



**REGULAR COUNCIL MEETING AGENDA
TOWN OF MILLET**

**Wednesday, October 12th, 2022
5:30 p.m.
MCC Council Chambers**

1.0 CALL TO ORDER

2.0 TREATY 6 RECOGNITION

3.0 PUBLIC HEARING

4.0 ADDITIONS AND ADOPTION OF AGENDA

5.0 ADOPTION OF MINUTES

5.1 September 14th, 2022 – Regular Meeting of Council

6.0 DELEGATIONS

7.0 REPORTS

7.1 Public Works, Parks & Recreation Monthly Report September 2022

7.2 Finance –Bank Reconciliation August 2022

7.3 Fire Department – Call History September 2022

8.0 BYLAWS

9.0 AGREEMENTS

10.0 CORRESPONDENCE

11.0 NEW BUSINESS

11.1 RFD – Franchise Fees

11.2 RFD – Strategic Plan 2023-2026

11.3 RFD – Audit Tender

11.4 RFD – Hall Waiver Millet Soccer

11.5 RFD – Capital Region Assessment Services Commission (CRASC)

12.0 CLARIFICATION OF AGENDA

13.0 CLOSED SESSION

13.1 Land

13.2 Legal

13.3 Land

14.0 ADJOURNMENT



**REGULAR MEETING OF COUNCIL
TOWN OF MILLET
MMC - Council Chambers
September 14th, 2022
5:30 p.m.**

PRESENT:

COUNCILLORS

Gerdie Hogstead
Mathew Starky
Rebecca Frost
Susie Petrisor

C.A.O.

Lisa Schoening

DIRECTOR OF INFRASTRUCTURE

Lisa Novotny

OFFICE MANAGER

Joyce Vanderlee

DIRECTOR OF FINANCE

Annette Gordon

PRESS

Christina Max

ABSENT WITH REGRET

Mayor Doug Peel
Councillor Mike Bennett
Charlene Van de Kraats

1.0 CALL TO ORDER:

The meeting was called to order by CAO Lisa Schoening at 5:30 p.m. COUNCIL MEETING

OCT 12 2022

ITEM # 5.1

Res #213/22 <i>Reports</i>	Moved by Councillor Petrisor that the Councillor Starky be appointed as Chairperson.
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*CARRIED***2.0 TREATY 6 RECOGNITION:****3.0 PUBLIC HEARINGS: NONE****4.0 ADDITIONS, DELETIONS AND ADOPTIONS OF AGENDA:**

Res #214/22 <i>Agenda</i>	Moved by Councillor Frost that the following items are hereby added to the agenda and further that the agenda is adopted. 6.1 Cheque Presentation FCSS 11.5 Block Party 11.6 Millet Wellness Committee Member At large Appointment 13.3 Land 13.4 Land
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*CARRIED***5.0 ADOPTION OF MINUTES:**

Res #215/22 <i>Minutes Regular Meeting</i>	Moved by Councillor Frost that the August 17th, 2022, Regular Meeting of Council Minutes are hereby approved, as presented.
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*CARRIED***6.0 DELEGATIONS:**

*FCSS Cheques presented to
 Millet Seniors – Joanne Maynard
 Millet Lions – Mary Hegge
 Millet Arts & Guild – Mary Hegge
 Millet Museum – Mary Hegge
 Wetaskiwin & District Victim Services – Petra Pfeiffer*

7.0 REPORTS:

Res #216/22 <i>Reports</i>	Moved by Councillor Frost that the Reports are hereby accepted as information.
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*CARRIED***8.0 BYLAWS:**

None

9.0 AGREEMENTS:

None

10.0 CORRESPONDENCE:**10.1 *Request for Decision – Correspondence***

Res #217/22 <i>Correspondence</i>	Moved by Councillor Hogstead that correspondence is accepted, as information.
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*CARRIED***11.0 NEW BUSINESS:****11.1 *Request for Decision – Catch Basin Repairs***

