



REGULAR MEETING OF COUNCIL
TOWN OF MILLET
HUGO WITT ROOM - AGRIPLEX
5400 45th Avenue
September 9, 2020
3:00 p.m.

PRESENT:

MAYOR	Tony Wadsworth
COUNCILLORS	Vicki Pyle Robin Brooks Carol Sadoroszney Pat Garrett Doug Peel Mike Storey
C.A.O.	Lisa Schoening
LEGISLATIVE ASSISTANT	Heather Hughes
DIRECTOR OF INFRASTRUCTURE (and Development Officer)	Lisa Novotny
DIRECTOR OF FINANCE	Annette Gordon
PRESS	NONE
GALLERY	Laurie Danis Lawrence Blandin David Diduch Terry Petersen Jack Petersen Dave Horner Dawn Sheremet Shannon Kuzio

1.0 CALL TO ORDER:

The meeting was called to order by Mayor Wadsworth at 3:01 p.m.

2.0 PUBLIC HEARINGS:

2.1 *Bylaw 2020-19 being an amendment to the Land Use Bylaw 2018-11*

Mayor Wadsworth opened this Public Hearing at 3:02 p.m.

Mayor Wadsworth stated that the purpose of this Public Hearing was to provide the public with the opportunity to provide their comments on Bylaw 2020-19, being an amendment to the Land Use Bylaw 2018-11 to amend the age requirement of manufactured home units within the RMP – Manufactured Home Park District. The Development Officer provided Confirmation of Notice that the Public Hearing was placed on the www.millet.ca website to allow ample time for residents to view the proposed Bylaw.

Notice of the Public Hearing was also placed in the August 26th and September 2nd editions of the Wetaskiwin Times.

The Legislative Assistant was asked to confirm and read aloud three written submissions that have been received at the Town Office from the following:

- *Chris Inkster*
- *Laurie Danis*
- *Terry Petersen*

The Development Officer read aloud one additional written submission that had been received by her from an anonymous writer.

Mayor Wadsworth asked a first time for any persons wishing to be heard.

Terry Petersen stated that the new proposed Bylaw referred only to homes being brought into the Park that would need to comply with the Park's stated acceptable standards.

Dave Horner stated he was a former Executive Director of the Manufactured Housing Association of Alberta and that the age stated in the proposed Bylaw of 1992 is inaccurate as the code requirements changed in 1984/85.

Laurie Danis reiterated her concerns verbally as per her written statement submission over the new proposed Bylaw.

David Diduch indicated his support for the proposed change in allowing homes older than 5 years to be brought into the Manufactured Home Park so long as they were maintained to the standards that the Park Owner (Chris Inkster) had assured in his written statement.

Mayor Wadsworth asked again for any persons wishing to be heard (second time).

Shannon Kuzio stated her concern that if her home were to sell, because it is older would the new owners need to move it out of the Mobile Home Park because of the age not conforming to the new proposed Bylaw? The Development Officer confirmed that existing homes in the park are grandfathered.

Mayor Wadsworth asked again for any persons wishing to be heard (third time).

Hearing none, Mayor Wadsworth closed the Public Hearing at 3:28 p.m.

2.2 Bylaw 2020-20 being an amendment to the Land Use Bylaw 2018-11

Mayor Wadsworth opened the second Public Hearing at 3:29 p.m.

Mayor Wadsworth stated the purpose of the second Public Hearing was to provide the public with the opportunity to provide their comments on Bylaw 2020-20, being an amendment to the Land Use Bylaw 2018-11 to add the R3A – Medium Density Residential Small Lot District and reclassify Plan 2021501, Block 2, Lot 34.

The Development Officer provided Confirmation of Notice that the Public Hearing was placed on the www.millet.ca website to allow ample time for residents to view the proposed Bylaw.

Notice of the Public Hearing was also placed in the August 26th and September 2nd editions of the Wetaskiwin Times.

The Development Officer confirmed that no written submissions have been received.

