



**REGULAR COUNCIL MEETING AGENDA
TOWN OF MILLET**

**Wednesday, March 9th, 2022
5:30 p.m.
MCC Council Chambers**

- 1.0 CALL TO ORDER**
- 2.0 OPEN MICROPHONE** (Maximum 15 minutes)
- 3.0 PUBLIC HEARING**
- 4.0 ADDITIONS AND ADOPTION OF AGENDA**
- 5.0 ADOPTION OF MINUTES**
 - 5.1 February 23rd, 2022 - Regular Meeting of Council
- 6.0 DELEGATIONS - None**
- 7.0 REPORTS**
 - 7.1 Councillor Hogstead
 - 7.2 Councillor Van de Kraats
 - 7.3 Director of Development and infrastructure – Lisa Novotny
- 8.0 BYLAWS - None**

9.0 **AGREEMENTS** - None

10.0 **CORRESPONDENCE** - None

11.0 **NEW BUSINESS**

11.1 Request for Decision – Aboriginal Awareness/Treaty 6 Recognition
Proposal

11.2 Request for Decision – Proclamation of 2022 as the Year of the Garden

12.0 **CLARIFICATION OF AGENDA**

13.0 **CLOSED SESSION**

13.1 Legal

13.2 Land

13.3 Land

14.0 **ADJOURNMENT**



**REGULAR MEETING OF COUNCIL
TOWN OF MILLET
VIA ZOOM**

**Meeting ID: 874 8937 9503
Passcode: 879061
February 23, 2022
5:30 p.m.**

PRESENT:

MAYOR	Doug Peel
COUNCILLORS	Mike Bennett Rebecca Frost Gerdie Hogstead Mathew Starky Charlene Van de Kraats
C.A.O.	Lisa Schoening
DIRECTOR OF FINANCE	Annette Gordan
DIRECTOR OF INFRASTRUCURE	Lisa Novotny
MANAGER OF ENFORCEMENT SERVICES	Mitch Newton
ABSENT (with regret)	Joyce Vanderlee
PRESS	Christina Max

1.0 CALL TO ORDER:

The meeting was called to order by Mayor Peel at 5:30 p.m.

2.0 OPEN MICROPHONE: NONE

COUNCIL MEETING

MAR 09 2022

ITEM # 5.1

3.0 PUBLIC HEARINGS: NONE**4.0 ADDITIONS, DELETIONS AND ADOPTIONS OF AGENDA:**

Res #038/22 Agenda	Moved by Councillor Van de Kraats that the following items are hereby added to the agenda and further that the agenda is hereby adopted, as amended; Add 11.6 Brownlee Synergy
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*CARRIED***5.0 ADOPTION OF MINUTES:**

Res #039/22 Minutes Regular Meeting	Moved by Councillor Bennett that the February 9, 2022, Regular Meeting of Council Minutes are hereby approved, as presented.
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*CARRIED***6.0 DELEGATIONS:**

- 6.1 Skateboard Proposal – Tera Ainsworth and Everett Tetz

7.0 REPORTS:

- 7.1 Millet Fire – January 2022
7.2 Finance – Bank Reconciliation December 2021
7.3 Finance – Tax Aging Analysis

Res #040/22 Reports	Moved by Councillor Hogstead that Reports are hereby accepted as information.
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*CARRIED***8.0 BYLAWS: NONE**

9.0 AGREEMENTS: NONE10.0 CORRESPONDENCE: NONE11.0 NEW BUSINESS:11.1 *Request for Decision – Municipal Leaders Caucus 2022*

Res #041/22 Municipal Leaders Caucus 2022	Moved by Councillor Van de Kraats that Mayor Peel, Councilor Starkey (March 9, 2022 only), and Councilor Frost be authorized to attend the Municipal Leaders Caucus on March 9 and 10, 2022.
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CARRIED

11.2 *Millet Veteran's Firefighter Association Truck Placement*

Res #042/22 Millet Veteran's Firefighter Association Old Fire Truck Placement	Moved by Councilor Starkey that Administration is hereby authorized to negotiate an agreement with the Millet Veteran's Firefighter Association regarding the placement of the 1946 Mercury on 5124 – 50 Street.
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CARRIED

