



**REGULAR COUNCIL MEETING AGENDA
TOWN OF MILLET
VIA GOTOMEETING
Access Code #TBA
February 24th, 2021
3:00 p.m.**

- 1.0 **CALL TO ORDER**
- 2.0 **PUBLIC HEARING - NONE**
- 3.0 **ADDITIONS AND ADOPTION OF AGENDA**
- 4.0 **ADOPTION OF MINUTES**
 - 4.1 February 10th, 2021 – Regular Meeting
- 5.0 **DELEGATIONS - NONE**
- 6.0 **REPORTS - NONE**
- 7.0 **BYLAWS - NONE**
- 8.0 **AGREEMENTS - NONE**
- 9.0 **CORRESPONDENCE**
 - 9.1 West Dried Meat Lake Regional Landfill Authority – Minutes of Meeting February 10th, 2021
 - 9.2 Village of Edberg – Dispute Resolution Procedure of the West Dried Meat Lake Regional Solid Waste Authority

10.0 NEW BUSINESS

- 10.1 Invitation – Chamber of Commerce – State of the Region Event
- 10.2 Solar Panels for Old Millet School
- 10.3 Millet in Bloom – Website and Facebook Page
- 10.4 Millet in Bloom – Winter Lights Contest Budget
- 10.5 Millet in Bloom – Community Garden
- 10.6 Millet Library – Community Initiatives Program Project – Line of Credit
- 10.7 Old School Re-Development
- 10.8 MiB Executive and Committee Members

11.0 CLARIFICATION OF AGENDA

12.0 CLOSED SESSION

Council will also be discussing privileged information regarding Land therefore, the meeting should go In-Camera, pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26.1 and amendments thereto, and Sections 23, 24, 25 and 27 of the Freedom of Information and Protection of Privacy Act, 1994, Chapter F-18.5 and amendments thereto.

- 12.1 Land
- 12.2 Land
- 12.3 Land

13.0 ADJOURNMENT



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: February 24th, 2021
Originated By: Heather Hughes, Legislative Assistant
Agenda Item: 4.0 – Adoption of Minutes

BACKGROUND/PROPOSAL

Adoption of Minutes

4.1 Minutes of Regular Meeting – February 10th, 2021

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Not applicable.

COSTS/SOURCE OF FUNDING

Not applicable.

RECOMMENDATION

1. That the minutes are hereby approved, as presented.



**REGULAR MEETING OF COUNCIL
TOWN OF MILLET
VIA GOTOMEETING
ACCESS CODE #683-984-693
February 10th, 2021
3:00 p.m.**

PRESENT:

Present at the online meeting with visual and audio connections were:

MAYOR	Tony Wadsworth
COUNCILLORS	Robin Brooks Carol Sadoroszney Mike Storey Vicki Pyle Pat Garrett
C.A.O.	Lisa Schoening
LEGISLATIVE ASSISTANT	Heather Hughes
DIRECTOR OF INFRASTRUCTURE	Lisa Novotny
DIRECTOR OF FINANCE	Annette Gordon
PRESS	Christina Max (audio only)
GALLERY	NONE

ABSENT (with regret):

COUNCILLOR	Doug Peel
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1.0 CALL TO ORDER:

The meeting was called to order by Mayor Wadsworth at 3:14 p.m. with apologies due to technical difficulties.

2.0 PUBLIC HEARINGS: NONE**3.0 ADDITIONS, DELETIONS AND ADOPTIONS OF AGENDA:**

Res #34/21 Agenda	Moved by Councillor Brooks that the following item is hereby added to the agenda and further that the agenda is hereby adopted, as amended. 12.3 Personnel
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CARRIED

COUNCIL MEETING

FEB 24 2021

ITEM # 4.1

4.0 ADOPTION OF MINUTES:

Res #35/21 Minutes Regular Meeting	Moved by Councillor Pyle that the January 27 th , 2021 Regular Meeting of Council Minutes are hereby approved, as presented.
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*CARRIED***5.0 DELEGATIONS: NONE****6.0 REPORTS:**

- 6.1 *Councillor Report – January 31st, 2021*
- 6.2 *Millet Fire Department Report – January 1st – January 31st, 2021*
- 6.3 *Tax Aging Analysis Report – January 2021 – Director of Finance*
- 6.4 *Utility Aging Analysis Report – January 2021 – Director of Finance*

Res #36/21 Reports	Moved by Councillor Sadoroszney that the Reports are hereby accepted as presented.
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*CARRIED***7.0 BYLAWS: - NONE****8.0 AGREEMENTS:**

- 8.1 *The County of Wetaskiwin No. 10 and the Town of Millet – Usage of East Millet Solid Waste Transfer Station*

Res #37/21 County of Wetaskiwin - East Millet Solid Waste Transfer Station	Moved by Councillor Garrett that Council approve the agreement between The County of Wetaskiwin No. 10 and the Town of Millet – Usage of East Millet Solid Waste Transfer Station as presented.
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*CARRIED***9.0 CORRESPONDENCE: NONE****10.0 NEW BUSINESS:**

- 10.1 *Business License Waiver/Reduction*

Res #38/21 Business License Waiver/Reduction	Moved by Councillor Brooks that Council direct Administration to advise the business owner in question that there will be no refund at this time for the reasons cited in the RFD document presented to Council and, as there has not been a significant impact yet in 2021.
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*CARRIED****Recorded Vote***

