



**REGULAR COUNCIL MEETING AGENDA
TOWN OF MILLET**

**Wednesday, April 13, 2022
5:30 p.m.
MCC Council Chambers**

1.0 CALL TO ORDER

2.0 TREATY 6 RECOGNITION

3.0 PUBLIC HEARING

4.0 ADDITIONS AND ADOPTION OF AGENDA

5.0 ADOPTION OF MINUTES

5.1 March 23rd, 2022 - Regular Meeting of Council

6.0 DELEGATIONS

6.1 Honorable Rick Wilson, Minister of Indigenous Relations

6.2 The Chamber of Commerce - Tourism

7.0 REPORTS

7.1 Millet Public Library Managers Report & Board Minutes

7.2 Monthly Bank Reconciliation

7.3 Tax Aging Analysis

7.4 Millet in Bloom

7.5 Community Garden of Hope 2021

8.0 BYLAWS

None

9.0 AGREEMENTS - None

10.0 CORRESPONDENCE

10.1 Alberta Municipal Affairs

10.2 SMILES – Grant for gazebo over distance diamond

11.0 NEW BUSINESS

11.1 Request for Decision – National Public Works Week, May 12-21, 2022 –
“Ready & Resilient”

11.2 Request for Decision – Millet Library

11.3 Request for Decision – Millet Wellness Committee

11.4 Request for Decision – Skateboard Park

11.5 Request for Decision – Ag Society Pickleball

12.0 CLARIFICATION OF AGENDA

13.0 CLOSED SESSION

13.1 Land

1.0 ADJOURNMENT



**REGULAR MEETING OF COUNCIL
TOWN OF MILLET
MMC - Council Chambers
March 23rd, 2022
5:30 p.m.**

PRESENT:

| | |
|---------------------------------|---|
| MAYOR | Doug Peel |
| COUNCILLORS | Mike Bennett Rebecca Frost Gerdie Hogstead Mathew Starky Charlene Van de Kraats |
| C.A.O. | Lisa Schoening |
| OFFICE MANAGER | Joyce Vanderlee |
| DIRECTOR OF INFRASTRUCTURE | Lisa Novotny |
| MANAGER OF ENFORCEMENT SERVICES | Mitch Newton |
| PRESS | Christina Max |

1.0 CALL TO ORDER:

The meeting was called to order by Mayor Peel at 5:30 p.m.

2.0 OPEN MICROPHONE: NONE**3.0 PUBLIC HEARINGS: NONE****4.0 ADDITIONS, DELETIONS AND ADOPTIONS OF AGENDA:****5.0 ADOPTION OF MINUTES:**

| | |
|--|---|
| Res #061/22 Minutes Regular Meeting | Moved by Councillor Van de Kraats that the March 9th, 2022, Regular Meeting of Council Minutes are hereby approved, as presented. |
|--|---|

6.0 DELEGATIONS: NONE

CARRIED
COUNCIL MEETING

APR 08 2022

ITEM # 5.1

7.0 **REPORTS:**

7.1 *Fire Department - Calls*

| | |
|--------------------------------|--|
| Res #062/22 Reports | Moved by Councillor Frost that Reports are hereby accepted as information. |
|--------------------------------|--|

CARRIED

8.0 **BYLAWS:**

8.1 *2022-04 – Procedural Bylaw*

| | |
|---------------------------------------|---|
| Res #063/22 Bylaw #2022-04 | Moved by Councillor Bennett that Bylaw # 2022-04 is hereby given first reading. |
|---------------------------------------|---|

CARRIED

| | |
|---------------------------------------|---|
| Res #064/22 Bylaw #2022-04 | Moved by Councillor Hogstead that Bylaw # 2022-04 is hereby given second reading. |
|---------------------------------------|---|

CARRIED

| | |
|---------------------------------------|---|
| Res #065/22 Bylaw #2022-04 | Moved by Councillor Van de Kraats that permission is hereby granted for the presentation of Bylaw # 2022-04 for all three readings at this meeting. |
|---------------------------------------|---|

CARRIED UNANIMOUSLY

| | |
|--|--|
| Res #066/22 Bylaw # 2022-04 | Moved by Councillor Starky that Bylaw # 2022-04 is hereby given third and final reading. |
|--|--|

CARRIED

8.2 *2022-05 – Wellness Committee Bylaw*

| | |
|---------------------------------------|---|
| Res #067/22 Bylaw #2022-05 | Moved by Councillor Frost that Bylaw # 2022-05 is hereby given first reading. |
|---------------------------------------|---|

CARRIED

| | |
|---------------------------------------|--|
| Res #068/22 Bylaw #2022-05 | Moved by Councillor Bennett that Bylaw # 2022-05 is hereby given second reading. |
|---------------------------------------|--|

CARRIED

| | |
|---------------------------------------|--|
| Res #069/22 Bylaw #2022-05 | Moved by Councillor Hogstead that permission is hereby granted for the presentation of Bylaw # 2022-05 for all three readings at this meeting. |
|---------------------------------------|--|

CARRIED UNANIMOUSLY

| | |
|--|---|
| Res #070/22 Bylaw # 2022-05 | Moved by Councillor Van de Kraats that Bylaw # 2022-05 is hereby given third and final reading. |
|--|---|

CARRIED

8.3 2022-06 – Baseball Diamonds Bylaw

| | |
|---------------------------------------|--|
| Res #071/22 Bylaw #2022-06 | Moved by Councillor Starky that Bylaw # 2022-06 is hereby given first reading. |
|---------------------------------------|--|

CARRIED

| | |
|---------------------------------------|--|
| Res #072/22 Bylaw #2022-06 | Moved by Councillor Frost that Bylaw # 2022-06 is hereby given second reading. |
|---------------------------------------|--|

CARRIED

| | |
|---------------------------------------|---|
| Res #073/22 Bylaw #2022-06 | Moved by Councillor Bennett that permission is hereby granted for the presentation of Bylaw # 2022-06 for all three readings at this meeting. |
|---------------------------------------|---|

CARRIED UNANIMOUSLY

| | |
|--|--|
| Res #074/22 Bylaw # 2022-06 | Moved by Councillor Hogstead that Bylaw # 2022-06 is hereby given third and final reading. |
|--|--|

*CARRIED*9.0 **AGREEMENTS:** NONE10.0 **CORRESPONDENCE:** NONE11.0 **NEW BUSINESS:**

11.1 Request for Decision – Millet & District Recreational & Agriculture Society

| | |
|---|---|
| Res #075/22 Security Fobs Sound System Purchase & Installation | Moved by Councillor Van de Kraats that the Town provide 4 members of the Executive members with fobs to the new security system at the Agriplex, contingent on deposit for each fob. And further that approval is hereby given to purchase and install the new sound system that has been purchased by the Millet & District Recreational & Agriculture Society and Millet Minor Hockey. |
|---|---|

