



**REGULAR MEETING OF COUNCIL  
TOWN OF MILLET  
GoToMeeting  
Public Access Code: 765-448-557  
June 24, 2020  
3:00 p.m.**

**PRESENT:**

Present at the online meeting with visual and audio connections were:

- |                                 |   |
|---------------------------------|---|
| MAYOR                           | Tony Wadsworth  |
| COUNCILLORS                     | Vicki Pyle<br>Robin Brooks<br>Carol Sadoroszney<br>Mike Storey<br>Pat Garrett<br>Doug Peel  |
| C.A.O.                          | Lisa Schoening  |
| LEGISLATIVE ASSISTANT           | Heather Hughes  |
| DIRECTOR OF INFRASTRUCTURE      | Lisa Novotny  |
| DIRECTOR OF FINANCE             | Annette Gordon (audio only)   |
| MANAGER OF ENFORCEMENT SERVICES | Mitch Newton (audio only)   |
| PRESS                           | Alex Boates (call-in) -<br>Leduc-Wetaskiwin County<br>Market  |
| GALLERY                         | Trevor Palmer – Millet Fire<br>Dept.<br>Jason Tran – West Central<br>Planning (audio only)<br>Noel Winters (call-in)<br>Christine Santocolumbo<br>(call-in) |

**1.0 CALL TO ORDER:**

The meeting was called to order by Mayor Wadsworth at 3:00 p.m.

**2.0 PUBLIC HEARINGS:**

**Lakeside Meadows Revised Area Structure Plan – Bylaw 2020-11**

*Mayor Wadsworth declared the first Public Hearing open at 3:02 p.m. Mayor Wadsworth stated the purpose of the hearing was to provide the public with the opportunity to provide their comments on Bylaw 2020-11, being an amendment to*

*the Copper Tree Area Structure Plan (to be renamed to the Lakeside Meadows Area Structure Plan).*

*The Director of Infrastructure provided Confirmation of Notice that the Public Hearing was advertised in the June 10<sup>th</sup> and June 17<sup>th</sup>, 2020 editions of the Wetaskiwin Times and Notice was also posted on [www.millet.ca](http://www.millet.ca) on June 5, 2020. In addition, notice of the Public Hearing was mailed to adjacent property owners.*

*No written submissions were received.*

*Mayor Wadsworth asked a first time for any persons wishing to be heard.*

*Hearing none, Mayor Wadsworth asked for any persons wishing to be heard (second time).*

*Hearing none, Mayor Wadsworth asked for any persons wishing to be heard (third time).*

*Mayor Wadsworth closed this portion of the Public Hearing at 3:06 p.m.*

### **Land Use Bylaw Amendment 2020-12**

*Mayor Wadsworth declared the second Public Hearing open at 3:06 p.m. Mayor Wadsworth stated the purpose of the hearing was to provide the public with the opportunity to provide their comments on Bylaw 2020-12, being an amendment to the Town of Millet Land Use Bylaw 2018-11.*

*The Director of Infrastructure provided Confirmation of Notice that the Public Hearing was advertised in the June 10<sup>th</sup> and June 17<sup>th</sup>, 2020 editions of the Wetaskiwin Times and Notice was also posted on [www.millet.ca](http://www.millet.ca) on June 5, 2020. In addition, notice of the Public Hearing was mailed to adjacent property owners.*

*No written submissions were received.*

*Mayor Wadsworth asked a first time for any persons wishing to be heard.*

*Hearing none, Mayor Wadsworth asked for any persons wishing to be heard (second time).*

*Hearing none, Mayor Wadsworth asked for any persons wishing to be heard (third time).*

*Mayor Wadsworth closed the Public Hearing at 3:08 p.m.*

### **3.0 ADDITIONS, DELETIONS AND ADOPTIONS OF AGENDA:**

<b>Res #209/20 Agenda</b>	Moved by Councillor Sadoroszney that the following item is hereby added to the agenda, and further that the agenda is hereby adopted, as amended: 12.4 Land
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*CARRIED*

### **4.0 ADOPTION OF MINUTES:**

<b>Res #210/20 Minutes</b>	Moved by Councillor Peel that the revised June 10 <sup>th</sup> , 2020 Regular Council Meeting Minutes are hereby approved, as amended.
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*CARRIED*