Res #218/22 <i>Catch Basin Repairs</i>	Moved by Councillor Frost that council approve an additional \$22,000 for catch basin repairs to be funded through the utility operating reserve.
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*CARRIED***11.2 *Request for Decision – Purchase Truck w/Dump Box, Toolbox, Sander***

Res #219/22 <i>Purchase Truck w/Dump Box, Toolbox, Sander</i>	Moved by Councillor Petrisor that council authorize the purchase of a used truck with sander, toolbox, and lighting package for \$57,500 plus GST to be funded through the Capital Equipment Reserve.
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*CARRIED***11.3 *Request for Decision – September 28th Regular Council Meeting***

Res #220/22 <i>September 28th Regular Council Meeting</i>	Moved by Councillor Frost that the Regular Council meeting of September 28 th be cancelled.
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CARRIED

11.4 Request for Decision – Asphalt Repairs

Res #221/22 <i>Asphalt Repairs</i>	Moved by Councillor Frost that council approve \$14,000 for the asphalt repairs to be funded through the general operating reserve.
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*CARRIED***11.5 Request for Decision – Block Party**

Res #222/22 <i>Block Party</i>	Moved by Councillor Hogstead that council grant a Road Closure for 48 th Avenue and 51 st Street September 24, 2022, 1 – 5 pm and that letters be sent to all homes.
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*CARRIED***11.6 Request for Decision – Millet Wellness Member at Large**

Res #223/22 <i>Millet Wellness Member at Large</i>	Moved by Councillor Hogstead that council appoint Whitney Fox as the new Millet Wellness Member at Large.
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*CARRIED***12.0 CLARIFICATION OF AGENDA:**

Where and when will Catch basin Repairs be? Rob Pelletier clarified that on Hwy 616 near the Agriplex and that they should be complete before winter 2022.

Council temporarily adjourned the meeting at 6:17 p.m.

Council reconvened at 6:20 pm

Res #224/22 <i>Closed Session</i>	Moved by Councillor Frost that Council moves into Closed Session to discuss Items 13.1 thru 13.4 pursuant Sections 16 thru Section 29 of the Freedom of Information and Protection of Privacy Act at 6:20 p.m.
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CARRIED

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13.0 CLOSED SESSION:

<i>Res #225/22 Reconvene</i>	Moved by Councillor Frost that the Regular Council Meeting reconvene from Closed Session at 6:36 p.m.
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CARRIED

<i>Res #226/22 Tax Penalty Forgiveness</i>	Moved by Councillor Hogstead that council forgive the penalties of \$299.73 on Railside Tax Roll # 134401
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*CARRIED*14.0 ADJOURNMENT:

The meeting was adjourned at 6:38 p.m.

THESE MINUTES ADOPTED BY COUNCIL THIS _____ DAY OF SEPTEMBER 2022.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: October 12th, 2022
Originated By: Joyce Vanderlee
Agenda Item: 7.0 Reports