Mayor Wadsworth asked a first time for any persons wishing to be heard.

Hearing none, Mayor Wadsworth asked again for any persons wishing to be heard (second time).

Hearing none, Mayor Wadsworth asked again for any persons wishing to be heard (third time).

Hearing none, Mayor Wadsworth closed the Public Hearing at 3:32 p.m.

3.0 ADDITIONS, DELETIONS AND ADOPTIONS OF AGENDA:

Res #291/20 Agenda	Moved by Councillor Peel that the following items are hereby added to the agenda, and further that the agenda is hereby adopted, as amended: 12.3 Land 12.4 Personnel
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CARRIED

4.0 ADOPTION OF MINUTES:

Res #292/20 Minutes Regular Meeting	Moved by Councillor Pyle that the August 19 th , 2020 Regular Meeting of Council Minutes are hereby approved, as presented.
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CARRIED

Res #293/20 Minutes Special Meeting	Moved by Councillor Sadoroszney that the August 27 th , 2020 Special Meeting of Council Minutes are hereby approved, as presented.
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CARRIED

5.0 DELEGATIONS: NONE

6.0 REPORTS:

- 6.1 *Monthly Bank Reconciliation – July 31, 2020*
- 6.2 *Town of Millet – Investment Summary – July 2020*
- 6.3 *Millet Fire Department – August 1, 2020 – August 31, 2020*
- 6.4 *Tax Aging Analysis Report – Director of Finance*
- 6.5 *Utility Aging Analysis Report – Director of Finance*

Res #294/20 Reports	Moved by Councillor Brooks that the Reports are hereby accepted as information.
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CARRIED

7.0 BYLAWS:

Note: Prior to the second reading of Bylaw 2020-19, and in response to Dave Horner's comments regarding the inaccurate age of the code requirements, the Director of Infrastructure confirmed that the year provided in Bylaw 2020-19 of 1992 is consistent with the document provided by The Modular Housing Association Prairie Provinces entitled 'Evolution to Modern Day Factory Built Homes'.

7.1 *Bylaw 2020-19– Land Use Bylaw Amendment – Manufactured Home Age*

Res #295/20 Bylaw 2020-19	Moved by Councillor Garrett that Bylaw 2020-19 is hereby given second reading.
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CARRIED

Res #296/20 Bylaw 2020-19	Moved by Councillor Storey that Bylaw 2020-19 is hereby given third and final reading.
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CARRIED

All members of the Gallery left the Hugo Witt Room at 3:55 p.m.

7.2 *Bylaw 2020-20 – Land Use Bylaw Amendment – R3A – Medium Density Residential Small Lot District*

Res #297/20 Bylaw 2020-20	Moved by Councillor Sadoroszney that Bylaw 2020-20 is hereby given second reading.
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CARRIED

Res #298/20 Bylaw 2020-20	Moved by Councillor Garrett that Bylaw 2020-20 is hereby given third and final reading.
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*CARRIED***7.3 *Bylaw 2020-21 – To Establish fees for Temporary Use of Agriplex Floor as Field House***

Res #299/20 Bylaw 2020-21	Moved by Councillor Brooks that Bylaw 2020-21 is hereby given first reading.
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CARRIED

Res #300/20 Bylaw 2020-21	Moved by Councillor Pyle that Bylaw 2020-21 is hereby given second reading.
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CARRIED

Res #301/20 Bylaw 2020-21	Moved by Councillor Garrett that permission is hereby granted for the presentation of Bylaw 2020-21 for all three readings at this meeting.
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CARRIED UNANIMOUSLY

Res #302/20 Bylaw 2020-21	Moved by Councillor Peel that Bylaw 2020-21 is hereby given third and final reading.
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CARRIED

8.0 AGREEMENTS:*8.1 Letter of Understanding – City of Wetaskiwin and Town of Millet*

Res #303/20 Letter of Understanding	Moved by Councillor Brooks that the Letter of Understanding between the City of Wetaskiwin and the Town of Millet regarding the use of the City's indoor soccer turf is hereby approved.
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CARRIED