*In favor: Councillors' - Brooks, Garrett, Storey, Pyle
Opposed: Mayor Wadsworth, Councillor Sadoroszney*

10.2 Millet Library – Line of Credit

Res #39/21 Millet Library – Line of Credit	Moved by Councillor Garrett that Council table this item to allow Administration time to clarify the details of this request with the Millet Library relative to the amount of line of credit that is required and the amount of the grant application.
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*CARRIED**10.3 Returning Officer and Deputy Returning Officer - Appointments*

Res #40/21 Appointments	Moved by Councillor Garrett that Council appoint Heather Hughes as the Returning Officer and Lisa Novotny as the Deputy Returning Officer for the 2021 election.
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*CARRIED**10.4 Election Remuneration*

Res #41/21 Remuneration	<p>Moved by Councillor Sadoroszney that Council approve the following remuneration for the 2021 Municipal election:</p> <p>Advanced Poll</p> <ul style="list-style-type: none"> • Returning Officer - \$300.00 • Deputy Returning Officer - \$187.50 <p>Election Day</p> <ul style="list-style-type: none"> • Returning Officer - \$600.00 • Deputy Returning Officer - \$375.00 • Poll Clerk (if required) - \$240.00
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*CARRIED**10.5 Millet in Bloom – Community Garden*

Res #42/21 Community Garden	Moved by Councillor Sadoroszney that Council approve using the lands located at Leonard Gray Park in 2021 for the use of a Community Garden and that Administration continue to work with MIB to source additional locations when they are required.
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*CARRIED***11.0 CLARIFICATION OF AGENDA: NONE***Christina Max left the meeting at 4:07 p.m.**Director of Finance left the meeting at 4:07 p.m.*

Res #43/21 Closed Session	Moved by Councillor Sadoroszney that Council sit in Closed Session to discuss Items 12.2, 12.2, and 12.3 pursuant to Sections 23 (1)(a), Section 27 (1)(a) and Section 24 (1)(a) of the Freedom of Information and Protection of Privacy Act, at 4:08 p.m.
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CARRIED

12.0 CLOSED SESSION:

12.1 Land

Mayor Wadsworth was disconnected from the meeting at 4:24 p.m.

Mayor Wadsworth reconnected to meeting at 4:28 p.m.

12.2 Land

12.3 Personnel

Res #44/21 Reconvene	Moved by Councillor Garrett that the Regular Council Meeting reconvene from Closed Session at 5:03 p.m.
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CARRIED

Res #45/21 Expression of Interest	Moved by Councillor Storey that Council authorize Administration to move forward with seeking Expressions of Interest for sourcing out the Town of Millet's water and wastewater services.
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CARRIED

13.0 ADJOURNMENT:

The meeting was adjourned at 5:05 p.m.

THESE MINUTES ADOPTED BY COUNCIL THIS 24th DAY OF FEBRUARY 2021.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: February 24th, 2021
Originated By: Heather Hughes, Legislative Assistant
Agenda Item: 9.0 - Correspondence

BACKGROUND/PROPOSAL

The following correspondence has been received for Council’s review.

- 9.1 West Dried Meat Lake Regional Landfill Authority – Minutes of Meeting February 10th, 2021
- 9.2 Village of Edberg – Dispute Resolution Procedure of the West Dried Meat Lake Regional Solid Waste Authority

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Not applicable.

COSTS/SOURCE OF FUNDING

Not applicable.

RECOMMENDATION

1. That the Correspondence is hereby accepted as information.

**MINUTES OF A MEETING OF THE WEST DRIED MEAT LAKE REGIONAL
LANDFILL AUTHORITY HELD ON WEDNESDAY, FEBRUARY 10, 2021,
COMMENCING AT 10:00 AM IN THE COUNTY ADMINISTRATION COMPLEX
LOCATED AT 3755 - 43 AVENUE, CAMROSE.**

PRESENT

Ian Daykin, Village of Edberg
Terry Van De Kraats, County of Wetaskiwin, via videoconference
Pat Garrett, Town of Millet, via videoconference
Cindy Trautman, Camrose County

Darren King, Manager
Paul King, County Administrator, Camrose County
Jody Yuha, Executive Assistant, Camrose County

CALL TO ORDER

Manager D. King called the meeting to Order at 10:00 am.

Manager D. King called for nomination of Chairperson.

C. Trautman nominated T. Van De Kraats

No further nominations received D. King declared Terry Van De Kraats
Chairman for the West Dried Meat Lake Regional Landfill Authority for the
ensuing year.

T. Van De Kraats assumed the Chair.

ADOPTION OF AGENDA

#1/21 P. Garrett - That the Agenda be approved as presented.

CARRIED.

ADOPTION OF MINUTES OF PREVIOUS MEETINGS(S)

#2/21 C. TRAUTMAN - That the minutes from the West Dried Meat Lake
Regional Authority meeting held on December 3, 2020 be approved as
presented.

CARRIED.

OPERATION MANAGER'S REPORT

Manager's Report on Operations

D. King reviewed the West Dried Meat Lake Regional Solid Waste
Authority 2020 Operations Annual Report.

#3/21 I. Daykin - That the West Dried Meat Lake Regional Solid Waste
Authority 2020 Operations Annual Report be accepted for information.

CARRIED.

BUSINESS ARISING FROM THE MINUTES

West Dried Meat Lake Dispute Resolution

D. King reviewed the outcome of the dispute resolution as a result of
mediation between the Parties held in December 2020.