11.3 *JEDI Economic Development Week*

Res #043/22 Economic Development Week Proclamation	Moved by Councillor Frost that Council proclaim May 9 – 13, 2022 as Economic Development Week in the Town of Millet.
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CARRIED

11.4 *Director of Emergency Management*

Res #044/22 Director of Emergency Management Resignation	Moved by Councillor Hogstead that Council accept, with regret, the resignation of Trevor Palmer as the Director of Emergency Management.
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CARRIED

Res #045/22 Director of Emergency Management Appointment	Moved by Councillor Bennett that Council appoint Dave Monahan as the Director of Emergency Management for the Town of Millet.
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CARRIED

11.5 *Millet Wellness Committee Grant Application Letter of Support*

Res #046/22 Millet Wellness Committee Grant Application Letter of Support	Moved by Councillor Van de Kraats that Council authorize Administration to provide a letter of support for the Millet Wellness Committee Choose Well Healthy Communities grant.
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CARRIED

12.0 **CLARIFICATION OF AGENDA:** NONE

Director of Finance, Manager of Enforcement and gallery left the ZOOM meeting at 6:09 p.m.

Res #047/22 Closed Session	Moved by Councillor Frost that Council moves into Closed Session to discuss Items 13.1 pursuant Sections 16 thru Section 29 of the Freedom of Information and Protection of Privacy Act at 6:10 p.m.
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CARRIED

13.0 **CLOSED SESSION:**

13.1 Legal

Res #048/22 Reconvene	Moved by Councillor Starkey that the Regular Council Meeting reconvene from Closed Session at 6:59 p.m.
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CARRIED

Res #049/22 Request to Minister of Municipal Affairs	Moved by Councillor Bennett that administration draft a request to the Minister of Municipal Affairs, requesting an extension on the bi-election to October 31, 2022.
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CARRIED

14.0 ADJOURNMENT:

The meeting was adjourned at 6:59 p.m.

THESE MINUTES ADOPTED BY COUNCIL THIS _____ DAY OF FEBRUARY 2022.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Council report Jan – Feb, 2022

Jan 12 – Regular Council

Jan 14 – Jedi Agriplex 1:00

Jan 26 – Seniors as WALA rep

Jan 26 – Regular Council

Feb 2 – Wala orientation part 2

Feb 8 – MIB (cancelled)

Feb 9 – 9: a.m. meeting chambers

Feb 9 – Regular Council

Feb 14 – Historical Society

Feb 23 – Regular Council

Gerdie Hogstead

COUNCIL MEETING

MAR 09 2022

ITEM # 7.1

~January & February 2022 Report~
Councillor Charlene Van de Kraats

Wednesday, January 12	Council Meeting
Friday, January 14	JEDI Strategic Planning
Wednesday, January 26	Council Meeting
Monday, January 31	System Board Member Orientation (Public Library Services Branch)
Tuesday, February 1	Millet Public Library Board Meeting
Wednesday, February 9	Council Meeting
Wednesday, February 23	Council Meeting
Friday, February 25	Alberta Municipalities Budget 2022
Monday, February 28	Municipal Planning Commission Meeting

COUNCIL MEETING

MAR 09 2022

ITEM # 7.2



Date: March 9, 2022

To: Lisa Schoening, Chief Administrative Officer

From: Lisa Novotny, Director of Development and Infrastructure

RE: Department Report

Please accept this summary of activities related to development, public works, recreation, parks, and facilities.

Grants

The following grant applications have been made since the beginning of the year:

- Alberta Community Champions Grant - \$20,000 of waste and recycling bins - SUCCESSFUL
- Fortis Alberta - \$2,500 for new tree planting
- Choose Well - \$5,000 for Millet Wellness Committee equipment

Where practical, the Administration will continue to apply for grants.