9.0 CORRESPONDENCE:*9.1 West Dried Meat Lake Regional Solid Waste Authority – Financial Statements for the Year Ended December 31, 2019**9.2 Millet in Bloom – Meeting Minutes – Tuesday, July 21, 2020*

Res#304/20 Correspondence	Moved by Councillor Sadoroszney that the Correspondence is hereby accepted as information.
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CARRIED

10.0 NEW BUSINESS:*10.1 The Friends of Millet Library Society – Request of Waiver of Fees for Banquet Hall*

Res #305/20 Waiver Request	Moved by Councillor Pyle that Council waive the deposit and rental fees for The Friends of Millet Library Society for use of the Banquet Hall from 12:00 noon – 9:00 p.m. on February 16, 2021 for their annual Shrove Tuesday Pancake Supper.
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CARRIED

10.2 Invitation – The Chamber Luncheon

Res #306/20 Invitation	Moved by Councillor Storey that Council accept this item as information.
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CARRIED

10.3 Financial Statements for the Year Ended December 31, 2019

Res #307/20 2019 Restricted Reserve Changes	Moved by Councillor Brooks that Council approve the 2019 Restricted Reserve Changes as presented in the Request for Decision document dated September 9 th , 2020 by the Director of Finance for the Year Ended December 31, 2019.
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CARRIED

Res #308/20 Financial Statements	Moved by Councillor Garrett that Council approve the Audited Financial Statements for the Year Ended December 31, 2019 as presented.
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*CARRIED**10.4 Discontinuation of Services*

Res #309/20 Discontinuation of Services	Moved by Councillor Peel that Council authorize Administration to discontinue water and garbage services to 5117 45 Avenue until the property sells, and that Administration advise the owner that they are still responsible for snow and yard maintenance.
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*CARRIED***11.0 CLARIFICATION OF AGENDA: NONE**

Res #310/20 Temporary Adjournment	Moved by Councillor Brooks that the Regular Council Meeting temporarily adjourn at 4:38 p.m.
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*CARRIED**The Director of Finance left the Hugo Witt Room at 4:39 p.m.*

Res #311/20 Reconvene	Moved by Councillor Garrett that the Regular Council Meeting reconvene at 4:51 p.m.
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*CARRIED**Mayor Wadsworth, Councillors, CAO, Legislative Assistant and Director of Infrastructure remained in the Hugo Witt Room for Closed Session.*

Res #312/20 Temporary Adjournment	Moved by Councillor Storey that the Regular Council Meeting temporarily adjourn, and Council sit in Closed Session to discuss Items 12.1, 12.2, 12.3 and 12.4 pursuant to Section 23 (1)(a), Section 27 (1)(a) and Section 24 (1)(a) of the Freedom of Information and Protection of Privacy Act, at 4:51 p.m.
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*CARRIED***12.0 CLOSED SESSION:***12.1 Land**12.2 Land**12.3 Land**12.4 Personnel*

Res #313/20 Reconvene	Moved by Councillor Garrett that the Regular Council Meeting reconvene from Closed Session at 5:40 p.m.
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CARRIED

Mayor Wadsworth, Councillors, CAO, Legislative Assistant, and Director of Infrastructure remained in the Hugo Witt Room for the continuation of the Regular Council Meeting.

Res #314/20 Millet School Re-development	Moved by Councillor Garrett that Administration enter into a discussion with Creative Infrastructure regarding the Millet School Re-development proposal.
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CARRIED

13.0 ADJOURNMENT:

The meeting was adjourned at 5:42 p.m.

THESE MINUTES ADOPTED BY COUNCIL THIS 23rd DAY OF SEPTEMBER 2020.

ORIGINALS SIGNED

MAYOR

CHIEF ADMINISTRATIVE OFFICER