CARRIED

11.2 Request for Decision – The Friends of Millet Library Society

| | |
|-------------------------------|---|
| Res #076/22 Waiver | Moved by Councillor Bennett that the fees associated with the rental and damage deposit of Millet Civic Centre Community Hall on June 25 th , 2022, be waived for the purpose of The Friends Fundraiser Concert. |
|-------------------------------|---|

CARRIED

11.3 *Invitation – Millet Fire Awards Attendance*

| | |
|--|---|
| Res #077/22 Millet Fire Awards Attendance | Moved by Councillor Hogstead that council approve of any council or staff wishing to attend the Millet Fire Awards Ceremony on April 23 2022. |
|--|---|

CARRIED

11.4 *Invitation – Wetaskiwin and District Victim Services*

| | |
|--|---|
| Res #078/22 Wetaskiwin and District Victim Services | Moved by Councillor Hogstead that Mayor Peel and Councillor Van de Kraats attend the Wetaskiwin Victim Services 25 th Anniversary on April 12, 2022. |
|--|---|

CARRIED

11.5 *Invitation – AGM for Genesis Reciprocal Insurance Exchange*

| | |
|--|--|
| Res #079/22 AGM for Genesis | Moved by Councillor Van de Kraats that a proxy vote be completed and sent to Genesis Annual General Meeting. |
|--|--|

CARRIED

11.6 *Request for Decision – Meeting Dates*

| | |
|--|---|
| Res #080/22 Regular Meeting Council dates | Moved by Councillor Frost that the May 11 th , July 13 th and 27 th and August 10 th and 24 th regularly scheduled meetings be cancelled, and further that Council hold their summer meetings on July 20 th and August 17 th , 2022. |
|--|---|

CARRIED

11.7 *Request for Decision – No Parking Signs*

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|---|--|
| Res #081/22 No Parking Signs | Moved by Councillor Bennett that Council tables the parking signs discussions and further directs Administration to get more information for a permanent solution. |
|---|--|

CARRIED

11.8 *Request for Decision – Mileage*

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|--------------------------------|---|
| Res #082/22 Mileage | Moved by Councillor Bennett that Mileage rate be set at .61/km for the first 5000 kms and .55/km for any kms driven after that. |
|--------------------------------|---|

CARRIED

11.9 *Request for Decision – Millet Public Library*

| | |
|--|---|
| Res #083/22 Trustee Appointment | Moved by Councillor Bennett that Council appoint Jackie Peel as trustee for the Town of Millet Library Board for a 3-year term. |
|--|---|

CARRIED

11.10 *Request for Decision – Rodent Control*

| | |
|---------------------------------------|--|
| Res #084/22 Rodent Control | Moved by Councillor Bennet that Council directs administration purchase and use Rozul RTU in conjunction with a licensed applicator for rodent control at the sports fields. |
|---------------------------------------|--|

CARRIED

12.0 **CLARIFICATION OF AGENDA:** NONE

Christina Max left the meeting at 6:30 p.m.

Manager of Enforcement Services left the meeting at 6:30 p.m.

Council temporarily adjourned the meeting at 6:30 p.m.

Council reconvened at 6:40 p.m.

| | |
|---------------------------------------|--|
| Res #085/22 Closed Session | Moved by Councillor Bennett that Council moves into Closed Session to discuss Items 13.1 pursuant Sections 16 thru Section 29 of the Freedom of Information and Protection of Privacy Act at 6:40 p.m. |
|---------------------------------------|--|

CARRIED

13.0 **CLOSED SESSION:**

| | |
|----------------------------------|---|
| Res #086/22 Reconvene | Moved by Councillor Bennett that the Regular Council Meeting reconvene from Closed Session at 7:01 p.m. |
|----------------------------------|---|

CARRIED

13.1 *Legal*

| | |
|------------------------------------|---|
| Res #087/22 Bi-Election | Moved by Councillor Van de Kraats that June 6 th , 2022, be selected as the date for the Municipal Bi-Election as mandated by Municipal Affairs. |
|------------------------------------|---|

CARRIED

| | |
|--|--|
| Res #088/22 Returning Officer | Moved by Councillor Bennett that Council appoint Lisa Schoening as the Town of Millet's Returning Officer for the 2022 Municipal Bi-Election |
|--|--|

CARRIED

| | |
|---|--|
| Res #089/22 Substitute Returning Officer | Moved by Councillor Bennett that Council appoint Joyce Vanderlee as the Town of Millet's Substitute Returning Officer for the 2022 Municipal Bi-Election |
|---|--|

CARRIED

13.2 Land

| | |
|--|---|
| Res #090/22 Skateboard Park | Moved by Councillor Starky that the Old Tennis courts be reserved for a period of two years to allot the Skate Park Committee the time to fundraise and design the New Skateboard Park. |
|--|---|

CARRIED

| | |
|---|---|
| Res #091/22 Wellness Committee Appointment | Moved by Councillor Bennett that council appoint Councillor Hogstead to the Wellness Committee. |
|---|---|

*CARRIED***14.0 ADJOURNMENT:**

The meeting was adjourned at 7:46 p.m.

THESE MINUTES ADOPTED BY COUNCIL THIS ____ DAY OF APRIL 2022.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Council Meeting
Meeting Date: April 13, 2022
Originated By: Lisa Schoening
Agenda Item: DELEGATION – Rick Wilson, MLA

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The honorable Rick Wilson, MLA, will be in attendance to meet with Council.

COUNCIL MEETING

APR 08 2022

ITEM # 6.1



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Council Meeting
Meeting Date: April 13, 2022
Originated By: Lisa Schoening
Agenda Item: DELEGATION – Chamber of Commerce

BACKGROUND/PROPOSAL

The Town of Millet currently handles all the Tourism for the Town. We have reached out to the Chamber to see what they all have to offer to help us expand our Tourism. The Chamber will be in attendance.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Discover Leduc Region is the collective voice of tourism dedicated to promotion of the region. The Leduc, Nisku & Wetaskiwin Regional Chamber of Commerce, along with founding partners, The City of Leduc and Leduc County, are committed to supporting locals and visitors alike as they discover the best activities, events & experiences. The diverse Leduc Region spans over 2,600 square km and brings together five unique municipalities under a single, united brand: City of Leduc, Leduc County, City of Beaumont, Town of Calmar, and Town of Devon.

After launching in 2020, Discover Leduc Region has grown, not only in areas and assets (400+) represented, but also in promotional tools and engagement with a website, blog, newsletter, 3 social media channels, and integrated marketing campaigns. Some examples of success so far: the website boasts 69,000+ page views and social media has garnered 245,000+ impressions. The initiative also provides industry support to local tourism operators, connecting them with tourism authorities by sharing industry programs, and resources and hosting events.

Now, Leduc, Nisku & Wetaskiwin Regional Chamber of Commerce encourages the Town of Millet members of Council to consider joining the initiative for an ask of \$5,000 in 2022

DECISIONS:

That administration enter the initiative with the Chamber of Commerce, in the amount of \$5000.

