MAY 17 2023**

ITEM # 8.3  
19

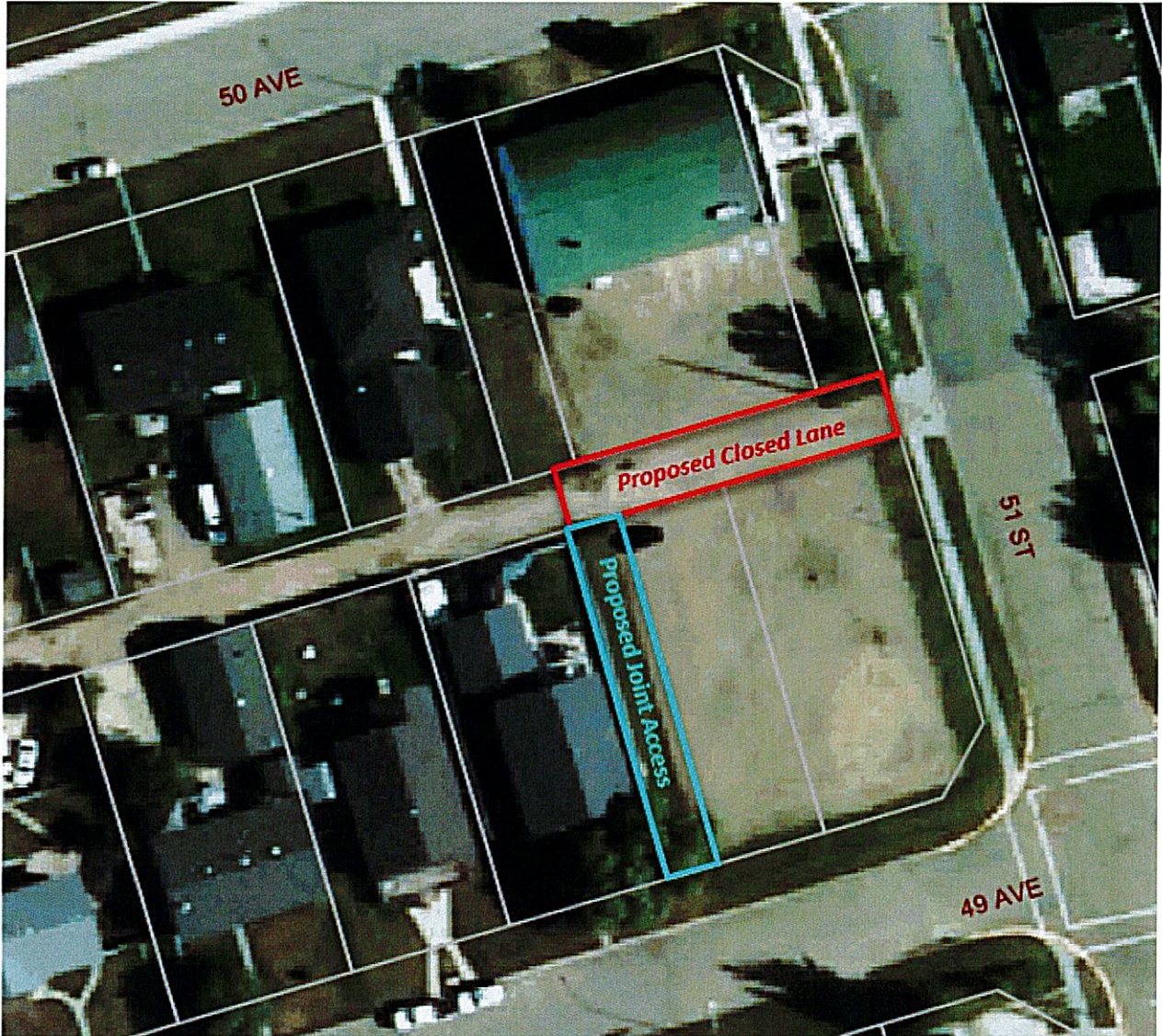
IMAGE "A"  
PROPOSED LAND PURCHASE MAP



Area surrounded in green shows area to be purchased.

IMAGE "B"

PROPOSED LANE CLOSURE AND JOINT ACCESS AGREEMENT AREAS



Red – Area to be closed by Bylaw 2023-06

Blue – Proposed joint access agreement area

**Town of Millet**  
**Bylaw 2023-06**

**PURSUANT TO** Section 22 of the Municipal Government Act, Chapter M26.1 Revised Statutes of Alberta 2000, as amended, provides municipalities with ability to close roads by bylaw subject to approval by the Minister of Transportation and Economic Corridors; and

**WHEREAS** the purpose of this closure of the road is to create a title which can then be disposed of; and

**WHEREAS** notice of the intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act and advertised in the May 31<sup>st</sup>, 2023, and June 7<sup>th</sup>, 2023 editions of the Wetaskiwin Times Advertiser; and

**NOW THEREFORE**, the Council of the Town of Millet, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. That the following road is no longer required for public travel.