**5.0** **DELEGATIONS:** *NONE***6.0** **REPORTS:**6.1 *Monthly Bank Reconciliation Report – May 31, 2020*6.2 *Millet Fire Department Report – May 2020*6.3 *Utility Aging Analysis Report – Director of Finance*6.4 *Councillor Sadoroszney Report – March – May 2020*

<b>Res #211/20 Reports</b>	Moved by Councillor Pyle that the Reports are hereby accepted as information.
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*CARRIED***7.0** **BYLAWS:**7.1 *Bylaw 2020-11 – Land Use Bylaw Amendment (second and third readings)*

<b>Res #212/20 Bylaw 2020/11</b>	Moved by Councillor Garrett that Bylaw 2020/11 is hereby given second reading, as amended.
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*CARRIED*

<b>Res #213/20 Bylaw 2020/11</b>	Moved by Councillor Sadoroszney that Bylaw 2020/11 is hereby given third and final reading.
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*CARRIED*7.2 *Bylaw 2020-12 – Lakeside Meadows Rezoning (second and third readings)*

<b>Res #214/20 Bylaw 2020/12</b>	Moved by Councillor Peel that Bylaw 2020/12 is hereby given second reading, as amended.
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*CARRIED*

<b>Res #215/20 Bylaw 2020/12</b>	Moved by Councillor Garrett that Bylaw 2020/12 is hereby given third and final reading.
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*CARRIED*7.3 *Bylaw 2020-13 – Town of Millet Notification Bylaw (all three readings)*

<b>Res #216/20 Bylaw 2020/13</b>	Moved by Councillor Storey that Bylaw 2020/13 is hereby given first reading.
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*CARRIED*

<b>Res #217/20 Bylaw 2020/13</b>	Moved by Councillor Brooks that Bylaw 2020/13 is hereby given second reading.
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*CARRIED*

<b>Res #218/20 Bylaw 2020/13</b>	Moved by Councillor Garrett that permission is hereby granted for the presentation of Bylaw 2020/13 for all three readings at this meeting.
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*CARRIED UNANIMOUSLY*

<b>Res #219/20 Bylaw 2020/13</b>	Moved by Councillor Peel that Bylaw 2020/13 is hereby given third and final reading.
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*CARRIED*

7.4 *Bylaw 2020-14 – Business Mastercard Guarantee*

<b>Res #220/20 Bylaw 2020/14</b>	Moved by Councillor Brooks that Bylaw 2020/14 is hereby given first reading.
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*CARRIED*

<b>Res #221/20 Bylaw 2020/14</b>	Moved by Councillor Storey that Bylaw 2020/14 is hereby given second reading, as amended.
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*CARRIED*

<b>Res #222/20 Bylaw 2020/14</b>	Moved by Councillor Garrett that permission is hereby granted for the presentation of Bylaw 2020/14 for all three readings at this meeting.
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*CARRIED UNANIMOUSLY*

<b>Res #223/20 Bylaw 2020/14</b>	Moved by Councilor Garrett that Bylaw 2020/14 is hereby given third and final reading.
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*CARRIED*

**8.0** **AGREEMENTS:** *NONE*

**9.0** **CORRESPONDENCE:**

9.1 *Millet in Bloom – Minutes – Tuesday, April 14, 2020*

9.2 *Millet in Bloom – Minutes – Tuesday, May 12, 2020*

<b>Res #224/20 Correspondence</b>	Moved by Councillor Pyle that the correspondence is hereby accepted as information.
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*CARRIED*

**10.0** **NEW BUSINESS:**

10.1 *Standard Operating Guidelines – Town of Millet Fire Department*

*Trevor Palmer explained the rationale behind the revisions recently made to the Standard Operating Guidelines document. He also requested that Council conduct a review of the Town of Millet Fire Bylaw 2016/03 in the near future.*

<b>Res #225/20 SOG – Fire Dept.</b>	Moved by Councillor Storey that the Standard Operating Guidelines presented by the Town of Millet Fire Department be approved as presented.
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*CARRIED*

10.2 Lions Club of Millet – Proposed Drive-in Theatre

<b>Res #226/20 Drive-in Theatre</b>	Moved by Councillor Sadoroszney that Administration work with the Lions and prepare a report of requirements and recommendations to submit to Council for review of the Lions request for a drive-in theatre for next Regular Council meeting of July 15 <sup>th</sup> , 2020.
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*CARRIED*