COUNCIL MEETING

APR 08 2022

ITEM # 6.2

**Town of Millet Library Board Minutes
February 1, 2022**

Connect...with each other

Learn....continuously

Discover...the possibilities

Present were: Charlene Van de Kraats, Mike Bennett, Susan Williamson, Kourtland Fox, Jillian Meyers.

Absent (with regret): Chris Richards

1. Called to Order at 6:32 pm
2. Adoption of Agenda moved by S. Williamson, carried
3. Adoption of Minutes:
 - a. October 12, 2021 moved by J. Meyers, carried
4. Correspondence:
 - a. Town of Millet Oct. 28/21: Millet Town Council resolved that Councillor Mike Bennett will join the Library Board
5. Manager Report:
 - a. Introductions
 - b. STAT's accepted as presented
 - c. Monthly Financial Comparison accepted as presented
 - d. Plan of Service review/training with PLSB April 5th
 - e. Policy review ongoing

Res #1/2022 Elections: (Chair, Vice Chair, Secretary, Treasurer)

- I. C. Van de Kraats opened the floor for nominations for Chair, S. Williamson nominated Charlene Van de Kraats for Chair, Nomination called three times, C. Van de Kraats called nominations to cease, Charlene Van de Kraats declared Chair by proclamation
- II. C. Van de Kraats opened the floor for nominations for Vice Chair, J. Meyers nominated Susan Williamson for Vice Chair, Nomination called three times, C. Van de Kraats called nominations to cease, Susan Williamson declared Vice-Chair by proclamation
- III. C. Van de Kraats opened the floor for nominations for Treasurer, M. Bennett nominated Kourtland Fox for Treasurer, C. Richards self-nominated, Nomination called three times, C. Van de Kraats called nominations to cease, vote took place, Kourtland Fox declared Treasurer
- IV. C. Van de Kraats opened the floor for nominations for Secretary, C. Van de Kraats nominated Jillian Meyers for Secretary, Nomination called three times, C. Van de Kraats called nominations to cease, Jillian Meyers declared Secretary by proclamation

Chair: Charlene Van de Kraats
Secretary: Jillian Meyers

Vice Chair: Susan Williamson
Treasurer: Kourtland Fox

6. New Business:
 - a. Review of signing authority, no changes required

Res #2/2022 Approval to close the Library as required to install new fixtures and furnishings moved by K. Fox, carried

Res #3/2022 Approval to Renew C. Richards term ending April 2022 moved by J. Meyers, carried

Res #4/2022 Approval of the 2021 Annual Report to be submitted to Public Library Service Branch moved by J. Meyers, carried

7. Old Business:
 - a. Plan of Service four-year term expires December 2022, process will include training from PLSB, policy review, and a public survey. YRL offers support through this process.
8. Friends Report:
 - a. Quilt raffle raised \$600, Donor wall completed, Silent Auction raised \$1770,
9. Councillor Report: New business's have opened in Town, the Millet Fire Department will restore the old firetruck to be put on display in Town, and the Town of Millet is pleased to work with the Library in the same building.
10. Meeting Dates for 2022-March 15, April 5, June 7, August 2, October 4

Next meeting March 15 at 6:30

Special Meeting April 5 at 6:30: Plan of Service Orientation

Meeting Adjourned 8:09

N:\0001 NEW 2019\BOARD\2022\Minutes\February 1, 2022 Minutes.docx



COUNCIL MEETING

APR 08 2022

ITEM # 7.1

Millet Public Library Manager's Report

Connect...with each other

Learn....continuously

Discover...the possibilities

| January | 2022 | 2021 | 2020 | 2019 | 2018 | 2017 | 2016 | 2015 |
|----------------------|------|------|------|------|------|------|------|------|
| New Memberships | 14 | 2 | 8 | 10 | 5 | 17 | 16 | 21 |
| Questions answered | 126 | 601 | 375 | 416 | 225 | 208 | 159 | 188 |
| Program Attendees | 500 | 223 | 393 | 526 | 197 | 184 | 145 | 130 |
| Website Sessions | 183 | 208 | 339 | 327 | 257 | 216 | 164 | 90 |
| Wireless Sessions | 1260 | 374 | 408 | 208 | 504 | 536 | 119 | 69 |
| Computer Sessions | 13 | 0 | 194 | 297 | 186 | 108 | 313 | 217 |
| E-resources Borrowed | 627 | 402 | 342 | 296 | 257 | 242 | 130 | 90 |
| Items Checked Out | 2804 | 1416 | 2080 | 2064 | 1914 | 1757 | 1954 | 2033 |
| Holds Satisfied | 808 | 577 | 738 | 785 | 740 | 563 | 677 | 629 |
| Visitors to Library | 536 | 198 | 939 | 1140 | 1002 | 878 | 893 | 876 |

Pease check the Millet Library Website for programs and upcoming events.

Millet Public Library Manager's Report

Connect...with each other

Learn....continuously

Discover...the possibilities

| January | 2022 | 2021 | 2020 | 2019 | 2018 | 2017 | 2016 | 2015 |
|----------------------|------|------|------|------|------|------|------|------|
| New Memberships | 14 | 2 | 8 | 10 | 5 | 17 | 16 | 21 |
| Questions answered | 126 | 601 | 375 | 416 | 225 | 208 | 159 | 188 |
| Program Attendees | 500 | 223 | 393 | 526 | 197 | 184 | 145 | 130 |
| Website Sessions | 183 | 208 | 339 | 327 | 257 | 216 | 164 | 90 |
| Wireless Sessions | 1260 | 374 | 408 | 208 | 504 | 536 | 119 | 69 |
| Computer Sessions | 13 | 0 | 194 | 297 | 186 | 108 | 313 | 217 |
| E-resources Borrowed | 627 | 402 | 342 | 296 | 257 | 242 | 130 | 90 |
| Items Checked Out | 2804 | 1416 | 2080 | 2064 | 1914 | 1757 | 1954 | 2033 |
| Holds Satisfied | 808 | 577 | 738 | 785 | 740 | 563 | 677 | 629 |
| Visitors to Library | 536 | 198 | 939 | 1140 | 1002 | 878 | 893 | 876 |

Please check the Millet Library Website for programs and upcoming events.