#4/21 P. Garrett - That the West Dried Meat Lake Regional Landfill Authority
AGD - approve the following motion:
4396

COUNCIL MEETING

That the Parties to the Agreement agree to rewrite the Amended and
Restated Authority Agreement, dated September 8, 2017, to reflect the **FEB 24 2021**

ITEM # 9.1

Council, February 10, 2021

dissolution of the Village of Ferintosh, subject to receiving written confirmation of the following:

Camrose County agree to relinquish the rights, duties, functions, and obligations of Ferintosh vested in the County with regards to the WDMLRL by, O.C. 190/2019, which included the additional seat on the Management Committee, and further:

That the Village of Edberg agree to withdraw the Notice of Dispute.

CARRIED.

West Dried Meat Lake Landfill Authority Agreement Rewrite

#5/21 C. TRAUTMAN - That West Dried Meat Lake Landfill Authority direct
AGD - Administration to rewrite the Amended and Restated Authority
4395 Agreement for the West Dried Meat Lake Regional Solid Waste
Authority dated September 8, 2017 to reflect the dissolution of the
Village of Ferintosh.

CARRIED.

NEW BUSINESS

A & A Disposal Financing Proposal

D. King reviewed the history of the account information A & A Disposal.

#6/21 I. Daykin - That Administration be authorized to enter into an
AGD - agreement with A & A Disposal in order to pay down the principal
4371 amount owing on debt in the amount of \$24,167.40 and that
outstanding penalties owing (\$21,698.56) be absolved.

CARRIED.

David Abbott Disposal Rate

D. King reported we are in receipt of a request from David Abbot for waste disposal at the West Dried Meat Regional Landfill at a disposal rate of \$28/MT.

#7/21 T. Van De Kraats- That WDMLR Landfill Authority offer David Abbott a
AGD - 1 (one) year contract for waste disposal at a rate of \$32/MT with a
4392 review of the volume and rate after the one year period.

CARRIED.

NEXT MEETING

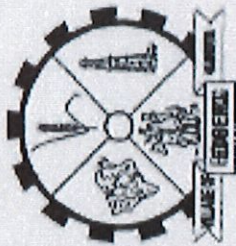
#8/21 C. TRAUTMAN - That the West Dried Meat Lake Regional Landfill
Authority set the Authority meetings for 2021, on quarterly basis on the
second Monday of the month, beginning at 10:00 am to be held at the
Camrose County Complex, as follows:
April 12
September 13
November 8.

CARRIED.

ADJOURNMENT

#9/21 C. Trautman - That the meeting adjourn at 11:24 am.

CARRIED.



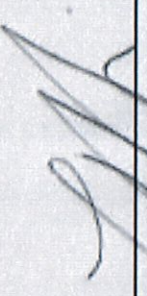
VILLAGE OF EDBERG

Box 160, EDBERG, ALBERTA T0B1J0
PHONE: (780) 877-3999
FAX: (780) 877-2562
Email: vledberg@sybain.net

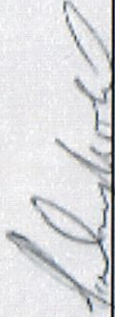
February 17, 2021

TO: Town of Millet, Camrose County, and County of Wetaskiwin No. 10

Having reached an agreement during Mediation, and as per said agreement that has now been accepted by all parties, the Village of Edberg hereby withdraws its formal complaint that was initiated pursuant to the Dispute Resolution Procedure of the West Dried Meat Lake Regional Solid Waste Authority on August 6, 2020.



Ian Daykin
Mayor



Courtney Wold
CAO

COUNCIL MEETING

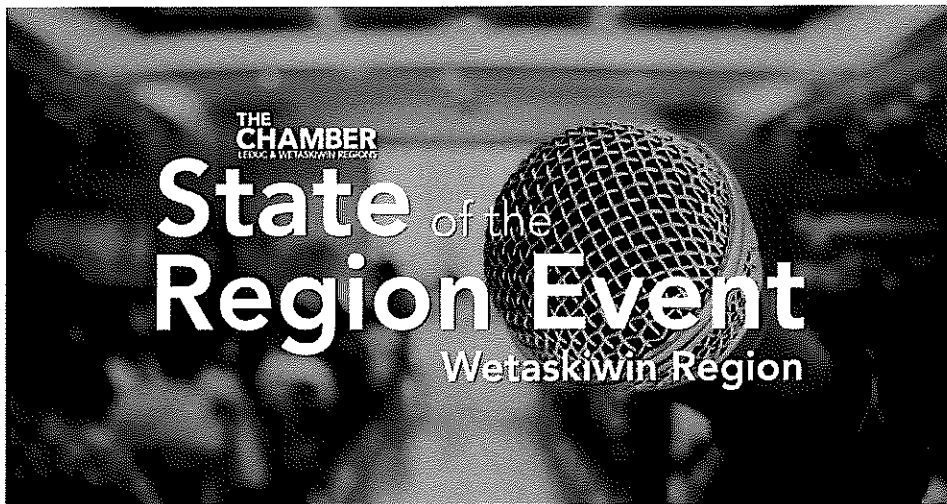
FEB 24 2021

ITEM # 92



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: February 24th, 2021
Originated By: Heather Hughes, Legislative Assistant
Agenda Item: 10.1 Invitation – Chamber of Commerce – State of the Region Event



To be held March 11th, 2021 from 12:00 – 1:00 p.m. via ZOOM

JOIN US for an Update from **City of Wetaskiwin Mayor, Tyler Gandam and County of Wetaskiwin Reeve, Josh Bishop.**



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: February 24, 2021
Originated By: Lisa Novotny, Director of Development and Infrastructure
Agenda Item: 10.2 OLD SCHOOL SOLAR PANELS

BACKGROUND/PROPOSAL

As part of the 2021 budget process, Council approved \$25,000 to match a contribution from the John Maude and Susan Quinn Charitable Foundation to go toward solar panels to be installed on the Old School. In an effort to minimize the necessary contribution from the Town, a grant application through the Municipal Climate Change Action Centre is also being completed. The solar panels are planned on the south side of the building which will be the Community Hall entrance.