10.3 Town of Millet – Rescind State of Local Emergency

<b>Res #227/20 Rescind SOLE</b>	Moved by Councillor Garrett that effective immediately, the Town of Millet State of Local Emergency be rescinded.
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*CARRIED*

10.4 Town of Millet – Garage Sales

<b>Res #228/20 Rescind Ban on Garage Sales</b>	Moved by Councillor Pyle that effective immediately, the Town of Millet allow garage sales but that organizers MUST follow all Provincial Health Orders and recommendations from Alberta Health Services.
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*CARRIED*

*Mayor Wadsworth was disconnected from the session at 4:36 p.m.*

*Deputy Mayor Garrett continued with the meeting.*

10.5 Town of Millet – Relaunch Plan

<b>Res #229/20 Town of Millet Relaunch Plan</b>	Moved by Councillor Brooks that Council approve the Town of Millet Relaunch Plan as presented.
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*CARRIED*

*Mayor Wadsworth re-connected to the session at 4:43 p.m.*

10.6 Policy #31 – Town of Millet Capital Equipment Replacement Policy

<b>Res #230/20 Policy #31</b>	Moved by Councillor Brooks that Council amend Policy #31 – Capital Equipment Replacement Policy as presented.
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*CARRIED*

*Councillor Garrett was disconnected from the session at 5:13 p.m.*

*Councillor Garrett reconnected to the session at 5:18 p.m.*

10.7 *Communities in Bloom - Request*

<b>Res #231/20 CIB Parking Request</b>	Moved by Councillor Storey that a waiver be granted to CIB for vehicular access on Town owned property to maintain town facilities and administration to draft amendment of Parks Bylaw to allow for CIB volunteers and all affiliated organizations working with CIB to park on Town owned property.
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*CARRIED UNANIMOUSLY*

11.0 *CLARIFICATION OF AGENDA:*

*Alex Boates disconnected from the session at 5:26 p.m.*

<b>Res #232/20 Temporary Adjournment</b>	Moved by Councillor Sadoroszney that the Regular Council Meeting temporarily adjourn at 5:27 p.m.
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*CARRIED*

*Mayor Wadsworth, Councillors, CAO, Legislative Assistant, and Director of Infrastructure all disconnected from public access code and re-connected via different access code not accessible by anyone else for Closed Session.*

<b>Res #233/20 Reconvene</b>	Moved by Councillor Sadoroszney that the Regular Council Meeting reconvene at 5:37 p.m.
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*CARRIED*

<b>Res #234/20 Temporary Adjournment</b>	Moved by Councillor Garrett that the Regular Council Meeting temporarily adjourn, and Council sit in Closed Session to discuss Items 12.1, 12.2, 12.3 and 12.4 pursuant to Section 23 (1)(a), Section 27 (1)(a) and Section 24 (1)(a) of the Freedom of Information and Protection of Privacy Act, at 5:37 p.m.
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*CARRIED*

12.0 *CLOSED SESSION:*

12.1 *Legal*

12.2 *Land*

12.3 *Land*

12.4 *Land*

*Mayor Wadsworth, Councillors, CAO, and Legislative Assistant, all disconnected from Closed Session access code and re-connected to the original public access code to reconvene Regular Council Meeting.*

<b>Res #235/20 Reconvene</b>	Moved by Councillor Brooks that the Regular Council Meeting reconvene from Closed Session at 6:31 p.m.
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*CARRIED*

<b>Res #236/20 Tax Interest and Penalties Tax Roll #300</b>	Moved by Councillor Brooks that Council cancel the remaining 2020 taxes, in the amount of \$2,178.97 from the tax account #300 but that the outstanding \$168.99 unpaid utility bill be paid on this account.
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*CARRIED*

<b>Res #237/20 2019 Trail Project</b>	Moved by Councillor Sadoroszney that additional funding in the amount of \$30,000 be approved to come from the Municipal Sustainability Initiative to complete the base work required for the resurfacing of the trail.
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*CARRIED***13.0 ADJOURNMENT:**

The meeting was adjourned at 6:37 p.m.

***THESE MINUTES ADOPTED BY COUNCIL THIS 15<sup>th</sup> DAY OF JULY 2020.***

***ORIGINALS SIGNED***

\_\_\_\_\_  
***MAYOR***

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***CHIEF ADMINISTRATIVE OFFICER***