Monthly Bank Reconciliation

Municipality of
TOWN OF MILLET

Month Ending **31, January 2022**

| | General Account | General Term Deposit | Cemetery Term Deposit | Total |
|--|---------------------|-----------------------|-----------------------|-----------------------|
| Net Balance at End of Previous Month | \$649,785.53 | \$1,609,402.82 | \$12,387.50 | \$2,271,575.85 |
| Receipts for the Month (Less Loans) | \$360,294.92 | \$1,027.32 | \$1.89 | \$361,324.13 |
| Terms Cashed in | | | \$0.00 | \$0.00 |
| Sub-Total | \$1,010,080.45 | \$1,610,430.14 | \$12,389.39 | \$2,632,899.98 |
| LESS: | | | | |
| Terms Taken out | | \$0.00 | \$0.00 | \$0.00 |
| Disbursements for the Month | \$446,386.99 | | \$0.00 | \$446,386.99 |
| | | \$0.00 | \$0.00 | \$0.00 |
| Net Balance at End of Month | \$563,693.46 | \$1,610,430.14 | \$12,389.39 | \$2,186,512.99 |
| Balance at End of Month -- Treasury Branch | \$705,038.37 | \$1,610,430.14 | \$12,389.39 | \$2,327,857.90 |
| *Cash on Hand at End of Month | | \$0.00 | \$0.00 | \$0.00 |
| Sub-Total | \$705,038.37 | \$1,610,430.14 | \$12,389.39 | \$2,327,857.90 |
| LESS: | | | | |
| Feb deposits recorded in March | -\$13,565.68 | \$0.00 | \$0.00 | -\$13,565.68 |
| Outstanding Cheques See List | \$154,910.62 | \$0.00 | \$0.00 | \$154,910.62 |
| BALANCE | \$563,693.43 | \$1,610,430.14 | \$12,389.39 | \$2,186,512.96 |

OUTSTANDING CHEQUES

| No. | Amount | No. | Amount | No. | Amount | No. | Amount |
|-------|-------------|-------|-------------|-------|------------|-----|--------------|
| 22720 | \$504.00 | 23442 | \$9,061.33 | 23462 | \$78.06 | 0 | \$-00 |
| 22902 | \$587.96 | 23443 | \$23,706.20 | 23463 | \$441.00 | 0 | \$-00 |
| 23028 | \$552.50 | 23444 | \$1,564.50 | 23465 | \$1,173.54 | 0 | \$-00 |
| 23146 | \$70.00 | 23445 | \$239.57 | 23466 | \$575.50 | 0 | \$-00 |
| 23147 | 13.00 | 23446 | \$604.80 | 23467 | \$1,425.93 | 0 | \$-00 |
| 23275 | \$10.30 | 23447 | \$5.11 | 23468 | \$5,355.60 | 0 | \$-00 |
| 23302 | \$236.91 | 23448 | \$16,065.00 | 23469 | \$583.40 | 0 | \$-00 |
| 23364 | \$102.18 | 23449 | \$734.94 | 23470 | \$2,092.77 | 0 | \$-00 |
| 23372 | \$23,894.80 | 23450 | \$29.38 | 23471 | \$3,993.19 | 0 | \$-00 |
| 23378 | \$1,650.00 | 23451 | \$27,308.70 | 23553 | \$360.15 | 0 | \$-00 |
| 23409 | \$2,543.63 | 23452 | \$10,294.96 | 23554 | \$118.70 | 0 | \$-00 |
| 23412 | \$67.70 | 23454 | \$367.92 | 23555 | \$334.66 | 0 | \$-00 |
| 23414 | \$149.63 | 23455 | \$958.88 | 23556 | \$5,950.65 | 0 | \$-00 |
| 23417 | \$11.00 | 23456 | \$116.55 | 23557 | \$1,725.25 | 0 | \$-00 |
| 23419 | \$199.50 | 23457 | \$204.75 | 23558 | \$6,155.10 | 0 | \$-00 |
| 23428 | 125 | 23458 | \$56.25 | 0 | \$-00 | 0 | \$-00 |
| 23429 | \$160.00 | 23459 | \$54.20 | 0 | \$-00 | 0 | \$-00 |
| 23432 | \$90.97 | 23460 | \$1,008.00 | 0 | \$-00 | 0 | \$-00 |
| 23441 | \$693.00 | 23461 | \$504.00 | 0 | \$-00 | 0 | \$-00 |
| | | | | | | | \$154,910.62 |

This statement submitted to Council this _____ 6th day of April **2022**

Remarks:

Mayor: _____

Chief Administrative Officer: _____

COUNCIL MEETING

APR 08 2022

ITEM # 7.2

Monthly Bank Reconciliation

Municipality of
TOWN OF MILLET

Month Ending **28, Feb, 2022**

| | General Account | General Term Deposit | Cemetery Term Deposit | Total |
|--|---------------------|-----------------------|-----------------------|-----------------------|
| Net Balance at End of Previous Month | \$563,693.43 | \$1,610,430.14 | \$12,389.39 | \$2,186,512.96 |
| Receipts for the Month (Less Loans) | \$242,566.63 | \$928.48 | \$1.71 | \$243,496.82 |
| Terms Cashied in | | | \$0.00 | \$0.00 |
| Sub-Total | \$806,260.06 | \$1,611,358.62 | \$12,391.10 | \$2,430,009.78 |
| LESS: | | | | |
| Terms Taken out | | \$0.00 | \$0.00 | \$0.00 |
| Disbursements for the Month | \$180,445.85 | | \$0.00 | \$180,445.85 |
| | | \$0.00 | \$0.00 | \$0.00 |
| Net Balance at End of Month | \$625,814.21 | \$1,611,358.62 | \$12,391.10 | \$2,249,563.93 |
| Balance at End of Month -- Treasury Branch | \$642,849.03 | \$1,610,430.14 | \$12,391.10 | \$2,265,670.27 |
| *Cash on Hand at End of Month | | \$0.00 | \$0.00 | \$0.00 |
| Sub-Total | \$642,849.03 | \$1,610,430.14 | \$12,391.10 | \$2,265,670.27 |
| LESS: | | | | |
| Feb deposits recorded in March | -\$4,226.78 | \$0.00 | \$0.00 | -\$4,226.78 |
| Outstanding Cheques See List | \$21,261.60 | \$0.00 | \$0.00 | \$21,261.60 |
| BALANCE | \$625,814.21 | \$1,610,430.14 | \$12,391.10 | \$2,248,635.45 |

OUTSTANDING CHEQUES

| No. | Amount | No. | Amount | No. | Amount | No. | Amount |
|--------------|------------|-------|------------|-----|--------|-----|--------------------|
| 22720 | \$504.00 | 23556 | \$5,950.65 | | | 0 | \$-00 |
| 22902 | \$587.96 | 23557 | \$1,725.25 | | | 0 | \$-00 |
| 23028 | \$552.50 | 23558 | \$6,155.10 | | | 0 | \$-00 |
| 23146 | \$70.00 | | | | | 0 | \$-00 |
| 23147 | 13.00 | | | | | 0 | \$-00 |
| 23428 | 125.00 | | | | | 0 | \$-00 |
| 23773 | \$40.00 | | | | | 0 | \$-00 |
| 23487 | \$264.20 | | | | | 0 | \$-00 |
| 23489 | \$52.40 | | | | | 0 | \$-00 |
| 23493 | \$525.00 | | | | | 0 | \$-00 |
| 23495 | \$8.11 | | | | | 0 | \$-00 |
| 23500 | \$467.25 | | | | | 0 | \$-00 |
| 23502 | \$1,800.00 | | | | | 0 | \$-00 |
| 23503 | \$1,173.54 | | | | | 0 | \$-00 |
| 23506 | \$401.63 | | | | | 0 | \$-00 |
| 23508 | 32.5 | | | | | 0 | \$-00 |
| 23553 | \$360.15 | | | 0 | \$-00 | 0 | \$-00 |
| 23554 | \$118.70 | | | 0 | \$-00 | 0 | \$-00 |
| 23555 | \$334.66 | | | 0 | \$-00 | 0 | \$-00 |
| _____ | | | | | | | \$21,261.60 |

