



**REGULAR MEETING OF COUNCIL  
TOWN OF MILLET  
VIA GOTOMEETING  
ACCESS CODE #794-015-365  
March 10<sup>th</sup>, 2021  
3:00 p.m.**

**PRESENT:**

Present at the online meeting with visual and audio connections were:

MAYOR	Tony Wadsworth
COUNCILLORS	Robin Brooks Carol Sadoroszney Mike Storey Vicki Pyle Pat Garrett Doug Peel
C.A.O.	Lisa Schoening
LEGISLATIVE ASSISTANT	Heather Hughes
DIRECTOR OF INFRASTRUCTURE	Lisa Novotny
DIRECTOR OF FINANCE	Annette Gordon
PRESS	Christina Max (audio only)
GALLERY	NONE

---

**1.0 CALL TO ORDER:**

The meeting was called to order by Mayor Wadsworth at 3:00 p.m.

**2.0 PUBLIC HEARINGS: NONE**

**3.0 ADDITIONS, DELETIONS AND ADOPTIONS OF AGENDA:**

<b>Res #64/21 Agenda</b>	<p>Moved by Councillor Brooks that the following items are hereby deleted, amended and added to the agenda and further that the agenda is hereby adopted, as amended;</p> <p>Deleted from Agenda</p> <p>5.1 Delegation – Andy Health – McElhanney</p> <p>Amended to read;</p> <p>12.0 CLOSED SESSION - CONFIDENTIAL Council will also be discussing privileged and other information regarding Legal, Land and Personnel matters therefore the meeting should be closed pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26, Part 5, Division 9, and amendments thereto, and the applicable Sections noted from S.16 - S.29 of the Freedom of Information and Protection of Privacy Act, 2000, Chapter F-25, Division 2, Part 1 and amendments thereto.</p> <p>Added to the Agenda;</p> <p>12.5 Legal – Millet in Bloom (s.23) 12.1 Legal – Auction Items (s. 23) 12.2 Legal – Invoice for Services (s. 16 and 23) 12.3 Land – Development Update (s. 16 and 23) 12.4a) Legal – Request for Proposals Policy (s. 23) 12.4b) Personnel – Council Meeting Schedule (s. 17) 12.4c) Personnel – Council Meeting Attendees (s. 17) 12.4d) Personnel – Closed Session Attendees (s. 17 and 23) 12.4e) Personnel – Councillor Computers (s. 17 and 23) 12.4f) Personnel – Virtual Meeting Honoraria (s. 23) 12.4g) Personnel - Staff Schedules during COVID (s. 17 and 23) 12.4h) Personnel – CAO 2020 Evaluation (s. 19) 12.4i) Personnel – Dealing with Public (s.17)</p>
------------------------------	--

*CARRIED***4.0 ADOPTION OF MINUTES:**

<b>Res #65/21 Minutes Regular Meeting</b>	<p>Moved by Councillor Storey that the February 24<sup>th</sup>, 2021 Regular Meeting of Council Minutes are hereby approved, as presented.</p>
---	---

*CARRIED***5.0 DELEGATIONS: NONE****6.0 REPORTS:**6.1 *Councillor Report – February 28<sup>th</sup>, 2021*6.2 *Monthly Bank Reconciliation Report – December 31<sup>st</sup>, 2020*6.3 *Millet Fire Department Report – February 1<sup>st</sup> – February 28<sup>th</sup>, 2021*

<b>Res #66/21 Reports</b>	Moved by Councillor Peel that the Reports are hereby accepted as information.
-------------------------------	---

CARRIED

7.0 **BYLAWS:** - NONE8.0 **AGREEMENTS:** - NONE9.0 **CORRESPONDENCE:**9.1 *Camrose County – West Dried Meat Lake Regional Landfill Dispute Resolution*

<b>Res #67/21 Correspondence</b>	Moved by Councillor Sadoroszney that the correspondence is hereby accepted as information.
--------------------------------------	--