Development

The following is a summary of the development permits issued in 2021:

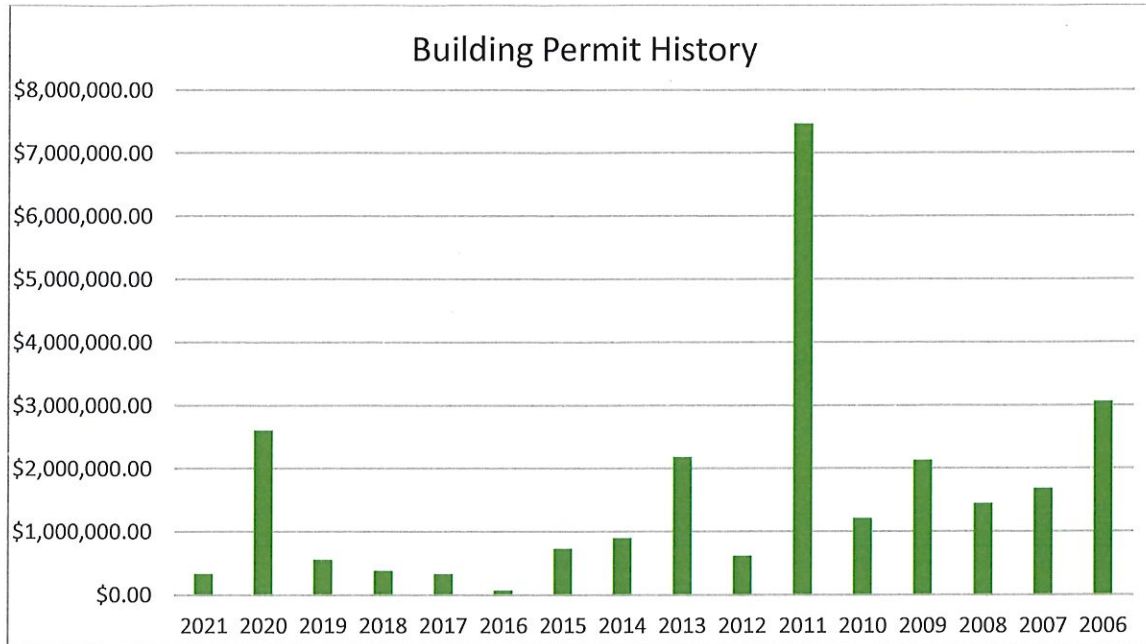
Residential	\$216,000
Commercial	\$106,750
Industrial	\$0
Institutional	\$12,000
Total	\$334,750

The value of permits issued in 2021 was lower than anticipated, however 2022 has already been quite busy. The following chart shows how permit values have fluctuated over the past 15 years.

COUNCIL MEETING

MAR 09 2022

ITEM # 7.3



Public Works

Fighting with snow, rain and fluctuating conditions has been consuming a large part of Public Works’ time. The team is also working on snow maintenance policy and sidewalk policy amendments and safety documentation as time permits.

Work Order System

In late October an electronic work order system was implemented. This system is integrated into the Town’s Geographic Information System (GIS) and allows actionable inquiries to be forwarded to the appropriate department with a priority assigned to each request. The status of each work order can be updated, and costs associated with completing the task tracked.

Status	Number	Percentage
Completed	116	87.9
In Progress	2	1.52
On Hold	3	2.27
Open	8	6.06
Cancelled	3	2.27
Total	134	

Recreation, Parks and Facilities

The Recreation, Parks and Facilities team has been very busy recently with many ongoing maintenance and repairs.

- Significant items of note are:
- Repaired score clock – 50% funded by Millet Minor Hockey
- Trail system lighting switched to LED which will be safer and cost efficient

- Completed mid-season inspections of the chiller plant
- Key fob and alarm system updates at the Agriplex
- Updating safety documentation

Administration has met with Millet Minor Hockey and Millet Minor Baseball on March 1, 2022, to look at increased opportunities for collaboration and communication. Some great ideas were discussed, and I hope there will be some great things coming from our discussions.

The following is a summary of the number of hours town facilities were booked in 2021 compared to the 2022 year to date. It is important to note that the income from the arena ice in 2021 is only based on the fall of 2021.