This statement submitted to Council this _____ 13th day of April 2022

Remarks:

Mayor: _____

Chief Administrative Officer: _____

TOWN OF MILLET
 APR 08 2022
 11:11 AM

tax aging analysis
Excluding auto pay

| | Current outstanding | One Year outstanding | Total outstanding |
|------------|------------------------|-------------------------|----------------------|
| March 2020 | 8,072.04 | 172,946.05 | 304,434.82 |
| March 2021 | 50,280.69 | 135,025.74 | 303,955.55 |
| March 2022 | (16,032.47) | 95,822.75 | 163,068.10 |

Analysis:

We have fully recovered in our tax collection from COVID-19 and have a better collection than pre-pandemic. Our methods to increase tax collection have had some measurement of success.

In 2022 there are no additional properties that require a lien added to title and there are no properties needing to go to tax sale. The neagtive current balance is from property owners prepaying their taxes.

COUNCIL MEETING

APR 08 2022

ITEM # 7.3



Millet in Bloom Committee Meeting (via Zoom)

November 9, 2021

Present: Candy Dixon, Joanne Maynard, Gerdie Hogstead, Edie Spagrud, Melanie Cheek, Stan Kroening, Marilyn Kroening, Mary Kroening, Marlene Alberts, Carol Sadoroszney

Absent: Darlene Kenyon, Mae Deans

1.0 Call to Order

Meeting called to order by Chair Marlene Alberts at 7:05 pm

2.0 Agenda Adoption

Res. 21/38 Moved by representative Marilyn Kroening that the agenda be moved as presented. Carried

3.0 Minutes of the October 12, 2021 meeting

Res. 21/39 Moved by Representative Melanie Cheek that the minutes of the October 12, 2021 meeting be adopted as circulated. Carried

APR 08 2022

ITEM # 7.4

4.0 Correspondence

4.1 Grant Opportunities-The Canadian Tree Fund

Will not apply for it this year

4.2 CIB 2021 Certificate

5.0 Old Business

5.1 Millet in Bloom Media update

Web site is live

Post will be made on Millet Rant and Rave re: swag orders

5.2 Swag Fundraiser

Orders to be turned in by Friday November 12

6.0 New Business

6.1 Guest presenter-Edie Spagrud- talked about ideas for creating photographic opportunities in public spaces in Millet.

Chair will set up committee of new volunteers to look at this possibility

6.2 Canna Lily Planting

Will look at potting and selling the extra lilies in the spring

6.3 Plant order

Marilyn Kroening has completed it

6.4 MIB space

Town Council would like a presentation from MIB

6.5 Tree Lighting

Dale Winkler has put up lights in the Community Garden

Lights may go up north of the Museum

Lights may go up on tree by Civic Centre

6.6 Christmas Decorating work bee-Sat, Nov 13 at 1 pm

6.7 Next meeting date Feb 9,2022

7.0 Financial Report

Most invoices are in, and balance is \$7222.79

8.0 Other

| | |
|---|---------|
| 21/40 Representative Mary Kroeing moved that we order 9 planters for \$5878.62 from Equinox | Carried |
|---|---------|

Surrey for National CIB

What are three challenges that MIB have at present or have had in the past. Email Marlene Alberts your response.

Town Liaison-Gerdie Hogstead-was introduced.

Museum has requested that taller plants be planted at their building

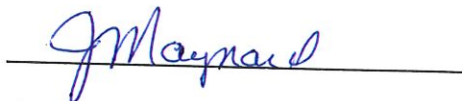
9.0 Adjournment at 8:51 by Chair Marlene Alberts



Marlene Alberts, Chair

March 9, 2022

Date



Joanne Maynard, Secretary

March 30, 2022

Date



Millet in Bloom Annual Report 2021

Millet wins TWO NATIONAL AWARDS in 2021!

Community of Gardener's Outstanding Achievement Award AND Hope is Growing social media campaign for Small Community Public Gardens.

This is an achievement Millet in Bloom, Millet residents, the Museum and Community Gardeners can all take part in celebrating! Everyone's participation and enthusiasm made these awards possible! Thank you to all who participated! Once again, we've put Millet on the National and International stage!

What an extraordinary year! We partnered with the Millet Museum to produce a video promoting the Town of Millet and another video which depicted the first Community Garden in Millet, both of which were submitted to the National Communities in Bloom. We reinstated the Garden of the Week contest and posted the pictures of winners on social media. We also reinstated the Local Beautification Contest, which, again, was a great hit with our residents! The Winter Lights contest went ahead as scheduled and the town residents outdid themselves, as always! Sadly, our annual garage sale was cancelled due to COVID.

Community Garden of Hope in Millet was initiated and coordinated by Millet in Bloom and established as a joint project with Friends of Millet in Bloom, Millet Healthy Communities and the Town of Millet. With a grant received from Millet Healthy Communities, a sign was purchased and town residents/area farmer volunteers did the rest! All garden plots were rented and each gardener did their part to tend the Food Bank garden and keep the pathways clean. A relaxing Memorial Garden in honor of Jenny Winkler was also created.

In the Fall of 2021 the committee approved PSL Corp, based out of Calgary, to create the new website. Upon request they designed a new logo for MiB which the committee approved in April 2021. In cooperation with the Millet & District Museum, photographs and videos were taken last summer to serve as banners for the new website.

The new website went live to the public by November 1, 2021, just in time to publicize MiB's annual Christmas Swag fundraiser, which was a success! Future plans include transferring historical information over to the new website.

Millet in Bloom has had a very active Executive and Committee this year. Work Bees went as scheduled and our town shone because of these efforts! In addition to our past adoptees, we had 8 new volunteers who each adopted and maintained a flower/shrub bed or planters/containers. Millet in Bloom maintains 36 areas within the Town of Millet.

This year was the first year that Millet in Bloom was responsible for the majority of the watering of planters, hanging baskets and beds throughout the town. We hired a full time Contractor to run the Town of Millet watering truck. Public Works initially trained him and MiB was responsible in providing him direction throughout the summer. He was a very competent and reliable young man; however, this responsibility did place an additional load on our volunteers.

In conclusion, Millet in Bloom had an extremely successful year! As my first year as Chair of Millet in Bloom, I am in awe of the hard-working volunteers and would like to thank each of them for their support throughout the year!

Marlene D. Alberts, M.Ed.