CARRIED

10.0 **NEW BUSINESS:**10.1 *Raised Vegetable Beds – Millet Museum*

<b>Res #68/21 Raised Beds – Millet Museum</b>	Moved by Councillor Garrett that Council grant permission for the Millet Museum to place the raised beds at the north side of the administration building, provided that they ensure there is no additional maintenance for grass/weed removal and further that administration provide a letter of support to the Millet Museum for their grant application.
---	--

CARRIED

10.2 *1<sup>st</sup> Millet Scout Association – Insurance*

<b>Res #69/21 1<sup>st</sup> Millet Scout Association - Insurance</b>	Moved by Councillor Brooks that this item be tabled for administration to obtain additional information.
---	--

CARRIED

10.3 *Deadfall Removal Permit*

<b>Res #70/21 Deadfall Removal Permit</b>	Moved by Councillor Brooks that Council authorize Administration to investigate the Deadfall Removal Permit process further and report back to Council at the Regular Council Meeting of April 14 <sup>th</sup> , 2021.
---	---

CARRIED

10.4 *Town of Millet – Policy #13 – Photocopying Policy - Rescind*

<b>Res #71/21 Policy #13</b>	Moved by Councillor Garrett that Council rescind Policy #13, being the Photocopying Policy.
----------------------------------	---

CARRIED

10.5 *Town of Millet – New Policy #35 – Asset Management Policy*

<b>Res #72/21 Policy #35 - Asset Management Policy</b>	Moved by Councillor Storey that Council approve Policy #35 – The Asset Management Policy, and further that this policy is hereby adopted as presented.
--	--

*CARRIED*

10.6 *Hall Rental Waiver – Millet Lions*

<b>Res #73/21 Hall Rental Waiver</b>	Moved by Councillor Sadoroszney that Council grant permission for the rental fees, in the amount of \$56.00 and applicable damage deposit be waived for the Millet Banquet Hall for the Millet Lions Club on March 15 <sup>th</sup> , 2021 at 7:00 p.m.
--	---

*CARRIED*

**11.0 CLARIFICATION OF AGENDA: NONE**

*Christina Max left the meeting at 3:48 p.m.*

*Director of Finance left the meeting at 3:49 p.m.*

<b>Res #74/21 Closed Session</b>	Moved by Councillor Sadoroszney that Council sit in Closed Session to discuss Items 12.1, 12.2, 12.3, 12.4(a – i) and 12.5 pursuant to Sections 16 to 29 of the Freedom of Information and Protection of Privacy Act at 3:49 p.m.
--------------------------------------	---

*CARRIED*

**12.0 CLOSED SESSION:**

12.5 *Legal – Millet in Bloom*

*Legislative Assistant left the meeting at 4:20 p.m.*

<b>Res #75/21 Temporary Adjournment</b>	Moved by Councillor Pyle that the Closed Session temporarily adjourn at 4:20 p.m.
---	---

*CARRIED*

<b>Res #76/21 Reconvene</b>	Moved by Councillor Pyle that the Closed Session reconvene at 4:27p.m.
---------------------------------	--

*CARRIED*

12.1 *Legal – Auction Items*

12.2 *Legal – Invoice for Services*

12.3 *Land – Development Update*

12.4a) *Legal – Request for Proposals Policy*

*Director of Infrastructure left the meeting at 5:00 p.m.*

*12.4b) Personnel – Council Meeting Schedule*

*12.4c) Personnel – Council Meeting Attendees*

*12.4d) Personnel – Closed Session Attendees*

*12.4e) Personnel – Councillor Computers*

*12.4f) Personnel – Virtual Meeting Honoraria*

*12.4g) Personnel - Staff Schedules during COVID*

*The CAO left the meeting at 6:01 p.m.*

*12.4h) Personnel – CAO 2020 Evaluation*

*12.4i) Personnel – Dealing with Public*

<b>Res #77/21 Reconvene</b>	Moved by Councillor Brooks that the Regular Council Meeting reconvene from Closed Session at 6:28 p.m.
---------------------------------	--

*CARRIED*

**13.0 ADJOURNMENT:**

The meeting was adjourned at 6:32 p.m.

***THESE MINUTES ADOPTED BY COUNCIL THIS 24<sup>th</sup> DAY OF MARCH 2021.***

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER**