

BYLAW NO. 2022-14
A BYLAW OF THE TOWN OF MILLET
IN THE PROVINCE OF ALBERTA
TO AMEND BYLAW 2020-03 BEING THE BYLAW TO ESTABLISH FEES
RELATED TO DEVELOPMENT AND SAFETY CODES SERVICES

WHEREAS Section 7 of the Municipal Government Act, Chapter M-26, RSA gives authority to municipal Councils to pass bylaws respecting several matters including services provided by or on behalf of the municipality;

WHEREAS, Section 8 of the Municipal Government Act, Chapter M-26, RSA provides the authority for Council to pass bylaws providing a system of licenses, permits or approvals and the associated fees.

WHEREAS, Council of the Town of Millet has approved fees related to development and safety code services in Bylaw 2020-03;

AND WHEREAS, the fees contained in Bylaw 2020-03 have not been changed since early 2020 and have not been adjusted for inflation;

NOW, THEREFORE, the Council of the Town of Millet, duly assembled, enacts as follows:

1. That Schedules A, B and C replaced with the amended schedule attached to this bylaw.
2. This Bylaw 2022-14 shall come into full force on January 1, 2023.

Read a first time this 23rd day of November, A.D., 2022.

Read a second time this 23rd day of November, A.D., 2022.

Read a third time and finally passed this 23rd day of November, A.D., 2022.

TOWN OF MILLET

MAYOR



CHIEF ADMINISTRATIVE OFFICER



**SCHEDULE A
FEES RELATED TO DEVELOPMENT**

RESIDENTIAL	FEE
Accessory Building	\$85.00
Decks	\$85.00
Garage, Detached	\$85.00
Garage, Attached	\$85.00
Carports	\$85.00
Additions, covered decks/veranda's, enclosures, renovations	\$105.00
Secondary/garage/garden suites	\$85.00
Basement developments	\$85.00
Demolition	\$105.00
Retaining walls	\$85.00
Swimming pools	\$85.00
Minor Home-based Business	\$85.00
Major Home-based Business	\$85.00
Assisted Living Facility	\$210 plus \$50 per unit\bedroom
Bed & Breakfast Facility	\$85.00
Boarding & Lodging House Facility	\$85.00
Day Home Operations	\$85.00
Global Vacation Rental Market Facility	\$85.00
Residential Care Facility	\$210 plus \$50 per unit\bedroom
Residential Sales Centre	\$105.00
New Single Residential Dwelling	\$210.00
Multi-Family Dwelling	\$210 plus \$50 per unit
Modular and RTM Homes (permanent foundation)	\$210.00
Manufactured and Modular Homes (RMP District)	\$210.00
COMMERCIAL/INDUSTRIAL/INSTITUTIONAL	
Non-residential development (new, additions, alterations and accessory buildings over 300 sq.')	\$262.50 plus \$0.50\m2
Demolitions	\$210.00
Change in business use (non-residential)	\$110.00
Signs	
On-site sign for licensed business	Included in annual business license fee
Non-Profit Organizations	No charge
Portables	\$85.00
Billboards	\$500.00
DEVELOPMENT DEPOSIT FEES	
New residential (larger than 65m2 (700sqft))	\$1,000.00
Multi-family over four (4) units, public, commercial, industrial	\$3,000.00

SCHEDULE A CONTINUED

OTHER DEVELOPMENT FEES	FEE
Notification Fee	\$85.00
Land Use Bylaw amendment	\$800.00
Municipal Development Plan amendments	\$800.00
Area Structure Plan application	\$2,000.00
Area Structure Plan amendments	\$500.00
Advertising Fee	\$500.00
Additional costs incurred by Town for outside agencies to review plans.	Cost of Service
Development Agreements:	
Single Phase	\$750.00
Multi Phase Development Agreement	\$1,500.00
Manufactured Home Park / Campground	\$1,500.00
Subdivision and Development Appeal fee	\$300.00
Encroachment agreement (includes registration fee)	\$250.00
Variance application (plus notification fee)	\$85.00
Compliance Certificate- Residential (within 3 working days)	\$85.00
Compliance Certificate - Residential Rush (within one working day)	\$170.00
Compliance Certificate - Non-Residential (within 3 working days)	\$110.00
Compliance Certificate-Non-Residential Rush (within one working day)	\$220.00
Document hard copies (LUB, MDP, ASP, IDP etc.)	\$0.50 per page
Tax Search	Service no longer offered
Tax Certificate	\$30
Commissioner of Oaths – per document	\$10