Chair, Millet in Bloom

COMMUNITY GARDEN OF HOPE 2021

In January 2021, The Millet in Bloom (MiB) News Page, that the Town of Millet issues every two months, put forth the question regarding possible public interest in establishing a Community Garden in Millet. As Chair of MiB, I began receiving calls from residents expressing interest. I then contacted the Town and requested the use of Town land for this project. They offered a choice of three areas. The most appropriate area was the Leonard Grey Park in Moonen Heights, due to the amount of land required and the proximity of the area to most of the residents who were requesting garden plots. The Town generously offered 9,860 square feet of land and three water tanks. Millet in Bloom, the Town of Millet and Millet Fire Department shared the responsibility of filling the tanks.

After a great deal of research on successful Community Gardens throughout North America, seeking advice from the National Communities in Bloom and viewing Community Gardens in the Edmonton/Red Deer region, we were ready to begin.

Millet Healthy Communities awarded a grant to the Friends of MiB to purchase signs for the garden. We contacted Signs & Graphic by Foss, Wetaskiwin and he and his sons erected it on May 11th. One of the Gardeners, Jamie Walters volunteered to build a flower box under the sign, donating his labour. The sign, with yellow flowers (honoring the Year of Hope) planted in the box, attracted interest and added to the attractiveness of the garden area. Keith Longacre built a bird feeder, which is a replica of a Millet elevator, and Glen Smith installed it next to the Garden of Hope sign!

In consultation with members of the Committees of MiB and Friends of Millet in Bloom, it was decided that an inclusive garden would be ideal. With this in mind, four plots were designated for the public at no charge. One plot is designated as a "Kid's Garden" where children could plant and tend their own vegetables with guidance from adults. The second plot was designated as the "Food Bank" garden, where the Community Gardeners agreed to share the responsibility and deliver produce to the Millet Food Bank. The third plot was paid for by a local Landscape Company (Bailey's) and donated to an appreciative family. In exchange for the donation, this family took prime responsibility for planting the Food Bank Garden. The fourth plot was designated as a Memorial Garden for Jenny Winkler, a Millet resident attending school in Leduc, where she lost her life in March 2021.

Continuing with our planning for the accommodation of a diverse population, one plot includes two raised garden boxes (donated by BAJA Timber Products) and a smaller in-ground planting area. One raised garden box and the smaller plot were allotted to physically handicapped individuals and the other raised box was allotted to an individual who was new to gardening. A Mentoring program was established where an experienced gardener offered advice and tips to new gardeners.

COUNCIL MEETING

APR 08 2022

ITLM # 7.5

After advertising on local Social Media sites, the remaining seventeen 18' x 20' garden plots were all assigned on a first come, first served basis and a waiting list was compiled for Spring 2022. Each gardener was required to sign a contract agreeing to the established Rules and Guidelines, in addition to a photography release.

Next came the soil preparation! Several local farmers and agricultural specialists came forth to offer their suggestions, guidance, equipment and volunteer labour. The area started as sod, so sod removal was the first step. The sod removal day was set for April 30 and advertised on social media. The sod was offered to Millet residents in exchange for their help in rolling the sod sections. A sod cutter was rented by Dave Ramsay, a local Agricultural Specialist, who donated the rental costs and his labour. Three of us began the task in the morning and by noon more than a dozen volunteers appeared to help with the removal. By nightfall, all the sod was removed and taken away by residents who wanted it for their own residences.

The next step was rototilling! Dave Ramsay, Henrik Bruun, Dave Hagan, Tyler Ferster and Sean Goin all volunteered their time and equipment for this process, both before and after Allan Carruthers (Family Counselling Services Centre) donated 30 cubic yards of compost from his farm just outside of Millet! Hammond Belmeni (owner of Burger Barn in Millet), volunteered his time and dump truck to haul 10 loads of compost to the garden! The soil was rich and beautiful after these enormous efforts and was ready for planting.

Dave Ramsay donated the stakes and Tj Wadsworth painted them bright yellow for the Year of Hope with numbers to delineate each plot. We staked the garden and the Garden of Hope was open to the gardeners on May long weekend!

The Memorial Garden took on a life of its own! Bailey's Landscaping donated the labour, landscape fabric, edging and stones to provide a beautiful patio surface. Dale Winkler donated a bench in honor of his daughter. Anne Bruun donated and planted a graphed apple tree and two Romeo & Juliette cherry trees placed within the Memorial Garden. Doug & Jocelyn Young donated a large windmill which was placed in the Memorial Garden by Glen Smith and Keith Longacre. Dale Winkler provided solar lights for the windmill. It became a beautiful memorial garden!

With the assistance of Millet Museum staff, we created a video of the progress of the garden from beginning to end. This can be viewed on Millet in Bloom website. We submitted this project to the National Communities in Bloom and won the Canadian Best Public Garden Award!

Millet is very proud of all we achieved in such a short time, but we're not stopping here! Almost every plot is already booked for this coming spring! Gardeners were thrilled with their last year's bounty!

The Community Garden of Hope continues to go forward! Plans for this spring include adding a Garden Produce Stand where gardeners can place their excess produce to be enjoyed by other residents. We will be adding signage to honor the volunteers who made this project possible.

Two new raised beds will be added to the garden and solar lights will be installed on the lone fir tree by the garden and on the large Garden of Hope sign. Lastly, Mr. Winkler has offered to install flower containers in the Memorial Garden and Millet Healthy Communities has indicated that they will be providing funds to purchase the flowers.

In conclusion, this project has been a labour of love and a total success story which could not have been achieved without the generosity of so many! I am so grateful to the volunteers, contributors and gardeners for all their support! Thank you from the bottom of my heart! Millet certainly is a wonderful place to live and GROW!

Marlene D. Alberts, B.Ed, M.Ed

Co-Ordinator, Garden of Hope

Chair, Millet in Bloom

AR104200

March 17, 2022

Ms. Lisa Schoening
Chief Administrative Officer
Town of Millet
5120 50 Street, PO BOX 270
Millet, AB T0C 1Z0

Dear Ms. Schoening:

Thank you for your email of March 10, 2022, regarding the completion of all non-compliant items identified in the 2020 Municipal Accountability Program (MAP) report for the Town of Millet.

I commend the town for moving forward and addressing these items in a timely manner, and I am pleased to advise you the Town of Millet MAP review has been completed to the satisfaction of the Minister.

On behalf of Municipal Affairs, I wish the town all the best for the future.

Sincerely,



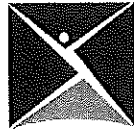
Gary Sandberg
Assistant Deputy Minister

cc: Ric McIver, Minister of Municipal Affairs
Brandy Cox, Deputy Minister, Municipal Affairs
Kevin Miller, Municipal Accountability Advisor, Municipal Affairs

COUNCIL MEETING

APR 08 2022

ITEM # 10.1



**Canadian Mental
Health Association**
Alberta
Mental health for all

Canadian Mental Health Association Alberta Division
320 Ledgeview Business Center
9707 – 110 Street NW
Edmonton, Alberta T5K 2L9

Dear Rita-Anne,

Thank you for your submission to the Rural Mental Health Project Community Grants Program for the April 2022 to March 2023 term.