Plan 7620388

Block 13

All that portion of Lane which lies to the northeast of the production northwesterly of the southwesterly limit of Lot 19, Block 13, Plan 8922757 and which lies southwest of a straight line drawn from the northeast corner of Lot 20 Block 13 Plan 8922757 to the

southeast corner of Lot 10 Block 13 Plan 7620388

EXCEPTING THEREOUT ALL MINES AND MINERALS

2. That if approved by Council this bylaw along with supporting documents be submitted to the Minister of Transportation and Corridors for consideration.
3. This bylaw shall come into effect upon registration of the bylaw and issuance of certificate of title for the above noted lands.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

<seal>

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
MINISTER OF TRANSPORTATION

<seal>

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

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Read a third time, and finally passed this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

<seal>



**TOWN OF MILLET  
REQUEST FOR DECISION (RFD)**

---

**Meeting:** Regular Council Meeting  
**Meeting Date:** May 17, 2023  
**Originated By:** Joyce Vanderlee  
**Agenda Item:** 11.1 Invitation to the Maskêkoshk Treaty Partners Educational Gathering

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**BACKGROUND/PROPOSAL**

Maskêkoshk Treaty Partners is hosting an Educational Gathering on August 9 & 10th 2023.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

This two-day gathering aims to educate our external Treaty partners - municipalities, counties, and their local governments. Through education, awareness, and the opportunity to experience our culture, we can establish better communication, trust, and partnerships with our allies.

Each local government who resides within our collective territories and lands have a responsibility through Treaty - to act faithfully as a Treaty Partner with each respective Nation, and to fulfill their obligations as partners through this covenant. Change can only happen through understanding, and we want to support the path each of our Treaty partners are on.

This is a great opportunity to sit with us to better understand not only the truthful history of this land, but to be inspired by Treaty and the path we are on together.

We are inviting you to come represent your community, meet with regional Treaty Six leadership, to be inspired and feel supported on your learning journey.

**COSTS/SOURCE OF FUNDING**

N/A

**RECOMMENDED ACTION:**

Does council wish to attend.

COUNCIL MEETING

**MAY 17 2023**

ITEM # 11.1





**TOWN OF MILLET  
REQUEST FOR DECISION (RFD)**

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**Meeting:** Regular Council Meeting  
**Meeting Date:** January 25, 2023  
**Originated By:** Lisa Schoening  
**Agenda Item:** 11.2 Show and Shine Mayors Choice Plaque Presentation

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**BACKGROUND/PROPOSAL**

Millet Show and Shine has requested the mayor or designate present the Mayors Choice Plaque. The 5<sup>th</sup> Annual Show and Shine will be held on July 15<sup>th</sup> 2023.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

**COSTS/SOURCE OF FUNDING**

N/A

**RECOMMENDATION**

Will the Mayor or Designate be available to present the Plaque.

COUNCIL MEETING

**MAY 17 2023**

ITEM # 11.2



**TOWN OF MILLET  
REQUEST FOR DECISION (RFD)**

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**Meeting:** Regular Council Meeting  
**Meeting Date:** May 17, 2023  
**Originated By:** Joyce Vanderlee  
**Agenda Item:** 11.3 Renovation Request Rental Space Maxx Security

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**BACKGROUND/PROPOSAL**

Maxx Security would like permission to make some small renovations to my office space. I would like to remove the front desk area and replace it with a solid wall. This would provide my business with added privacy and security. Also adding a wall inside to make an extra office space. Some of the work would take place in the main lobby, but extra care would be taken so we would not disturb our other tenants.

This would not be causing any major structural changes to the building, simply cosmetic to my office. There is a safety/security issue with the current plastic window that is now in place.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

These renovations would be at the cost of the tenant and would not alter the space in a negative way.

**COSTS/SOURCE OF FUNDING**

N/A

**RECOMMENDED ACTION:**

Does council approve this request

COUNCIL MEETING

**MAY 17 2023**

ITEM # 11.3



**TOWN OF MILLET  
REQUEST FOR DECISION (RFD)**

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**Meeting:** Regular Council Meeting  
**Meeting Date:** May 17, 2023  
**Originated By:** Joyce Vanderlee  
**Agenda Item:** 11.4 Ponoka Stampede Parade 2023

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**BACKGROUND/PROPOSAL**

The Town of Ponoka is inviting the mayor or council designate to join them on their float in the stampede parade.

They are also inviting the Town of Millet to participate in the parade by entering a float.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

This is the 87<sup>th</sup> Annual Ponoka Stampede and will be Celebrating the 100<sup>th</sup> Year Anniversary of Chuckwagons

**COSTS/SOURCE OF FUNDING**

**RECOMMENDED ACTION:**

That council provides administration with their availability to attend the parade as a guest on the Ponoka Mayors and Reeves Float.

Does Council wish to enter a float on behalf of the Town of Millet.

COUNCIL MEETING

**MAY 17 2023**

ITEM # 11.4



**TOWN OF MILLET  
REQUEST FOR DECISION (RFD)**

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**Meeting:** Regular Council Meeting  
**Meeting Date:** May 17, 2023  
**Originated By:** Lisa Schoening  
**Agenda Item:** Millet Library Appointment

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**BACKGROUND/PROPOSAL**

Susan Williamson second, three-year term is set to expire.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

The Town of Millet Library Board would like to request that Susan Williamson be reappointed as a trustee for a third, three-year term.

**RECOMMENDATION**

That Council appoint Susan Williamson to a third, three-year term with the Millet Library Board.

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COUNCIL MEETING

**MAY 17 2023**

ITEM # 11.5