BACKGROUND/PROPOSAL

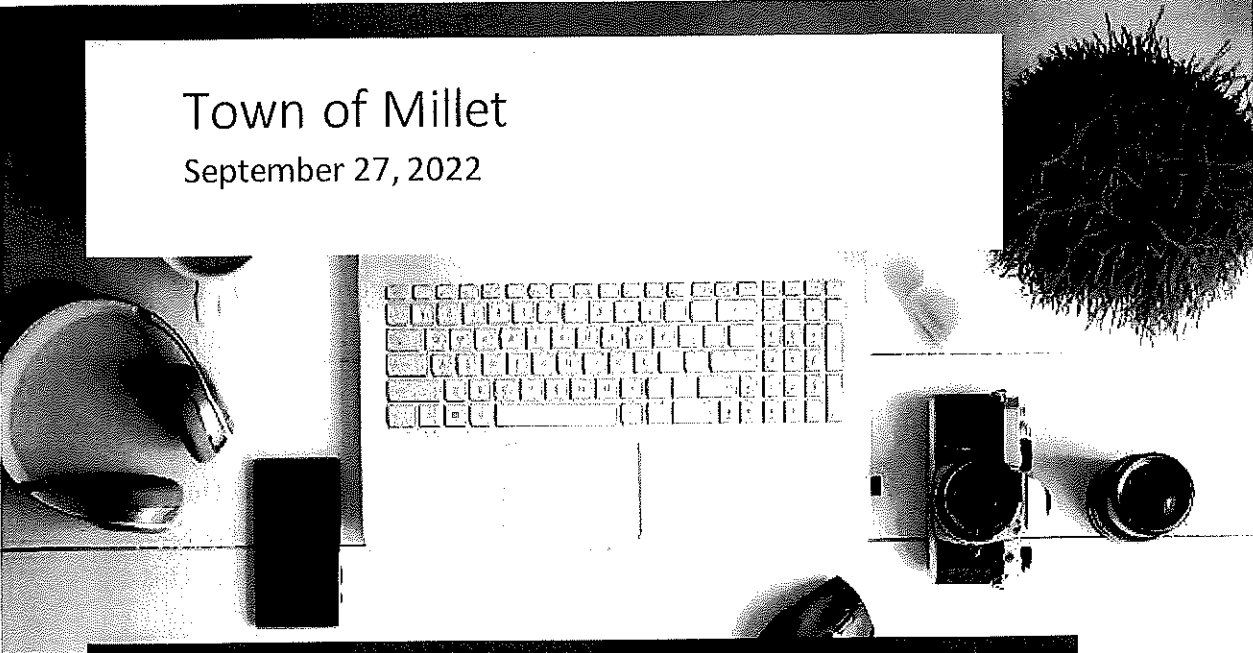
DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

That the Following Reports be considered by Council

- 7.1 Public Works, Parks & Recreation Report September 2022
- 7.2 Finance – Bank Reconciliation August 2022
- 7.3 Millet Fire Department – Call History August 2022

COSTS/SOURCE OF FUNDING

RECOMMENDED ACTION:



Town of Millet

September 27, 2022

Monthly Report

Public Works, Parks and
Recreation

COUNCIL MEETING

OCT 12 2022

ITEM # 7.1

In this report, I would like to update you on where we are with tasks completed, as well as ongoing tasks that are in progress. This report will include the **Public Works, Building Maintenance** as well as **Parks, Recreation and Open Spaces** departments.

Tasks completed in August/September.

Parks, Recreation and open Spaces

- Parks season ended in which we winterized the mowing and watering equipment in the Parks shop. We cleaned up the shop to produce parking spaces for various equipment as well.
- We successfully installed the ice at the Agriplex along with paint and logo installation. This did not come without problems though. We had issues with the starter and the compressor motor both failing upon start up. Both these components needed replacing over the long weekend which put our schedule behind by 3-4 days. We also ran into a problem with painting the white ice over top of the pickle ball lines. This took more coats of paint than is regularly needed. We did have to phone our friends in Beaumont and borrow 11 bags of White Ice to complete the job at a cost of \$44.00/bag.
- We added a Phase interrupter in the Chiller room for protection against power surges and outages to avoid damage to our large investment within that room. \$200.00 to protect tens of thousands of dollars as well as season ending issues.
- Removed the final 2 dugouts from diamond #1 in preparation for new dugout installation.
- Acquired quotes for things such as Zamboni door repairs, hazard tree removal in the cemetery, PW overhead door openers and electrical work as well as asphalt work around town.
- Playground inspections (monthly).
- Many more pockets of Himalayan Balsam were discovered along the creek beds in town which had to be pulled, bagged and removed.
- AHS had phoned me stating that they were investigating an asbestos complaint made by someone. I explained the situation to them in which we took all necessary precautions needed and that we had gone through the process already with OH&S in which we were deemed compliant. They asked me to share that information with them as well as explain the precautions taken so that they can finish their investigation. Days later, they said there were no issues with the Town of Millet and that they were also satisfied with the steps taken.
- We successfully repaired the Splash Park water lines as well as winterized the pad at the same time. R4 Mechanical did this work for us, and it is ready for use in the next season.
- We assisted Millet in Bloom with the removal of some flowers from pots and took down all hanging baskets in town.

- I had acquired the assistance of AARFP for Career Day at the Civic Center in which the Executive Director came from Calgary with a booth and I assisted him in the booth.

Building Maintenance

- We prepared the Agriplex for opening day by adding new paint, stair nosing, door hardware, HVAC tune up, air freshener and urinal fresheners, parking lot signage and paint, drink holders along the south walls of the ice rink (spectators' area) and many other miscellaneous things.
- It was identified that the heat needed to be fixed at the Civic Center in September. After playing with the system for a while, I had to get Magnum out to help get it running again. During this process, we discovered that one of the 2 main hydronic pumps still was not working properly. Magnum said they were going to get right on it.
- Updated many smoke detector batteries at the Civic Center.
- Met with Cory to have the concrete outside the library repaired. He said they would fix it with welded metal sleeves that would fit over the concrete for stability.
- We have ordered and are waiting for the installation of new mechanical accessible door hardware for 2 doors in the Agriplex as well as 24 stainless steel kick plates for other doors.

Public Works

- Funeral services accommodated, backfilled/landscaped.
- Staff are continuing to reorganize the shop yard to include defined areas for material storage, implement storage, equipment storage and just a new all-round more organized yard. We have capped the back 40 with asphalt millings for better drainage and stability and have begun the monumental task of eliminating trash/things we do not need. The staff have committed to and are on board having a well-organized shop and yard that utilizes the space to its maximum capability. We have implemented our storage bin space for materials and have capped most of the yard with Asphalt millings.
- Gravel roads/parking lots/alleys graded.
- Continued to haul material back and forth from the yard to the Lagoon storage area.
- Graffiti removal.
- Civic center parking lot median has been updated with electrical work (new plugs) as well as new LED lighting. The old metal post and rail has been removed and the islands are being filled and finished with mulch.
- A pad has been built at the cemetery in preparation for a compound to be built there. The pad is 20' x 20' and the compound will be 15'x 15'. It will house a shed from the PW yard, and we will be re using some chain link materials from the yard including a large gate which was saved from a previous fence.
- I attended the AUMA conference as an Exhibitor for AARFP but also acted as a representative for the Town of Milet.
- Capitol Charters have been completed for various items needed.
- I attended a Council meeting with an RFD for 3 items including a used dump truck/sander, catch basin repairs and asphalt repairs. We were successful in acquiring the funds for all 3.

- Jordie, our newest PW operator, started his position with us in September in which we have been training and onboarding.
- We had ordered a 20-yard bin to dispose of multiple items around town including old auction items which were never sold, construction waste and various broken items.
- Multiple potholes and broken areas of sidewalk have been filled/repared around town.
- An asphalt overlay has been ordered from Park Paving to be done in 3 sections in town, (Arena entrance of of 616, 47th Ave and 51st street, and 53rd Ave beside the Fresh Market) which will be happening in October.
- We had road accommodation light packages installed on the Utility truck as well as on the 2020 ram 1500 for safety reasons. The trucks are now visible from all angles and can be used safely on the road when working.

Utilities

- Hydrant flushing has started and will continue into October.
- Water samples
- The 2 sewer digs that were awarded to Alfresco were completed on 51st Street. They have been back filled and will be paved over. Both digs were done with the "pipe burst method". One of the digs went off according to plan but the second one was discovered to have many different sizes and types of sewer pipe. Extra ground had to be dug up and more pipes closer to the main had to be placed into the ground. We were lucky that they did not have to tap into the main line, and we also did avoid any sidewalk and curb from being disturbed.
- Generator testing at the lift station took place and we found that there is a fault with the system. When manually testing, we discovered that the backup generator will not shut off automatically but does so when the generator is called for naturally. This means that there is a fault in the PLC (electronic system) and needs to be sorted out by an electrician. We do have people working on it now and will report on it in the next report.
- Since ordering over 100 new water meters, we have installed over 30 of them in the month of September.

Ongoing Tasks- To Do list

1. Cemetery sign repair.
2. Finish playground inspection repairs.
3. Complete shop yard organization.
4. Complete forestry work at the cemetery.
5. Meter Change and reads as per work orders.