The Adjudication Team has reached a decision regarding the application. I regret to inform you that the Adjudication Team has voted not to approve the application at this time.

After deliberation, the Adjudication Team expressed concerns with the project's budget and the expenses around the costs of the gazebos. Their concerns included that the proposal did not sufficiently demonstrate community buy-in and leadership. An example they provided that would have indicated more community buy in, is if the multiple business, people, or organizations were willing to partially contribute their skills or material, or time to the project and event.

Another concern the Adjudication Team discussed was that the application did not sufficiently demonstrate that community members were meaningful involved in the design of the project, implementation or evaluation and reflection of Project activities. The community workshops and engagement session have great promise, however, there are no costs attached to support those valuable sessions.

As stated in the eligibility requirements, funding to expand an existing RMH-funded project is dependent on demonstrating growth and impact of the initial project. Though this project is building more infrastructure, it does not extend its impact to include more diverse community leadership and ownership in mental wellness activities.

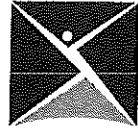
Tips to for all applicants be successful for in future proposals:

- Discuss and detail the collaborative processes being used that demonstrate meaningful community leadership, not only in the development consultations or attendance, but throughout all phases of project implementation and evaluation.

COUNCIL MEETING

APR 08 2022

ITEM # 10.2



**Canadian Mental
Health Association**
Alberta
Mental health for all

- Weave existing community assets and strengths into all project activities, building on the passions and skills of community members that include, but go beyond organizations and professionals.
- Pre-existing programs, service delivery, and events are not eligible for funding, as we are looking to fund socially innovative, community-based approaches, to build positive mental health wellbeing.
- Paid compensation is primarily for Animators, or to provide honouraria for the contributions of any community members for their time or skills. Compensation must be balanced with other meaningful community project activities.

If you have any questions, concerns or require any assistance, please contact the Rural Mental Health Grants & Network Coordinator, Shannon Marshall via email at rmhgnc@cmha.ab.ca.

Regards,

Shannon Marshall, Rural Mental Health Grants & Network Coordinator



March 12, 2022

Attention: Honourable Mayor,
Members of Council and Chief Administrative Officers

Re: National Public Works Week, May 12-21, 2022 – “Ready & Resilient”

The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 15-21, 2022 as National Public Works Week in your community. This year’s theme is “Ready & Resilient.” Within every public works professional lies a superhero, which is dramatically represented in this year's poster. Public works professionals are always READY to serve their communities and RESILIENT as ever in their abilities to pick themselves up off the ground after encountering challenges.

The "Ready & Resilient" theme highlights the ability of these professionals to perform regular public works duties and be ready at a moment's notice to react as first responders during natural disasters and overcome trials seen in the field.

Public works superheroes help keep communities strong by providing an infrastructure of services in transportation, water, wastewater and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management. They are what make our communities great places to live and work. So join us in celebrating these superheroes!

National Public Works Week is observed each year during the third full week of May and this is the 62nd year. The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public’s awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to www.publicworks.ca for a digital copy of the proclamation and information about this year’s theme and resources on making your Public Works Week a success. Also please consider entering your event for our annual awards as well as the National Public Works Week award from CPWA. www.cpwa.net If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 403.990.2792. Thank you for making a difference.

Please note that declarations should be forwarded to office@publicworks.ca or by mail to:
APWA Alberta Chapter
PO BOX 44095 Garside Postal Outlet
EDMONTON AB T5V 1N6

Yours truly,

Mike Haanen, APWA President

COUNCIL MEETING

APR 08 2022

ITEM # 11.1

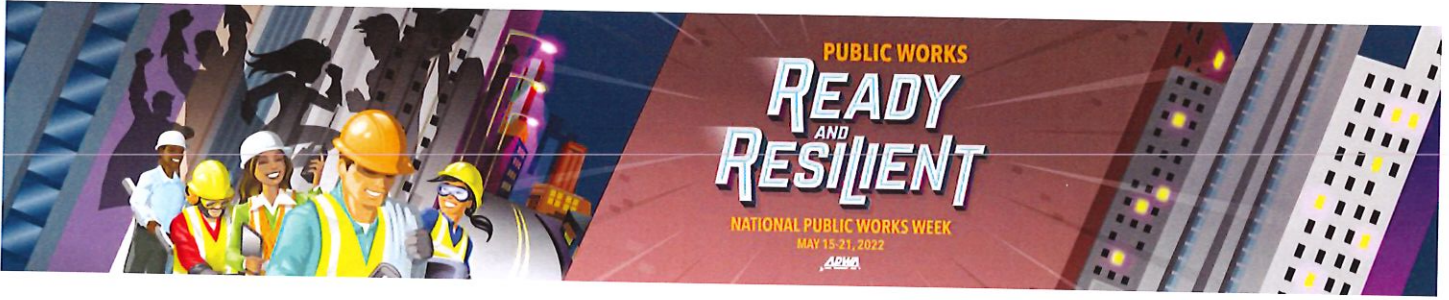
RECEIVED

MAR 31 2022



APWA Alberta Chapter 44095 Garside Postal Outlet Edmonton AB T5V 1N6
www.publicworks.ca





National Public Works Week

May 15 – 21, 2022

“Ready and Resilient”

Provincial/Territorial Proclamation (SAMPLE)

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of **[insert Province/Territory]**; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in **[Insert Province/Territory]** to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2022 marks the 62nd annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, **[Insert Full Name]**, **[Insert Premier -or- other title]** of **[Insert Province/Territory]**, do hereby designate the week May 15 – 21, 2022 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of **[Insert Province/Territory]** (to be affixed),

DONE at the **[City/Town/Rural Municipality]** of **[Insert City/Town/Rural Municipality]**, **[Insert Province/Territory]** this _____ day of _____ 2022.

[Insert Full Name of Premier]

[SEAL]

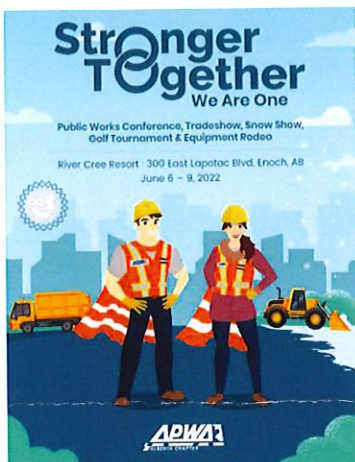


Celebrate Public Works Week May 15-21, 2022 Ready & Resilient

Proclamation

Ensure that your Municipality proclaims or recognizes NPWW! See our website for digital copy of proclamation www.publicworks.ca

What You Can Do



Public works superheroes help keep communities strong by providing an infrastructure of services in transportation, water, wastewater and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management. They are what make our communities great places to live and work. So, join us in celebrating these superheroes!

Support your superheroes by sending them to compete in the Equipment Rodeo and participate in the "Stronger Together We are One" Annual Technical Conference & Snow Show June 6 – 9, 2022 at the River Cree Resort in Enoch AB.