**SCHEDULE B
FEES RELATED TO SAFETY CODES PERMITS**

BUILDING PERMIT FEE SCHEDULE

RESIDENTIAL / DWELLING UNITS / FARM

New Construction - Building Permit Levy (main level)	\$0.52 per sq. ft
- Upper / Lower Floors	\$0.41 per sq. ft
Building Permit also required for Basement Development	\$0.41 sq. ft
	(min. \$99.75)
Demolitions Residential (Rate)	\$109.20 (Flat Rate)

ACCESSORY

Garages (attached or detached) (flat rate) (under 624 sq. ft) (Rate)	\$131.25 (Flat Rate)
Shops, garages, storage buildings (624 sq. ft& over)	\$0.41 per sq. ft
Additions / renovations / basement development / deck roofs and ft enclosure	\$0.41 sq. (min. fee \$115.50)
Decks 2' (.6m) & over in height (Rate)	\$131.25 (Flat Rate)
And/or garden storage sheds over 107 sq. ft	
Fireplaces (if not included in new construction) (Rate)	\$109.20 (Flat Rate)
Residential Geothermal Heating (Engineer Design Required) (Rate)	\$288.75 (Flat Rate)

RTM / MODULAR HOMES / MANUFACTURED HOMES

RTM/Modular home or relocate existing residence (Set-up on permanent foundation/basement/piles) \$367.50)	\$0.41 per sq. ft (min. fee
Building Permit also required for Basement Development	\$0.41 per sq. ft (min. fee \$115.50)
Manufactured home set-up (Set-up on blocking/foundation/piles)	\$157.50 (Flat Rate)
Manufactured home roof retrofit	\$157.50 (Flat Rate)

SCHEDULE B CONTINUED

**COMMERCIAL / INDUSTRIAL / INSTITUTIONAL / APARTMENTS /
RESIDENTIAL UNITS (5 OR MORE)**

First \$1,000,000.00 construction value \$1,000 construction value	\$6.30 per/
Over \$1,000,000.00 construction value (\$4.73 per/ \$1,000 construction value over \$1,000,000.00)	\$6,000.00 plus
Minimum Commercial Permit Fee	\$315.00 (Flat Rate)
Demolitions Commercial (flat rate)	\$131.25 (Flat Rate)
Commercial Geothermal Heating (Engineer Design Required)	\$288.75 (Flat Rate)
Change in Use	\$99.75

MISCELLANEOUS

Fee for Service (As Built / Existing Buildings)	\$99.75 an hour (Min 2-hour charge)
Tenant Improvement permit Commercial	See Bldg.
Re-open Old Files	\$99.75
Minimum Permit Fee	\$99.75
Detached retaining wall, no building permit required	
Freestanding signs / Billboard signs Rate) (foundation for billboard must be designed by a professional engineer)	\$210.00 (Flat Rate)

Building:

Add applicable 'Safety Codes Council' levies to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater.

A minimum cancellation fee of \$35.00 will be retained when a permit is cancelled, or 25% of the fee if a drawing review has been completed or an inspection has been carried out.

When work has commenced without first obtaining the required permit(s); the permit fees will be doubled up to a maximum of \$500.00 surcharge per permit.

Re-inspections performed in addition to those required by the Town QMP will be charged to the permit applicant at the rate of \$99.75 per inspection plus GST.

Permit extensions will be charged at a flat rate of \$150.00 (plus any applicable SCC levies) for a maximum of 1 year.

Variances will be charged at a rate of \$125/hour (minimum 2 hours) plus any applicable SCC levies

GAS PERMIT FEE SCHEDULE

Residential Installations	
Number of Outlets	Permit Fee
1 to 3	\$94.50
4 to 6	\$141.75
7 to 9	\$183.75
10 to 12	\$220.50
13 to 15	\$252.00
16 to 18	\$267.75
19 to 20	\$283.50

Non-Residential Installations	
BTU Input	Permit Fee
10,000 to 30,000	\$94.50
30,001 to 60,000	\$99.75
60,001 to 90,000	\$99.75
90,001 to 120,000	\$105.00
120,001 to 150,000	\$105.00
150,001 to 180,000	\$110.25
180,001 to 210,000	\$120.75
210,001 to 300,000	\$141.75
300,001 to 450,000	\$162.75
450,001 to 600,000	\$173.25
600,001 to 750,000	\$189.00
750,001 to 900,000	\$204.75
900,001 to 2,000,000	\$262.50
Over 2,000,000 Add \$5.25 per 100,000 BTU	

Propane and Small Installations

Propane Tank Sets (New or Replacements)
\$105.00

Temporary Propane/Natural Gas Heating (Includes Tank Set)
\$105.00

Gas/Propane Cylinder Refill Centers
\$294.00

Replacement Commercial or Industrial Appliances (per unit)

1 - 400,000 BTU Input per Unit	\$157.50
400,001 - 3,000,000 BTU Input per Unit	\$241.50
Over 3,000,000 BTU Input per Unit	\$346.50

Gas:

Add applicable 'Safety Codes Council' levies to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater.

A minimum cancellation fee of \$35.00 will be retained when a permit is cancelled, or 25% of the fee if a drawing review has been completed or an inspection has been carried out.

When work has commenced without first obtaining the required permit(s); the permit fees will be doubled up to a maximum of \$500.00 surcharge per permit.

Re-inspections performed in addition to those required by the Town QMP will be charged to the permit applicant at the rate of \$99.75 per inspection plus GST.

Permit extensions will be charged at a flat rate of \$150.00 (plus any applicable SCC levies) for a maximum of 1 year.

Variances will be charged at a rate of \$125/hour (minimum 2 hours) plus any applicable SCC levies

PLUMBING PERMIT FEE SCHEDULE (RESIDENTIAL)

# of Fixtures	Permit Fee
1 to 3	\$99.75
4 to 6	\$115.50
7 to 9	\$131.25
10 to 12	\$147.00
13 to 15	\$162.75
16 to 18	\$178.50
19 to 21	\$194.25
22 to 24	\$210.00
25 to 27	\$225.75
28 to 30	\$241.50
31 to 33	\$257.25
34 to 36	\$273.00
37 to 40	\$288.75
Add \$4.20 per fixture over 40	

PRIVATE SEWAGE PERMITS
 Private Sewage System - \$399.00
 Holding Tanks - \$162.75

PLUMBING PERMIT FEE SCHEDULE (COMMERCIAL)

# of Fixtures	Permit Fee
1 to 3	\$99.75
4 to 6	\$115.50
7 to 9	\$131.25
10 to 12	147.00
13 to 15	\$162.75
16 to 18	\$178.50
19 to 21	\$194.25
22 to 24	\$210.00
25 to 27	\$130.00
28 to 30	\$241.50
31 to 33	\$257.75
34 to 36	\$273.00
37 to 39	\$288.75
40 to 42	\$304.50
43 to 45	\$320.25
46 to 48	\$336.00
49 to 51	\$351.75
52 to 54	\$336.75
55 to 57	\$383.25
58 to 60	\$399.00
61 to 63	\$414.75
64 to 69	\$430.50
70 to 72	\$462.00
73 to 75	\$477.75
76 to 78	\$493.50
79 to 81	\$509.25
82 to 84	\$525.00
85 to 90	\$556.50

91 to 93	\$572.25
94 to 96	\$588.00
97 to 100	\$609.00
Add \$4.20 each fixture over 100	

Plumbing

Add applicable 'Safety Codes Council' levies to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater.

A minimum cancellation fee of \$35.00 will be retained when a permit is cancelled, or 25% of the fee if a drawing review has been completed or an inspection has been carried out.

When work has commenced without first obtaining the required permit(s); the permit fees will be doubled up to a maximum of \$500.00 surcharge per permit.

Re-inspections performed in addition to those required by the Town QMP will be charged to the permit applicant at the rate of \$99.75 per inspection plus GST.

Permit extensions will be charged at a flat rate of \$150.00 (plus any applicable SCC levies) for a maximum of 1 year.