6. Work with MainRoads to do the transitions into the truck stop parking lot.

Coming Up

1. Snow and Ice Control maps for sidewalks, parking lots and priority routes.
2. Cemetery compound construction.
3. Gravel roads top up and maintenance.

Thanks,

Rob.

Monthly Bank Reconciliation

Municipality of
TOWN OF MILLET

Month Ending **31, August 2022**

	General Account	General Term Deposit	Cemetery Term Deposit	Total
Net Balance at End of Previous Month	\$1,420,709.50	\$2,273,393.65	\$13,413.68	\$3,707,516.83
Receipts for the Month (Less Loans)	\$462,998.18	\$7,187.52	\$16.78	\$470,202.48
Terms Cashied in	\$0.00	\$500,000.00	\$0.00	\$500,000.00
Sub-Total	\$1,883,707.68	\$2,780,581.17	\$13,430.46	\$4,677,719.31
LESS:				
Terms Taken out	\$500,000.00	\$0.00	\$0.00	\$500,000.00
Disbursements for the Month	\$533,141.38		\$0.00	\$533,141.38
		\$0.00	\$0.00	\$0.00
Net Balance at End of Month	\$850,566.30	\$2,780,581.17	\$13,430.46	\$3,644,577.93
Balance at End of Month -- Treasury Branch	\$894,274.07	\$2,780,581.17	\$13,430.46	\$3,688,285.70
*Cash on Hand at End of Month		\$0.00	\$0.00	\$0.00
Sub-Total	\$894,274.07	\$2,780,581.17	\$13,430.46	\$3,688,285.70
LESS:				
Feb deposits recorded in March	-\$212.38	\$0.00	\$0.00	-\$212.38
Outstanding Cheques See List	\$43,920.15	\$0.00	\$0.00	\$43,920.15
BALANCE	\$850,566.30	\$2,780,581.17	\$13,430.46	\$3,644,577.93

OUTSTANDING CHEQUES

No.	Amount	No.	Amount	No.	Amount	No.	Amount
22902	\$587.96			0	\$-00	0	\$-00
23500	\$467.25			0	\$-00	0	\$-00
23660	\$2,558.40			0	\$-00	0	\$-00
23845	\$200.00			0	\$-00	0	\$-00
23848	\$1,760.31			0	\$-00	0	\$-00
23920	\$25.00			0	\$-00	0	\$-00
23922	\$42.77			0	\$-00	0	\$-00
23938	\$27,409.32			0	\$-00	0	\$-00
23942	\$1,249.50			0	\$-00	0	\$-00
23949	\$837.90			0	\$-00	0	\$-00
23954	\$1,000.00			0	\$-00	0	\$-00
23963	\$774.86			0	\$-00	0	\$-00
23965	\$3,441.88			0	\$-00	0	\$-00
23967	\$1,075.00			0	\$-00	0	\$-00
23971	\$1,890.00			0	\$-00	0	\$-00
23985	\$300.00			0	\$-00	0	\$-00
23990	\$300.00			0	\$-00	0	\$-00
				0	\$-00	0	\$-00
				0	\$-00	0	\$-00
\$43,920.15							

This statement submitted to Council this _____ 12th day of Oct 2022

Remarks:

Mayor: _____

Chief Administrative Officer: _____

COUNCIL MEETING

OCT 12 2022

ITEM # 7.2



**Millet Fire Department
Call History Report by Date
9/1/2022 - 9/30/2022**

Date	Type	Incident #	Incident Type	Primary Action	# Of Attendees	Total Time
Sat 09/03/2022 01:25	City - Millet	2200092	32 Unknown Problem (Man Down)	55 Establish safe area	14	00:31
Mon 09/05/2022 15:31	County - Leduc (Extra Hours)	2200093	77 Motor Vehicle Collision	55 Establish safe area	12	01:25
Mon 09/12/2022 18:25	County - Leduc	2200094	52 Alarms	86 Investigate	9	00:20
Tue 09/13/2022 09:42	City - Millet	2200095	19 Heart Problems/A.I.C.D		8	00:59
Fri 09/23/2022 19:42	County - Leduc	2200096	67 Outside Fire	55 Establish safe area	11	00:51
Thu 09/29/2022 06:59	County - Wetaskiwin (Extra Hours)	2200097	69 Structure Fire	11 Extinguishment by fire service personnel	18	05:01
Thu 09/29/2022 10:10	County - Leduc	2200099	67 Outside Fire		15	00:35

Total calls for City - Millet:	2
Total calls for City - Wetaskiwin (Mutual Aid):	0
Total calls for County - Leduc:	3
Total calls for County - Leduc (Extra Hours):	1
Total calls for County - Wetaskiwin:	0
Total calls for County - Wetaskiwin (Extra Hours):	1
Total calls:	7
Total Time:	09:42
	Avg. Call Attendance: 12.43

COUNCIL MEETING

OCT 12 2022

ITEM # 7.3



TOWN OF MILLET
REQUEST FOR DECISION (RFD)

Meeting: Council Meeting
Meeting Date: October 12th, 2022
Originated By: Director of Finance
Agenda Item: 11.1 Franchise Fees

BACKGROUND/PROPOSAL

We need to renew our franchise fee with Fortis Alberta. Council has the option to leave or change our current rate of 16%.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Benefits:

- 1.) Cash Flow – We receive the funds even when residents do not pay their bills
- 2.) Revenue received from property that is exempt. (i.e. The school doesn't pay property tax, but does pay electrical bill.) As a result, a higher Franchise fee, lowers the burden on property owners.

Disadvantages:

- 1.) Increase costs to our residents when many are facing tough times due to the increase cost of inflation.

Potential Impact on Residents and the municipal Budget

	0%	1%	2%
Household cost monthly	\$11.38	\$12.10	12.82
Household cost annually	\$136.56	\$145.23	153.78
Increase in Municipal income	\$2,916	\$ 11,636	\$23,271

Below are some comparative surrounding communities' rates. For more communities, see attached page.

Camrose: 15% (1% increase over prior year)

COUNCIL MEETING

OCT 12 2022

ITEM # 11.1

Leduc: 16% (no increase over prior year)
Wetaskiwin: 13.8% (no increase over prior year)

COSTS/SOURCE OF FUNDING

Additional funds will come from Fortis/ Residents

RECOMMENDED ACTION:

Council to discuss and decide based on information above.



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Council Meeting
Meeting Date: October 12, 2022
Originated By: Lisa Schoening
Agenda Item: 11.2 Strategic Plan

BACKGROUND/PROPOSAL

Council met on August 17th to go through the Strategic Plan for 2023-2026.

Attached are the changes and future goals.

Recommended Resolution:

That Council adopt the 2023-2026 Strategic Plan, as presented.

COUNCIL MEETING

OCT 12 2022

ITEM # 11.2

TOWN OF MILLET

Millet

Proud to be

2023-2026

STRATEGIC PLAN

Signature of Approval: _____

Mayor

Vision Statement

The Town of Millet is “Proud to Be...” working together to provide, sustain and enhance the quality of life for our Community.

Mission Statement

The Town of Millet strives to serve our sustainable, vibrant Community in an efficient, professional and responsible manner, while promoting civic pride.

Values

Honesty – respectful and ethical behavior

Integrity – responsible for our actions

Service – the best possible skills, knowledge and attitudes applied to delivering quality programs and services for residents and employees in a fiscally responsible manner.

Collaboration – build internal and external relationships for the betterment of our community and the Town.

Safe and Healthy Community - our community is safe, prosperous, welcoming, and culturally diverse.

Through these key values, the Town of Millet is “PROUD TO BE.....”

Core Goals

1. The Town of Millet will ensure the needs of its residents are achieved through social responsibility and collaboration with the community.

Strategies:

- Identify needs of the community and allocate funding appropriately.
 - Provide FCSS funding based on community needs.
 - Explore progressive energy and infrastructure needs including an energy audit and investigate alternative energy options.
 - Survey community to identify needs.
-

2. The Town of Millet will focus upon services while promoting a safe, healthy, accessible community and work environment.