See our website for details www.publicworks.ca

Environmental Campaign

Develop a week of activities to improve the community's environment. Show the many ways public works departments contribute to your community's environmental health.

Thought starters:

- Invite garden clubs, civic groups, historic preservation societies, schools and scouting councils to join you in an environmental project or suggest a project of their own.
- Organize a tree-planting ceremony, recycling drive, public grounds clean-up or free, safe disposal of oversized items and household hazardous wastes.
- Launch a campaign to solicit organizations to adopt a highway or public park.

Public Works Exhibit

Create an exhibit to spotlight your organization's recent successes and emphasize how they benefit all citizens. Arrange to display your exhibit at libraries, community centers and shopping malls. You may be able to take advantage of a captive audience by exhibiting at a scheduled community event.

Thought starters:

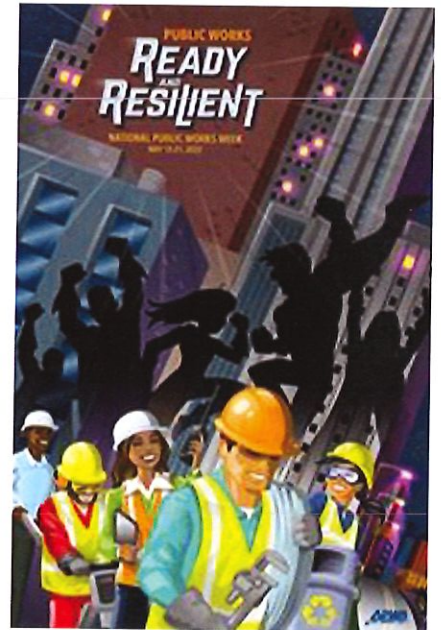
- Feature public works equipment, display photos of facilities and provide information on upcoming public works projects.
- Show a film or video of public works in action.
- When practical, have a representative from various departments staff the exhibit to answer questions and provide information.

Rodeo/Equipment Shop

Display equipment your department uses in day-to-day operations. Give public works employees the opportunity to show the skill required to operate public works equipment.

Thought starters:

- Select a location with high visibility such as a parking lot, city park, or public gathering place. Allow adequate time to research and reserve a location.
- Invite elected officials to participate in an activity during the event.
- Sponsor a regional contest and challenge other municipalities to a test of skills necessary to operate a backhoe, garbage pickup, forklift and lawn tractor.
- Emphasize safety; highlight the cost-effective measures and unique features of your equipment and vehicles.
- Have representatives from various departments show equipment and answer questions.



Open House or Tour

An open house or tour offers participants a new perspective on public works and gives professionals an opportunity to discuss the daily operation at their facility. It also is a good time to gather community members opinions of public works projects and services.

Thought starters:

- Plan the open house in conjunction with a dedication ceremony, an anniversary, or a celebration of a completed project.
- Select employees to serve as ambassadors or tour guides.
- Provide a forum for citizens to learn about various departments and their functions.
- Develop a survey to gather attendees' opinions about a public works project or service of importance to your organization.

Employee Appreciation Day

Acknowledge the many accomplishments public works employees contribute throughout the year with a special recognition event.

Thought starters:

- Sponsor a banquet to recognize outstanding performance, special achievements, safety records and attendance. Award honourees with a gift registration to a seminar, an engraved plaque, a special proclamation or a cash award.
- Include family members of honourees.
- Invite elected officials.
- Hold your event in a public works facility. For example, host a barbecue in an equipment garage.

For further information see our website: www.publicworks.ca

Or contact Jeannette Austin

Executive Director

admin@publicworks.ca

**READY
AND
RESILIENT**

Millet Public Library

Connect. Learn. Discover...

February 2, 2022

Millet Town Council
Box 270
Millet, AB T0C 1Z0

RE: Library Board Appointments

Dear Town of Millet Council

The Town of Millet Library Board would like to request that Chris Richards be reappointed as a trustee for another three-year term.

Susan Williamson



Vice-Chair,
The Town of Millet Library Board

COUNCIL MEETING

APR 08 2022

ITEM # 11.2

Connect...with each other

Learn....continuously

Discover...the possibilities

Box 30, 5031-49 Ave. Millet, AB T0C 1Z0, 780-387-5222

milletlibrary.ca, millet@yrl.ab.ca,



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Council Meeting
Meeting Date: November 10, 2021
Originated By: Lisa Schoening
Agenda Item: Wellness Committee – Member at Large

BACKGROUND/PROPOSAL

The newly formed Wellness Committee has 2 member at large positions available.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Vicki Pyle has submitted a request to be considered as a member at large for the committee.

RECOMMENDATION

That Council appoint Vicki Pyle as member at large for the Millet Wellness Committee for a 2 year term.

COUNCIL MEETING

APR 08 2022

ITEM # 11.3



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: April 13, 2022
Originated By: Joyce Vanderlee
Agenda Item: Skateboard Park

BACKGROUND/PROPOSAL

A request was received from the Millet Skateboard Park group to have council input into fundraising and naming of new skateboard park

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Letter from Tera Ainsworth attached

COSTS/SOURCE OF FUNDING

N/A

RECOMMENDED ACTION:

How does council wish to proceed with the skateboard park request

COUNCIL MEETING

APR 08 2022

ITEM # 11.4

Dear Millet Council;

I'm writing to you on behalf of the Millet skate park and I'd like to take a moment to THANK YOU for approving the location. We've had our first meeting filled out and sent off our Societies Act paper work, we also had some great brain storming ideas on to get the youth involved and for fundraising. We have a couple questions for Council, We are hoping to have a logo design contest for the youth. The winner would have their design up on a banner that would hang on the future locations of the skate park. We are wondering if this would be ok with Council. We would definitely consider meeting with council to help chose a winner. Second we are wondering if Council would approve a sponsor plaque wall that would be part of the skate park. Those who sponsor would have their name/business name up on it (more details will be figured out if it gets approved). Lastly naming the skate park who's decision is this? We have a couple thoughts possibly to the top sponsor or getting the Youth involved. Thank you for your time and we look forward to hearing back from Council!

Tera Ainsworth



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Council Meeting
Meeting Date: November 10, 2021
Originated By: Lisa Schoening
Agenda Item: Millet Ag Society

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

A request was sent in from the Millet & District Agricultural and Recreation Society.

We are requesting usage of the Millet Agriplex arena, Tuesday evenings,

6:30 – 8:30 pm May 3 up to and including August 23, 2022 for drop in pickleball. We have had an overwhelming response to this activity and require more room for more courts.

We are also requesting your permission to paint court lines with non-permanent paint or use tape that will not leave a residue. This request would be done in conjunction with the knowledge and expertise of Rob Pelletier, Town of Millet's Parks, Recreation & Facilities Forman.

RECOMMENDATION

Does Council wish to grant the Millet Ag Society permission to use the arena floor and paint or tape lines on the arena floor for pickleball from May – August 2022?

COUNCIL MEETING

APR 08 2022

ITEM # 11.5