Variances will be charged at a rate of \$125/hour (minimum 2 hours) plus any applicable SCC levies

ELECTRICAL P ERMIT FEE SCHEDULE (For "Other Than" New Single Family Residential)

Installation Cost \$	Permit Fee	Installation Cost \$	Permit Fee
Under 2,000	\$99.75	39,000.01 to	\$435.75
2,000.01 to	\$136.50	42,000.01 to	\$446.25
3,500.01 to	\$168.00	45,000.01 to	\$456.75
5,000.01 to	\$199.50	48,000.01 to	\$462.00
6,500.01 to	\$231.00	60,000.01 to	\$535.00
8,000.01 to	\$262.50	90,000.01 to	\$630.00
9,500.01 to	\$294.00	120,000.01 to	\$724.50
12,000.01 to	\$315.00	150,000.01 to	\$819.00
15,000.01 to	\$330.75	180,000.01 to	\$913.50
18,000.01 to	\$346.50	210,000.01 to	\$1,050.00
21,000.01 to	\$362.25	240,000.01 to	\$1,260.00
24,000.01 to	\$378.00	350,000.01 to	\$1,575.00
27,000.01 to	\$388.50	500,000.01 to	\$1,995.00
30,000.01 to	\$399.00	650,000.01 to	\$2,205.00
33,000.01 to	\$409.05	800,000.01 to	\$2,572.50
36,000.01 to	\$425.25	Add \$78.75 for every \$50,000	

Installation Cost – Total value of electrical materials, fixtures, and supplies plus labor
(In the case of a homeowner – double the value of materials, fixtures & supplies to get the installation cost)

TEMPORARY AND SERVICE CONNECTIONS, CONDUCTORS AND FEEDERS –
Based on the cost of installation.

ELECTRICAL PERMIT FEE SCHEDULE
(For "NEW" Single Family Residential)

Square Footage	Permit Fee
Up to 1200 square feet	\$157.50
1201 to 1500 square feet	\$183.75
1501 to 2000 square feet	\$210.00
2001 to 2500 square feet	\$236.25
Over 2500 square feet	\$262.50
Attached Garage	Include square footage of garage with house
Manufactured, Modular and RTM Homes (on foundation or basement)	\$105.00
Basement development wiring – new home - if done at time of initial construction (otherwise as per above)	\$99.75
Mobile home connection	\$99.75
Detached Residential Garage	\$.21 a sq. ft. (minimum fee \$99.75)

ANNUAL ELECTRICAL PERMIT FEE SCHEDULE
(Based on Cost of Installation)

Total Cost of Installation	Permit Fee
\$ 2,000 or less	\$472.50 (maximum 2 hours inspection time) thereafter \$99.75 per hour or portion thereof
\$ 2,000 to \$ 5,000	\$472.50 plus \$3.41 for each \$100 cost over \$2,000 or fraction of each \$100.00.
\$ 5,000 to \$ 50,000	\$630.00 plus \$1.68 for each \$100 cost over \$5,000 or fraction of each \$100.00.
\$ 50,000 to \$ 1,000,000	\$1,200 plus \$1.15 each \$100 cost over \$50,000 or fraction of each \$100.00.
\$ 1,000,000.01 and over	Contact the Inspections Group

Electrical:

Add applicable 'Safety Codes Council' levies to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater.

A minimum cancellation fee of \$35.00 will be retained when a permit is cancelled, or 25% of the fee if a drawing review has been completed or an inspection has been carried out.

When work has commenced without first obtaining the required permit(s); the permit fees will be doubled up to a maximum of \$500.00 surcharge per permit.

Re-inspections performed in addition to those required by the Town QMP will be charged to the permit applicant at the rate of \$99.75 per inspection plus GST.

Permit extensions will be charged at a flat rate of \$150.00 (plus any applicable SCC levies) for a maximum of 1 year.

Variances will be charged at a rate of \$125/hour (minimum 2 hours) plus any applicable SCC levies.

SCHEDULE C

Subdivision Fees

Description	Fee
Subdivision Fee	\$500 plus \$125 per new lot
Time Extension	\$500
Endorsement per lot	\$150
Condominium conversion per unit	\$40