A concern related to the future replacement cost and the impact to a future historical site designation were raised by a concerned citizen. The decision by Council to accept the opportunity for the contribution from John Maude and Susan Quinn does not tie the hands of future Councils; if they chose to not replace the solar panels once they have out-lived their useful life they are not required to do so. Another concern that was raised was that the installation of the solar panels would negate the ability for the Town to have the “Old School” designated as a historical site. Unfortunately, throughout the years, all historical aspects of the building have been removed within the building and on the exterior the exception is the Millet School sign and year of construction noted on the building. It is also important to note that having a site designated as a historic site does limit future renovations and develop and may require investment from the community to maintain the asset due to the status.



DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

COSTS/SOURCE OF FUNDING

Not applicable.

RECOMMENDED ACTION:

That Council accept the Old School Solar Panel update as information.

RECEIVED

FEB 16 2021

Peter Griffiths
122 Jubilee Road
Millet
T0C 1Z0


Mr Mayor and Councillors,

I am writing regarding the decision of the Town council to install solar panels to the old Millet School.

This building will in a few years will be eligible for Heritage Status and the unsightly spectacle of solar panels may have a bearing on whether or not it achieves that, also in years to come the cost of replacing these solar panels will be left to the residents of the Town whereas this time it will be funded by the government. This sounds more of a short term gain for a long term pain idea.

I am not in agreement with placing solar panels on the building as they will look unsightly and look totally out of place and will absolutely ruin the image of such a wonderful and historic landmark.

Peter Griffiths





**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: February 24th, 2021
Originated By: Communities in Bloom
Agenda Item: 10.3 Millet in Bloom – Website and Facebook Page

BACKGROUND/PROPOSAL

The Chair of Millet in Bloom has submitted the following letter for Council's consideration.

RECOMMENDATION

That Council permit MiB to move forward with Administration in establishing a link to the Town of Millet website.

February 18, 2021

Town of Millet

Dear Mayor and Council,

In our most recent MiB meeting (February 9, 2021), the following issues were discussed, and the MiB Committee is requesting your direction.

Firstly, the MiB Committee agreed on the importance of hosting a separate website and Facebook page. In discussion, it appeared that there may not be a specific policy for a Committee of Council to pursue this endeavor. We are seeking clarification and permission to go forward in the establishments of these sites. Also, we are requesting that, if approval is given, a link be established on the Town of Millet website to the MiB website and Facebook page.

Secondly, the organizational process of the Winter Lights Contest was changed for 2020, with some confusion as to the roles of the Town and MiB. We would like to have clarification on the roles of each in order that next years Contest runs smoothly. MiB believes this is an important event for the residents of Millet and, as such, should be given high priority by both the Town and MiB. MiB is willing take on the roles of advertising the event, appointing Contest Judges, purchasing the prizes for the winners, and announcing them through social media. As a new area for us, this was not allowed for in MiB's budget request for 2021; therefore, we are respectfully requesting that the Town of Millet allot \$400.00 to the MiB budget for the purchase of prizes for this event in 2021. In future years, we will include this in our budget request.

Thirdly, in an e-mail from Heather Hughes, it was communicated to MiB that the Town approved the use of 800 square feet of land at the Leonard Gray Park for a Community Garden; however, the use of the tennis court was not approved, at that time. The reason given was that the area would be under a great deal of construction in the spring, which is not conducive to establishing this project. We agree that this is a valid concern; however, we are seeking your approval of the use of the site once construction is completed, with the goal of opening a Community Garden on that site in Spring 2022. This will allow the Friends of MiB Society to go forward in the completion of the Co-Op Community Spaces Grant this year and seek independent sponsorship in order to bring our joint vision to fruition. The Friends of MiB Society feel very strongly that having two Community Garden areas will appeal to and accommodate diverse groups in Millet. Unlike most Community Gardens in the province, we are planning an inclusive project that consists of two separate areas in order to accommodate the abilities and/or disabilities of residents, proximity to interested residents, financial and generational equality. This vision includes three types of garden areas, namely, in-ground,

raised bed and standing beds for residents of differing physical abilities; two options of location, initially chosen in accordance with surveyed clusters of resident addresses; a designated area for gardeners to plant additional vegetables to be donated to the Millet Food Bank; and a children's garden area. MiB and Friends of MiB would greatly appreciate your sanction of this endeavor.

Thank you for your consideration of these matters,

Sincerely

A handwritten signature in blue ink, reading "Marlene D. Alberts". The signature is written in a cursive style with a large initial 'M' and 'A'.

Marlene D. Alberts, B.Ed, M.Ed

Chair, Millet in Bloom



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: February 24th, 2021
Originated By: Communities in Bloom
Agenda Item: 10.4 Millet in Bloom – Winter Lights Contest Budget

BACKGROUND/PROPOSAL

The Chair of Millet in Bloom has submitted the following letter for Council’s consideration.