Strategies:

- Enhance enforcement through the C.P.O. Program.
 - Maintain all Town property and equipment to ensure safety.
 - Continue collaboration with the R.C.M.P.
 - Encourage safe community practices and crime reduction through environmental design.
 - Provide opportunities for staff training and agree to empower employees.
 - Work toward an enhanced safety program for staff.
-

3. The Town of Millet will maximize existing properties.

Strategies:

- Implement a community standards bylaw and actively enforce it.
 - Develop a business expansion and retention program.
 - Complete a housing needs assessment.
 - Identify opportunities to encourage infill development.
-

DRAFT

4. The Town of Millet will enhance and promote our Parks & Recreation and trail systems.

Strategies:

- Promote and attract users to the trail system.
 - Explore use of the parks and recreation for all seasons.
 - Work with user groups to promote, attract and improve on facilities and programs.
 - Continue to collaborate with the Leduc/Wetaskiwin Chamber of Commerce.
-



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: October 12, 2022
Originated By: Annette Gordon
Agenda Item: 11.3 Audit Tender

BACKGROUND/PROPOSAL

The Town of Millet placed our Audit engagement out for tender, for a 5 year engagement. We received 5 applications, however, one of the applicants later pulled their tender and therefore, only 4 were reviewed.

The audit tender was assessed on price, (heaviest weight), and on other subjective measurements such as expertise, experience, timeliness, and references. It was individually assessed by 3 different employees in the office.

Our current auditors are Doyle and Co.

COSTS

Will depend on which auditor council chooses.

RECOMMENDATION

That council appoint our new auditor for the 2022 to 2026 years.

COUNCIL MEETING

OCT 12 2022

ITEM # 11.3



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: October 12, 2022
Originated By: Lisa Schoening, CAO
Agenda Item: 11.4 Waiver of Rental – Millet Soccer Association

BACKGROUND/PROPOSAL

Millet Soccer Association has requested a waiver of rental fees for the annual General Meeting to be held in the Hugo Witt Room on November 18th, 2022.

COSTS

\$50.00 + GST for all day rental \$50.00 + \$2.50 = \$52.50

RECOMMENDATION

Does Council wish to waive the damage deposit and rental fee of the Hugo Witt Room for the Millet Soccer Association Annual General Meeting.

COUNCIL MEETING

OCT 12 2022

ITEM # 11.4



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Council Meeting
Meeting Date: October 12, 2022
Originated By: Lisa Schoening
Agenda Item: 11.5 Capital Region Assessment Services Commission (CRASC)

BACKGROUND/PROPOSAL

Annually, the CRASC hold their AGM and have all partnered municipalities attend to vote.
This year it is held at the Hilton West Edmonton on October 19th at 12 (noon).

Recommended Resolution:

Does any member of Council wish to attend the CRASC AGM on October 19th?

COUNCIL MEETING

OCT 12 2022

ITEM # 11.5



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: October 12, 2022
Originated By: Lisa Schoening, CAO
Agenda Item: 11.6 Waiver of Rental Time– Susie Meyers

BACKGROUND/PROPOSAL

Susie Meyer has requested that the Town grant bootcamp classes the opportunity to utilize the new community hall at the same cost as old community hall in previous years.

COSTS

For our previous classes at the community hall, we were graciously granted the opportunity to utilize the hall at a one-hour cost of \$25 on weekdays and \$30 on the weekends and the two-hour minimum was waived.

2 hours on Weekdays is \$50.00 + Gst 2.50 = \$52.50

2 hours on Weekend is \$60.00 + Gst 3.00 = \$63.00

RECOMMENDATION

Does Council wish to waive the 2 hour minimum and allow 1 hour rental for Boot Camp

COUNCIL MEETING

OCT 12 2022

ITEM # 11.6



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Council Meeting
Meeting Date: October 12, 2022
Originated By: Lisa Schoening
Agenda Item: 11.7 December Meeting Date

BACKGROUND/PROPOSAL

Council only meets once in December each year. The regular meetings would have been December 14th and 28th.

What date would Council like to meet in December?

COUNCIL MEETING

OCT 12 2022

ITEM # 11.7