Facility	Total Hours	No Charge Hours	Billed Hours	2021 Income	2022 YTD Bookings
Community Hall	190	86.5	103.5	\$2,499	\$1,735.21
Hugo Witt	98	34	64	\$1,326.18	\$1,417.50
Banquet Room	159	141	18	\$760.2	\$4,309.80
Arena - Ice	408	30	378	\$50,163.53	\$49,525.24
Total	855	291.5	563.50	\$54,748.91	\$56,987.75

Breakdown of Ice User Group Hours and Associated Revenue

Ice Group	Hours	Revenue
Local Minors	117	\$16,069.96
Non-Local Minors	133.25	\$18,517.79
Local Adult	39.25	\$7,145.87
Non-Local Adult	27	\$6,370.02
Other	18.5	\$1,421.60
Total	335	\$49,525.24

Administration is working on some strategies to increase usage of these facilities including marketing, offering packages, and rental rate reviews. A full review of the ice rental rates will be conducted in Q2 and presented to Council for consider for the 2022/2023 season.

If you have any questions, or would like additional information, please let me know.

Lisa

Aboriginal Awareness/Treaty 6 Recognition Proposal

This proposal is in reference to Truth and Reconciliation Commission of Canada and their 94 Calls to Action. Being as we are a small town, I would like us to focus on what we can and narrow our direction to begin with the following 2 items.

1. Treaty 6 Recognition

A territorial or land acknowledgement is an act of reconciliation that involves making a statement recognizing the traditional territory of the Indigenous people who called the land home before the arrival of settlers, and in many cases still do call it home.

Example "We the town of Millet, acknowledge that we are on Treaty 6 territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries."

2. Call to Action #57, Professional Development and Training for Public Servants and administration.

We call upon federal, provincial, territorial, and municipal governments to provide education to public servants on the history of Aboriginal peoples, including the history and legacy of residential schools, the United Nations Declaration on the Rights of Indigenous Peoples, Treaties and Aboriginal rights, Indigenous law, and Aboriginal–Crown relations. This will require skill based training in intercultural competency, conflict resolution, human rights, and anti-racism.

Maybe administration could look into bringing in a speaker to help educate Council and administration.

The following can be looked at going forward by the Millet Mental Health and Wellness Committee/McMann.

- 3. Call to Action #66 Youth Programs.** We call upon the federal government to establish multiyear funding for community-based youth organizations to deliver programs on reconciliation, and establish a national network to share information and best practices.

Thanks for your consideration,

Mathew Starky

Millet Town Council

COUNCIL MEETING

MAR 09 2022

ITEM # 11.1

Year of the Garden
Année du jardin



Invitation to Municipalities

What is The Year of the Garden 2022?

The **Year of the Garden 2022** is the **Centennial Celebration of Canada's horticulture sector** marked with the 100th Anniversary of the Canadian Nursery Landscape Association. From January 1 to December 31, 2022, we will commemorate and celebrate Canada's rich garden heritage, celebrate today's vibrant garden culture, and create legacies for a sustainable future.

Planning is underway for a year of exciting activities, celebrations, special events and promotions that will take place in communities, schools, businesses, public gardens, and backyard gardens in all parts of Canada.

Join the Celebration and Proclaim 2022 as the Year of the Garden in Your Municipality

Join **Canada's Garden-Family** – thousands of plant growers, product manufacturers, retailers, landscape service providers, public gardens and garden experience providers, garden clubs and societies, and affiliated businesses – which will be sharing their knowledge and offering events to help Canadians **Live the Garden Life**.