RECOMMENDATION

That Council approve the allotment of \$400.00 to the MiB budget for the purchase of prizes for the Winter Lights Contest for 2021.



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: February 24th, 2021
Originated By: Communities in Bloom
Agenda Item: 10.5 Millet in Bloom – Community Garden

BACKGROUND/PROPOSAL

The Chair of Millet in Bloom has submitted the following letter for Council's consideration.

RECOMMENDATION

That Council approve the use of the tennis court site once construction is completed, for specific use of a Community Garden in the Spring of 2022.



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: February 24, 2020
Originated By: Millet Library
Agenda Item: 10.6 Community Initiatives Program Project – Line of Credit

BACKGROUND/PROPOSAL

On Regular Council Meeting of February 10th, 2021, Council tabled this item in order to allow Administration time to clarify details of the request from the Millet Library relative to the amount of line of credit that would be required for the Community Initiatives Program Project grant.

The following information has since been received and is presented to Council.

The Community Initiatives Program Project based grant is specifically for the purchase of non-permanent equipment and furnishings for the new library location. The Library Board is requesting a line of credit up to \$37,000.

It was also discussed that perhaps a condition can be included that the line of credit is only valid for the purchase of equipment and furnishings for specific period of time.

RECOMMENDED ACTION:

That Council approve a Line of Credit from the Town of Millet to assist with the purchase of equipment and furnishings for the new Library for up to \$37,000, if required.



**TOWN OF MILLET
REQUEST FOR DECISION (RFD)**

Meeting: Regular Council Meeting
Meeting Date: February 24, 2020
Originated By: Lisa Novotny, Director of Development
Agenda Item: 10.7 Old School Re-Development

BACKGROUND/PROPOSAL

In fall of 2020, construction commenced on the Old School redevelopment to incorporate the Town Office, Millet Library and Community Hall. An update of the project will be provided at the meeting.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

COSTS/SOURCE OF FUNDING

Not applicable.

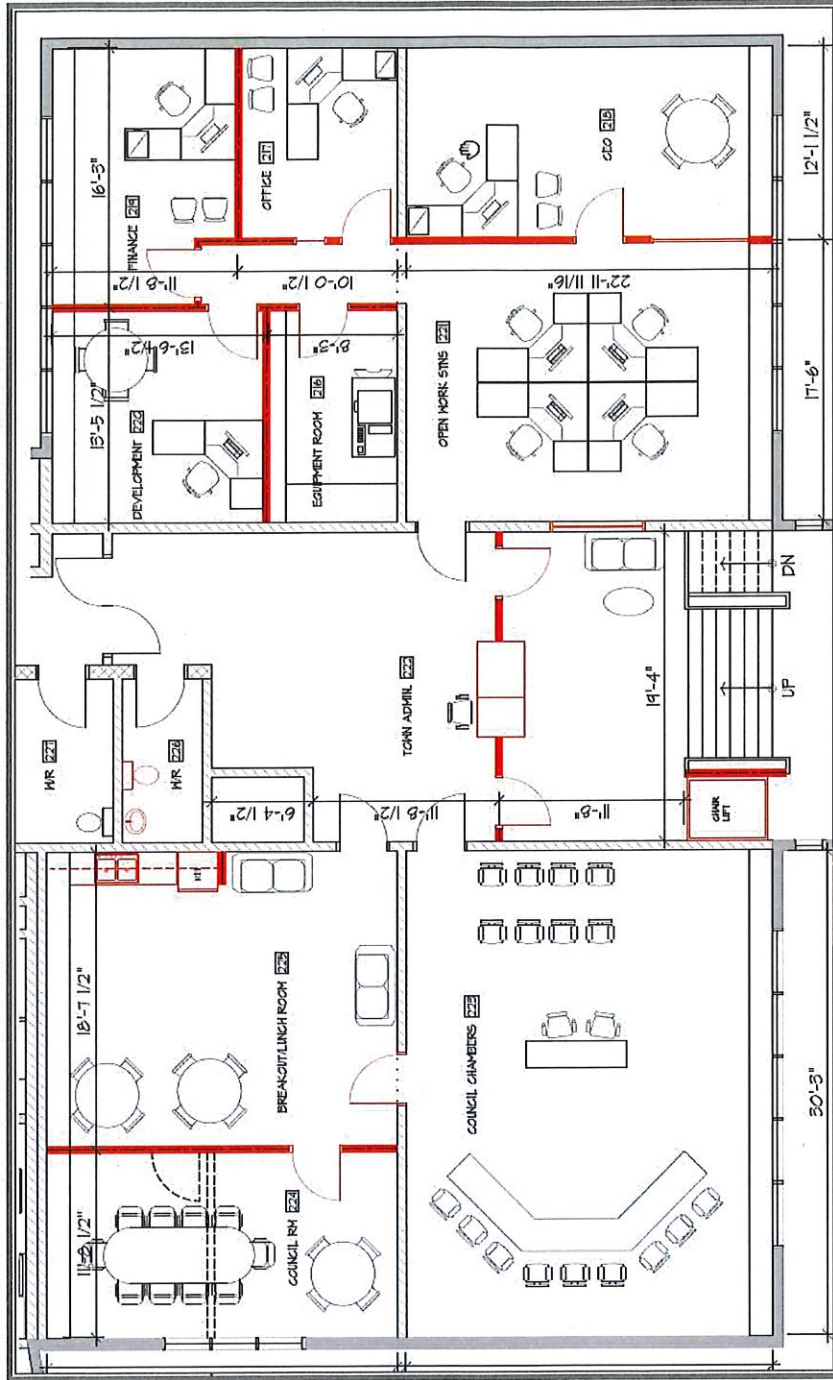
RECOMMENDED ACTION:

That Council accept the Old School Redevelopment update as information.

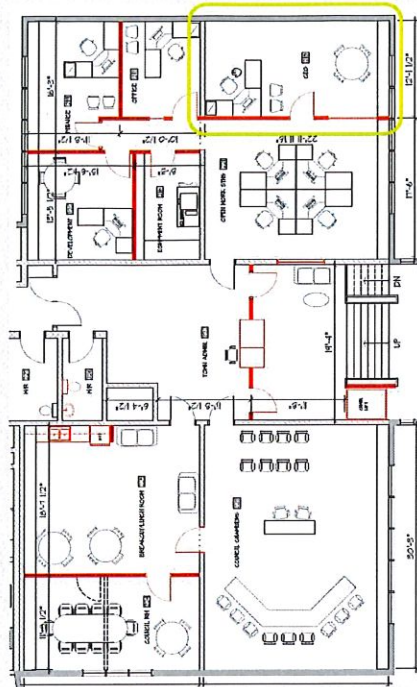


2021 Old School Redevelopment

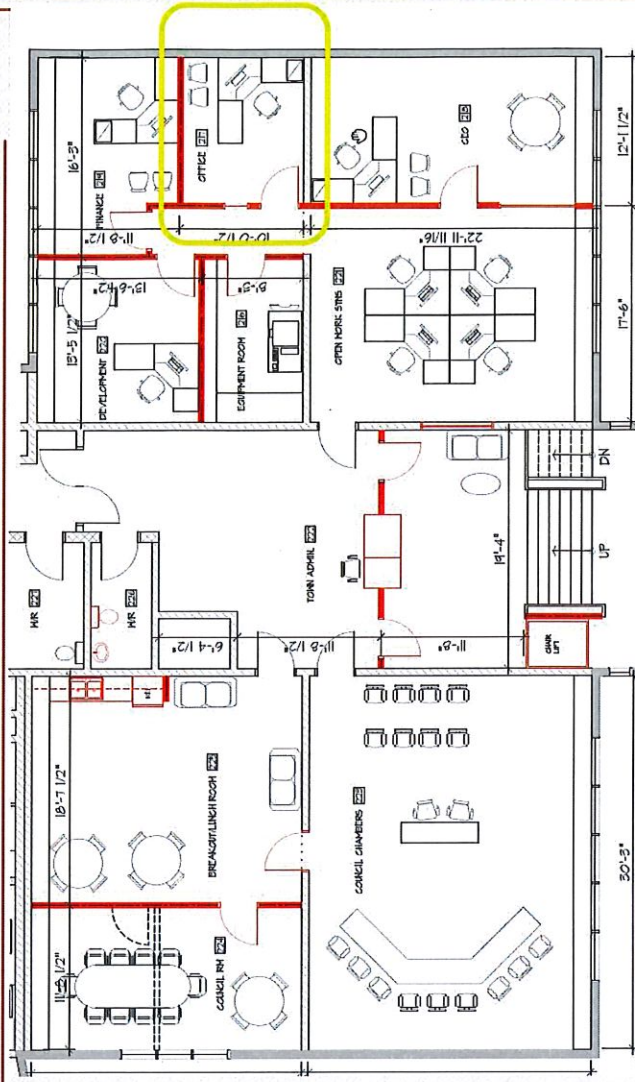
Town Office



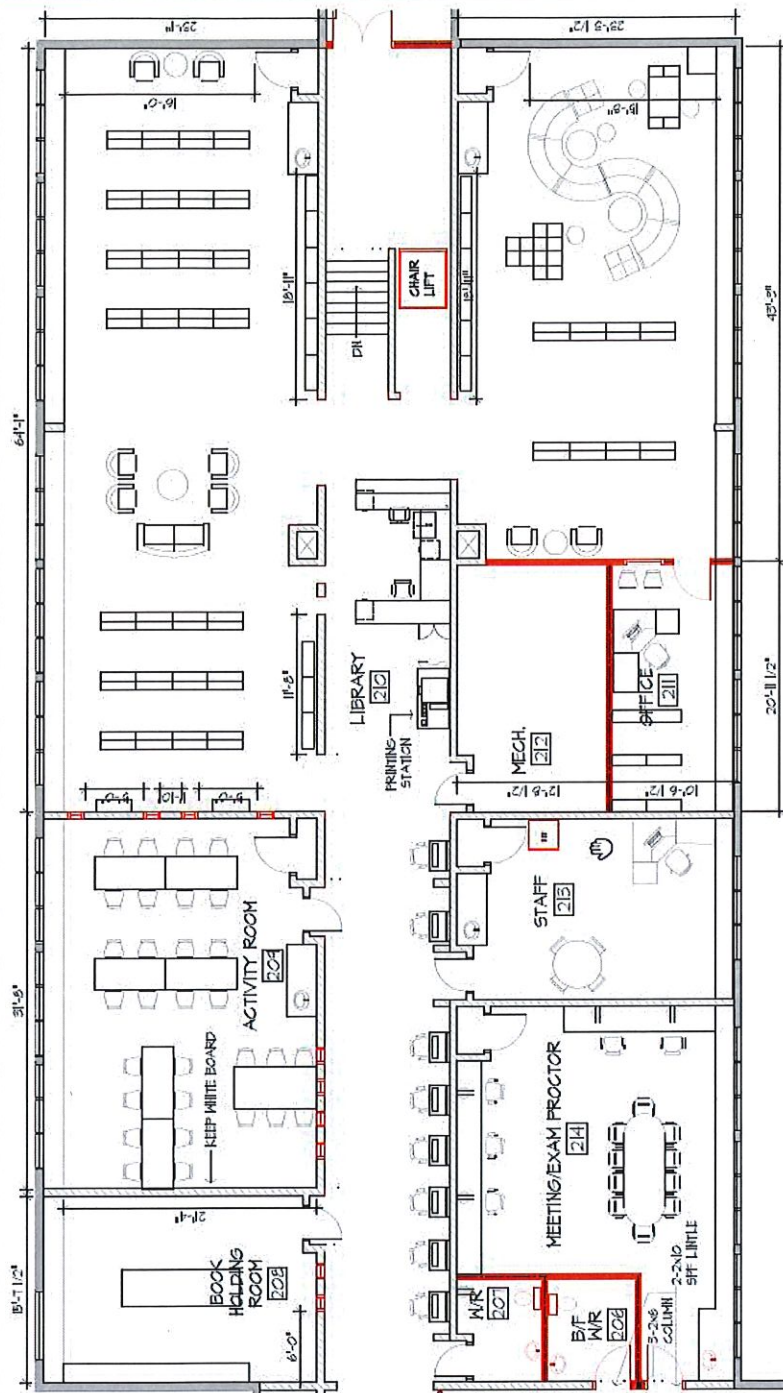
CAO Office



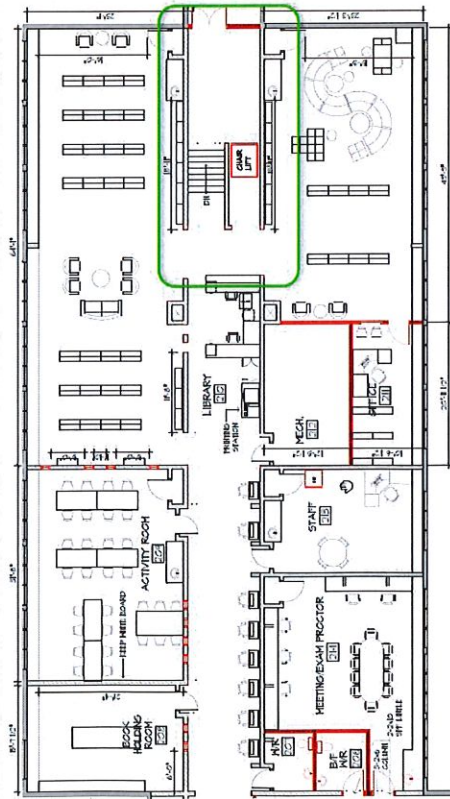
Legislative Assistant Office



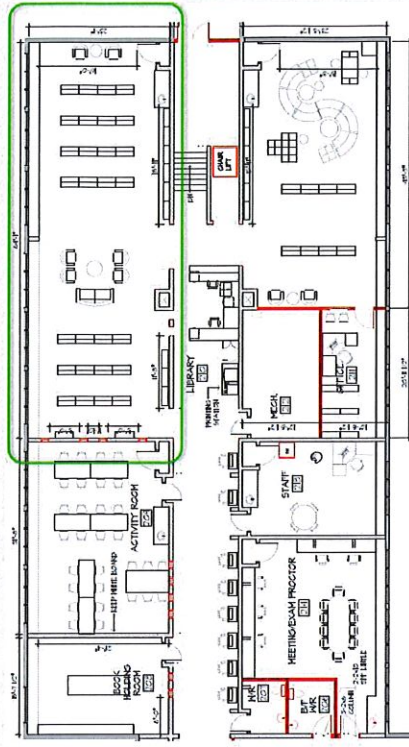
Library



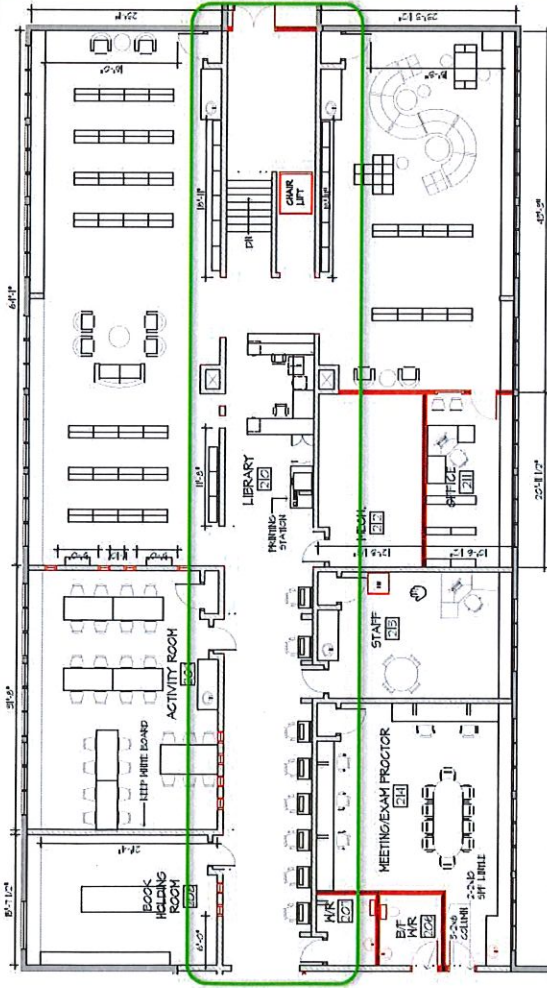
Library Entrance



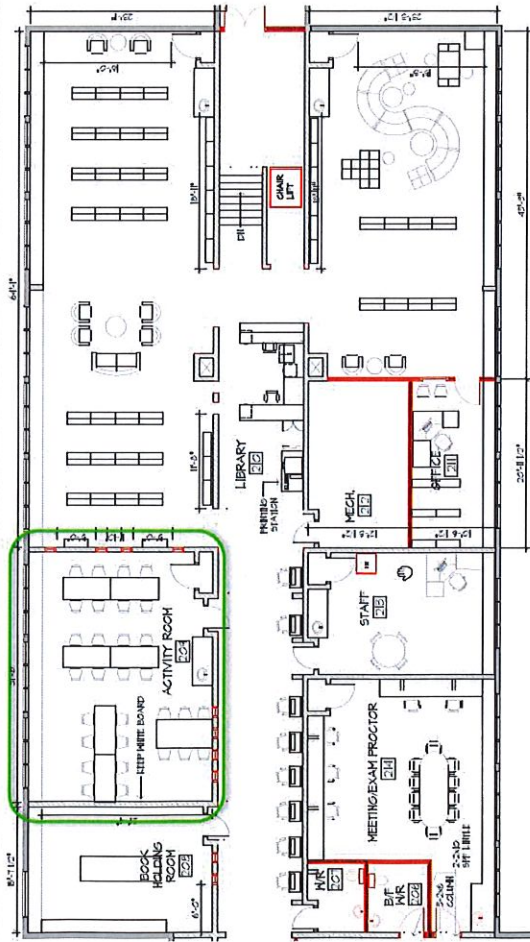
West side of the Library



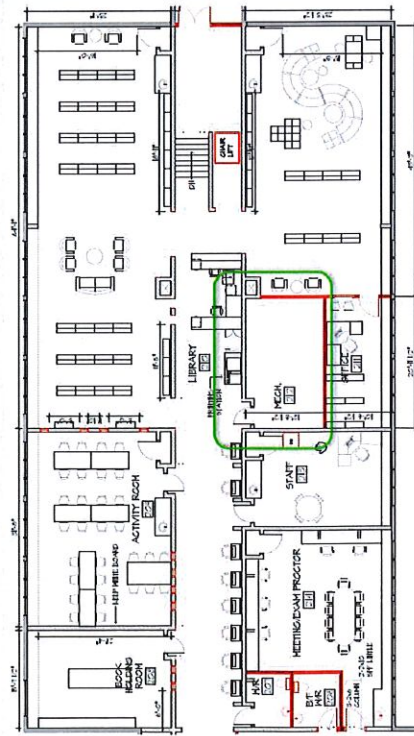
Library Hallway



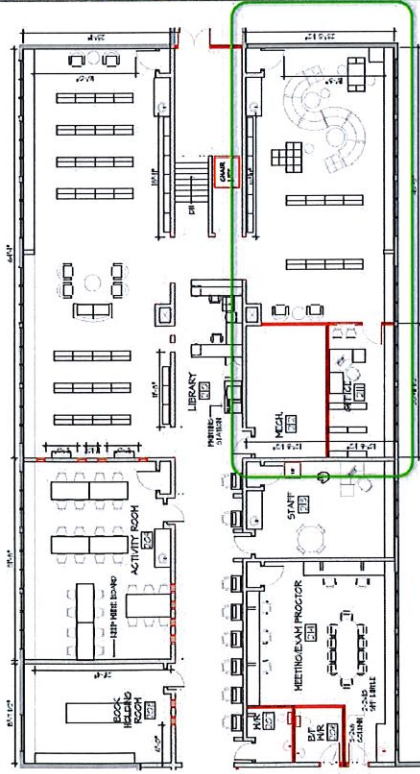
Programing Room



Library Mechanical Area



East side of Library.
Managers Office on the Left





TOWN OF MILLET REQUEST FOR DECISION (RFD)

Meeting: Regular Council Meeting
Meeting Date: February 24th, 2021
Originated By: Communities in Bloom
Agenda Item: 10.8 MiB Executive and Committee Members

BACKGROUND/PROPOSAL

The elections of Millet in Bloom Executive and Committee Members took place on November 10, 2020 and the slate of officers was completed on February 9, 2021 in accordance with Bylaw 2019/06.

Positions are as follows:

Executive:

Chair	Marlene Alberts	One-year term
Vice-Chair	Candice Dixon	Two-year term
Secretary	Joanne Maynard	Two-year term

In addition to, although not required under the above Bylaw, we have also appointed the two Committee Members named below to perform designated roles:

Financial Liaison	Marilyn Kroening	One-year term
Past-Chair	Carol Sadoroszney	

Committee Members At-Large

Stan Kroening	Two-year term
Mary Kroening	One-year term
Darlene Kenyon	Two-year term
Carol Sadoroszney	One-year term
Melanie Cheek	Two-year term
Mae Deans	One-year term

COSTS/SOURCE OF FUNDING

Not applicable.

RECOMMENDED ACTION:

That Council approve the elected Millet in Bloom Executive and Committee Members.