The **Year of the Garden 2022** is a unique opportunity for your municipality to highlight and have a positive impact on priorities, such as:

- Post COVID Recovery
- Quality of Life
- Healthy Citizens
- Environmental Climate Action
- Economic Growth
- Enhance Cultural Vibrancy
- Reconciliation and Inclusivity
- Garden Tourism Destination positioning

COUNCIL MEETING

MAR 09 2022

1

ITEM # 11.2

The **Year of the Garden 2022 campaign** will reach and inspire the public to learn about the connections gardens and gardening have with many important community quality of life benefits including:

Environmental Benefits

- Integration of more plants into city life: tree canopy, community gardens, public parks, green roofs, green infrastructure
- More plants and more gardens produce more oxygen, sequester more carbon, mitigate heat island effect in urban areas
- Engaging Canadians in the Federal government's commitment to plant 2 billion trees, and commitment to fight Climate Change
- Contribute to attaining sustainable development goals

Economic Benefits

- Gardens and gardening generate economic activity for the garden family sector of your municipality
- Impact of public garden visitation, a demonstrated major tourism draw
- Generate economic development, attracting residents, businesses, and visitors in communities across the country
- Enhancing quality of life favours economic stability for your municipality and its residents

Health and Wellness Benefits

- The relation between improved health and gardening is well documented
- Active living for all ages
- Contribute to healthier citizens and reduced health costs
- Engage your with Canada's healthy eating strategy

Cultural Benefits

- Better understanding of the role gardens and gardening play in the development of communities and our country
- contribute to the reconciliation with the First Nations who live in harmony with nature and plants
- Contribute to Canada's inclusivity agenda since "in the garden there are no differences", just plants, and people of all ages and cultures who love them and care for them
- support the integration of a garden culture in schools and community gardens

Our Invitation to All Municipalities:

Communities in Bloom and the Canadian Garden Council **invite municipalities to proclaim 2022 the Year of the Garden** for their citizens to **acknowledge all the benefits that Gardens and Gardening provide.**

By joining Canada's celebration of the **Year of the Garden 2022** you will demonstrate leadership and inspire and engage your citizens using evidence-based information and actions to contribute to the sustainability of your municipality.

Our Proposal:

- **Proclamation of 2022** as the **Year of the Garden** in your municipality (see attached Proclamation Template)
- **Commitment** to be a **Garden Friendly City**
- **Recognize National Garden Day** in your municipality, Saturday before Fathers Day

Should you have any question, please do not hesitate to contact us. Should you move forward with a proclamation, please send us copy of your proclamation.

Contact: gardenfamily@gardencouncil.ca

<https://www.communitiesinbloom.ca/>

<https://gardenscanada.ca/year-of-the-garden/>



Presented on Municipal letterhead

Year of the Garden 2022 PROCLAMATION

- WHEREAS** Communities in Bloom and “Fleurons du Québec” in collaboration with the Canadian Garden Council, invite all municipalities to celebrate the ***Year of the Garden 2022***;
- WHEREAS** the ***Year of the Garden 2022*** celebrates the Centennial of Canada’s horticulture sector;
- WHEREAS** gardens and gardening contribute to the quality of life of our municipality, our climate action goals and create safe and healthy places where people can come together in the spirit of inclusivity and reconciliation:
- WHEREAS** the ***Year of the Garden 2022*** will highlight and celebrate the important contribution of gardeners, our local gardening organizations, horticultural professionals and local horticultural businesses which contribute to garden culture and experience of our municipality;
- WHEREAS** gardens and gardening have helped us face the challenges of the COVID pandemic;

NOW THEREFORE BE IT RESOLVED

- THAT** (add name of municipality) **HEREBY PROCLAIMS 2022 as the *Year of the Garden*** in celebration of the contribution of gardens and gardening to the development of our country, our municipality and the lives of our citizens in terms of health, quality of life and environmental challenges; and
- THAT** **the Saturday before Father’s Day, National Garden Day**, June 18 in 2022, be recognize as **Garden Day** in (add name of municipality) as a legacy of Canada’s ***Year of the Garden 2022***; and
- THAT** (insert name of Municipality) is committed to be a **Garden Friendly City** supporting the development of its garden culture and is proud to have:

(name at least two city initiatives that support the garden culture of your city and the spirit of the Year of the Garden 2022); and

- THAT** all municipalities across Canada BE INVITED to proclaim 2022 to be the ***Year of the Garden*** in their respective municipalities, and that a copy of this resolution be provided to the FCM, and for that purpose.

DATED AT CITY HALL, (the xx day of (add month), 2021 or 2022

(insert Mayor’s name), Mayor